

Worksite Safety and Health Committee
June 6, 2019

Present: Assistant to Selectmen Maria Lucarelli, Maintenance Supervisor Tom Fitzgerald, CCM Risk Management Consultant Stephen Pendl, Teacher Representative Deb Minor, Para-educator Representative Susan Schuster, and Visiting Nurse Representative Sarah Foley.

Maria Lucarelli called the meeting to order at 7:51 a.m.

Approval of the Agenda:

Motion was made by Tom Fitzgerald to approve the agenda. Susan Schuster seconded the motion, it was unanimously approved. Motion carried.

Approval of the Minutes:

Motion was made by Susan Schuster to approve the March 7, 2019 minutes. Tom Fitzgerald seconded the motion, it was unanimously approved. Motion carried.

Communications and Correspondence: None

OLD BUSINESS: None

NEW BUSINESS:

Safety Issues

Tom Fitzgerald reported there were no injuries.

Susan Schuster reported there were no injuries.

Sarah Foley reported that due to the construction in front of the Visiting Nurse office, cars are cutting through their parking lot and there is concern for the safety of their employees and visitors. There was discussion of contacting the Essex Police to report their concerns.

Tom Fitzgerald reported on the training that is being taught in schools called A.L.i.C.E. which stands for alert, lockdown, inform, counter, evacuate. There are hands on training and independent online training and everyone at Essex Elementary School is participating.

Stephen Pendl mentioned that he was aware that East Lyme recently held a Municipal Active Shooter Program that was held in three different locations, Public Works, Town Hall, and the Library. The training went over topics such as where to hide and what to do.

Steve also mentioned that CIRMA has various online trainings. This week an email went out regarding Supervisory Skills, Time Management, and Mental Health and Wellness online classes. Steve also mentioned the CIRMA Risk Management Award application for anyone who Sustained Risk Management. The award is \$2,500.

There was discussion on summer medical emergencies to be aware of, such as heat stress.

Deb Minor reported there are no issues with teachers that she is aware of.

Motion was made by Maria Lucarelli to adjourn at 8:11 a.m. Tom Fitzgerald seconded the motion and it was unanimously approved. Motion carried.

Respectfully submitted,
Maria Lucarelli