

**THESE MINUTES ARE SUBJECT TO APPROVAL AT THE NEXT  
WATER POLLUTION CONTROL AUTHORITY REGULAR MEETING  
ESSEX TOWN HALL  
April 18, 2016 5:00PM**

The Essex Water Pollution Control Authority Regular Meeting was held on Monday, March 21, 2016. In attendance were Chair Susan Malan, Al Wolfgram, Randel Osborne, and Mark Reeves. Also in attendance Lisa Fasulo, Health Director and Kelley Frazier, Secretary to the Board. Absent: Leigh Rankin

**CALL TO ORDER**

The meeting was called to order by Chair Malan at 5:04pm.

Visitors: Wendy Arnold

**APPROVAL OF THE AGENDA**

Upon a motion made by Mr. Osborne and seconded by Mr. Wolfgram Rankin the Water Pollution Control authority **VOTED** to approve the agenda as presented.

**APPROVAL OF PREVIOUS MEETING MINUTES**

Upon a motion made by Mr. Osborne and seconded by Ms. Malan the Water Pollution Control Authority unanimously **VOTED** to approve the minutes as written. Abstentions: Al Wolfgram and Mark Reeves

**PUBLIC COMMENT**

None

**NEW BUSINESS:**

No new business.

**OLD BUSINESS**

**REVIEW RFQ – PRESENTATION BY LEIGH RANKIN**

Ms. Rankin was unable to attend the meeting, but Ms. Malan asked members to review the amended RFQ and send comments to her by April 25<sup>th</sup> so that it may be forwarded to the Ms. Lucarelli. The Authority will make a decision and make a recommendation to the Board of Finance for funding.

The 1998 Wastewater Management Study will be scanned and be available for the members reference. The original site plan will be included.

**Vacation Rentals – Letter to Zoning – DRAFT Review/Approval**

Ms. Fasulo will complete the letter so that it can be discussed at the Zoning Commission meeting. Mr. Reeves suggested putting an article in Essex Events to inform residents of the consequences of septic overuse when renting their property. Mr. Reeves will draft this article and send to Ms. Fasulo.

**REPORT – LISA FASULO, HEALTH DIRECTOR**

The monitoring of wells continue to happen. Ms. Fasulo has had two failures which are being taken care of by the homeowner.

Mr. Reeves discussed Geomatrix and their new system using sawdust. He suggested inviting David Potts, the Founder of Geomatrix to attend one of our meetings. This will be discussed in the future.

**REVIEW OPERATING STATEMENT AND INCOME STATEMENT**

Reports were not available.

**ADJOURNMENT**

On motion made by Mr. Reeves and seconded by Mr. Osborne, the Water Pollution Control Authority unanimously **VOTED** to adjourn at 5:35 pm.

Respectfully Submitted

Kelley S. Frazier, Water Pollution Control Authority Secretary