

**THESE MINUTES ARE SUBJECT TO BOARD APPROVAL AT THE NEXT
WATER POLLUTION CONTROL AUTHORITY
ESSEX TOWN HALL**

The Essex Water Pollution Control Authority was held on Monday, August 20, 2012. In attendance were Mark Reeves, Robert VanHouten, Acting Chairman Randel Osborne, Leigh Rankin(4:40pm) and Al Wolfgram. Also in attendance were Kelley Frazier, Secretary to the Board and Lisa Fasulo, Health Director. Absent: Susan Malan

CALL TO ORDER

The meeting was called to order by Acting Chairman Osborne at 4:35pm.

APPROVAL OF THE AGENDA

Upon a motion made by Al Wolfgram and seconded by Mark Reeves the Water Pollution Control Authority unanimously **VOTED** to approve the agenda.

APPROVAL OF PREVIOUS MEETING MINUTES

Upon a motion made by Mark Reeves and seconded by Robert VanHouten, the Water Pollution Control Authority **VOTED** to approve the minutes from the July 9, 2012 meeting.

PUBLIC COMMENT

None

Facilities/Wastewater Management Plan – Lisa Fasulo

No Update

Pump Out Notices - Carmody

Ms. Fasulo discussed the letter drafted by Ms. Malan and herself to send formal notice to the pumper companies regarding updating Carmody when a septic is pumped out. Mr. Osborne asked Ms. Fasulo to update the Authority at the next meeting as to whether or not the system is being updated more frequently. Ms. Fasulo feels that the education campaign is working.

Cesspool

Ms. Fasulo hoped that when the informational green cards were sent to residents, they would have notified her if they had a cesspool. She has not received any notifications.

Staffing

No Comment

REPORT – DAVID CAROLINE, PUBLIC WORKS DIRECTOR

No Report

REVIEW OPERATING STATEMENT AND INCOME STATEMENT

Mr. Osborne asked for a paper copy of the minutes and the income statement at the next meeting.

NEW BUSINESS

Upon a motion made by Mark Reeves and seconded by Al Wolfgram, it was unanimously **VOTED** by the Commission to add Lisa Fasulo to the monthly meeting agenda.

ADJOURNMENT

On motion duly made and seconded, the Water Pollution Control Authority unanimously **VOTED** to adjourn at 4:46pm.

Respectfully Submitted

Kelley S. Frazier, Water Pollution Control Authority Clerk