

***Disclaimer.** Please note, these Minutes have yet to be approved. Check with the Commission or Town Clerk for updated versions*

**TOWN OF ESSEX  
WATER POLLUTION CONTROL AUTHORITY**

Essex Town Hall  
29 West Avenue, Essex, CT 06426

May 14, 2012  
MEETING ROOM B

**Present:**

Chair: Susan Malan

Members: Mark Reeves, Leigh Rankin, Randel Osborne, Al Wolfgram

Guests: Lisa Fasulo

**Members not in attendance:**

Robert VanHouten

**Call to order:**

Susan Malan called the meeting to order at 4:34 p.m.

**Approval of the Agenda:**

Motion was made by Randel Osborne to approve the agenda. Mark Reeves seconded the motion and it was unanimously approved. Motion carried.

**Approval of the Minutes:**

**Page 1 - Disclaimer** – second sentence should read “Check with the ~~department~~ Commission or Town Clerk for updated versions.”

**Page 1 - Chair:** remove one space between the colon and Susan Malan’s name.

**Page 1 - Members:** ~~Mark Reeves, Robert VanHouten, and Randel Osborne.~~ should read “Members: Mark Reeves, Robert VanHouten, Randel Osborne and David Caroline

**Page 1** – Correction on Randel Osbourne’s last name to read Randel Osborne

**Page 1 - Guests:** ~~Lisa Fasulo and Bill Armsted.~~ Should read “Guests: Lisa Fasulo and Bill Armsted”.

**Page 1 – Old Business** – in the first paragraph the second line should read “The Health Department has received about a dozen calls from homeowners *who received the notices* indicating that they have pumped out within the last 5 years.

**Page 1 - Old Business** – in the second paragraph the third sentence should read “There were no responses received from the pumpers.”

Motion was made by Randel Osborne to approve the amended April 9, 2012 WPCA minutes. Mark Reeves seconded the motion and it was unanimously approved. Motion carried.

**Public Comment:**

Lisa Fasulo was asked by Susan Malan to report on a conference that they both attended on Friday, May 11<sup>th</sup>, 2012. The meeting was presented by the CT Association of Water Pollution Control Authority.

Lisa Fasulo pointed out that a large portion of the examples used in the presentation had to do with Old Saybrook and the DEEP order to repair the septic systems along the shoreline. It was clear the DEEP and Public Health had mixed ideas as to how approach addressing and fixing this situation. There was a discussion about regulations for Alternate Systems in Connecticut.

**Old Business:**

**a. Wastewater Management Plan** - Susan Malan stated that we are currently collecting information such as the previously mentioned SSA maps that will coincide with the plan.

Mark Reeves questioned if we had all of the cooperation and approvals in place before proceeding. Susan Malan wanted to clarify that the current status as that at the last board of selectmen's meeting there was no motion made in reference to the Wastewater Management Plan. This will have to be addressed when we ask for a formal motion to continue.

**b. Pump out notices** – Carmody - Lisa Fasulo stated that many pump out notices were sent out in March and some of the incoming calls are from residents saying that they have recently had their systems pumped out and it appears that the pumpers are not submitting the information into Carmody. The Health Department has made an aggressive effort in making sure that the information that is in Carmody is correct.

Al Wolfram made a motion to have the Water Pollution Control Authority approach the Board of Selectmen to request a short term, part-time administrative assistant to help coordinate the septic system tracking issues. Mark Reeves seconded the motion and it was unanimously approved. Motion carried.

**Report: - David Caroline, Public Works Director:**

Not in attendance

**Review Operating Statement and Income Statement:**

Reviewed. No objections

**New Business:**

There was discussion regarding the current ordinance stating that the responsibility is put on the homeowner for not having the documentation in Carmody. That penalty is \$100.00. Is there any way to re-write the ordinance so that that \$100.00 fee is put on the pumper? The commission deliberated back and forth as to who would ultimately be responsible for the pump out information submitted to Carmody and who would be held responsible if that information failed to be recorded.

**Adjournment:**

Motion was made at 5:25pm by Randel Osborne to adjourn. It was seconded by Mark Reeves and the motion was unanimously approved.

Respectfully Submitted,

Kerry Berardinelli  
Clerk

