

**Worksite Safety and Health Committee  
September 10, 2014**

Present: First Selectman Norman Needleman, Emergency Management Director William Buckridge, Health Director and Sanitarian Lisa Fasulo, Maintenance Tom Fitzgerald, Cafeteria Supervisor Jane Hall, Principal Scott Jeffrey, Assistant to Selectmen Maria Lucarelli, Trooper David Tretter, Fire Marshal Keith Nolin, Para-educator Representative Susan Pire, and CIRMA Representative Evan Gaffney.

Keith Nolin called the meeting to order at 7:49 a.m.

**Approval of the Agenda:**

**Motion** was made by Maria Lucarelli to approve the agenda with one addition. Lisa Fasulo seconded the motion, it was unanimously approved. Motion carried.

**Approval of the Minutes:**

**Motion** was made by William Buckridge to approve the June 4, 2014 minutes. Susan Pire seconded the motion, it was unanimously approved. Motion carried.

**Communications and Correspondence:** None

**Old Business:** None

**New Business:**

Scott Jeffries reported that over the summer the school had some light improvements and upgrades. There was also the gas installation which would run gas into the boiler room. The new boiler is scheduled to arrive tomorrow, September 11th. There will be CO detectors and gas detectors installed and they will be connected directly to Valley Shore. All installation was and is being done when children are not in the building. Installation of a new barrier fencing in the playground area was installed to keep cars off the playground in order to keep kids safe. Also the fence on side of building was rotted and was removed. There was an incident of a teacher slipping and an accident report was filed.

David Tretter had nothing to report on safety, but Essex Village is busy. Ten (10) outboard motors have been stolen and there were three (3) burglaries. There was also the incident where a boat was boarded with people living on it. Trooper Tretter reported that an officer is out with a non-work related injury for a few weeks. There was discussion on the crosswalks down by Falls Road that needs to be painted. This crosswalk is on a State Road. The state has been notified.

Tom Fitzgerald had no injuries to report.

Susan Pire had no concerns.

There was discussion about evacuation of the school and the protocol if there is a gas leak. Are the evacuation protocols the same as a fire drill? Mr. Nolin stated it is the same as a fire drill and to get yourself as much distance away from the building as you can. Tom Fitzgerald will be the first line of defense and he would be the one notified to investigate the alarm.

William Buckridge had nothing to report.

Maria Lucarelli reported that a Town maintenance employee had been stung several times by bees. An incident report had been filed.

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Evan Gaffney from CIRMA had nothing to report but was present as the Town of Essex point person.

Lisa Fasulo reported that she tested the waters from Viney Hill Park weekly from June to Labor Day. In August the bacteria levels were high and no swimming signs were posted. The waters are typically very clean, but there are a lot of geese in the water and along the shore. Norman Needleman suggested eliminating swimming from the park permanently.

Jane Hall reported the school gas appliances are working fine. The CO and Gas detectors are installed and working.

Keith Nolin reported that a contractor backed into a 500 lb. propane tank, which caused a leak. Although a dangerous situation, everyone came out to make sure the scene was made safe.

There was discussion on the difference between Propane and Natural Gas. Propane is heavier than air and natural gas is lighter than air. You can actually see propane leak down and it is very dangerous to work with. Natural Gas will rise and dissipate.

Mr. Needleman inquired about gas preparedness training. Mr. Nolin suggested contacting the gas company to see if they may have a training session the Town could participate in. Mr. Needleman suggested that information on oil, gas, and propane be inserted in the next Town newsletter.

There was a reminder to everyone to **NOT** put generators inside houses or even in the garage.

**Motion** was made by Norman Needleman to adjourn at 8:17 a.m. Keith Nolin seconded the motion and it was unanimously approved. Motion carried.

Respectfully submitted,  
Maria Lucarelli