

**THESE MINUTES ARE SUBJECT TO BOARD APPROVAL AT THE NEXT  
WATER POLLUTION CONTROL AUTHORITY  
ESSEX TOWN HALL 4:30PM**

The Essex Water Pollution Control Authority was held on Monday, May 20, 2013. In attendance were Chair Susan Malan, Robert VanHouten, Ken Bombaci and Leigh Rankin(Arrival 4:45). Also in attendance were Kelley Frazier, Secretary to the Board, Lisa Fasulo, Health Director and David Caroline, Public Works, Director. Absent: Randel Osborne and Mark Reeves

**CALL TO ORDER**

The meeting was called to order by Chairwoman Malan at 4:36pm.

**APPROVAL OF THE AGENDA**

Upon a motion made by Mr. Bombaci and seconded by Mr. Wolfgram the Water Pollution Control Authority unanimously **VOTED** to approve the agenda.

**APPROVAL OF PREVIOUS MEETING MINUTES**

Upon a motion made by Mr. Wolfgram and seconded by Mr. VanHouten the Water Pollution Control Authority **VOTED** to approve the minutes from the April 2013 meeting as written.

**PUBLIC COMMENT**

None

**OLD BUSINESS**

**Facilities/Wastewater Management Plan –**

There will be a town sinking fund in the amount of \$15,000 for the Wastewater Management Plan.

**Pump Out Notices - Carmody**

Past due notices are still being sent out. Ms. Fasulo noted that residents are responding. The activity in Carmody has increased.

**Heating Oil Leak and DEEP Report**

A final report has been issued but not received. A request has been made to get the report. The town's insurance company would like to see the final report. Mr. Caroline noted that a residue may last for some time.

**Essex Meadows Agreement**

Ms. Malan met with Jennifer from Essex Meadows and proposed they post a bond for \$100,000. Ms. Malan has tried to contact Attorney Royston. The owners of Essex Meadows are working with insurance companies for the bonding.

**REPORT – DAVID CAROLINE, PUBLIC WORKS DIRECTOR**

It is difficult getting the water test done due to the rain.

**REPORT – LISA FASULO, HEALTH DIRECTOR**

Ms. Fasulo asked if the Authority would like to receive a list of properties that have had repairs. Ms. Malan suggested that this information is valuable and should be compiled once or twice a year by address.

There was a discussion regarding how paperwork is cycled through the town departments. There needs to be better communication. Mr. Wolfgram will inform the building department not to sign off until Ms. Fasulo has signed off. We need to educate our residents, realtors and local contractors. Ms. Rankin said that the new web site is more user friendly. The permit form is being updated and will be on the website

soon. Mr. Wolfgram suggested putting realtors and contractors on notice if they do not follow the correct procedures. An update will be written for Essex Events. It was suggested having a designated time for Lisa Fasulo, Joe Budrow and Keith Nolin to meet with property owners at Town Hall.

**REVIEW OPERATING STATEMENT AND INCOME STATEMENT**

No Information Available

**NEW BUSINESS**

No Update

**ADJOURNMENT**

On motion duly made and seconded, the Water Pollution Control Authority unanimously **VOTED** to adjourn at 5:00pm.

Respectfully Submitted

Kelley S. Frazier, Water Pollution Control Authority Clerk