

**Disclaimer.** Please note, these Minutes have yet to be approved. Check with the department or Town Clerk for updated versions.

**BOARD OF SELECTMEN  
REGULAR MEETING  
December 15, 2021**

**Present:** Norman M. Needleman, First Selectman  
Stacia R. Libby, Selectman  
Bruce M. Glowac, Selectman

Norman Needleman called the meeting to order at 7:00 p.m.

First Selectman Needleman welcomed everyone to the Board of Selectmen in person and remote public access meeting via Zoom.

In attendance: First Selectman Norman M. Needleman, Selectman Stacia R. Libby, Selectman Bruce R. Glowac.

Others in attendance: Tracey Celentano, Kelly Sterner, John Planas, and Andrew Kressley.

**Approval of Agenda:**

**Motion** was made by Stacia Libby to approve the agenda. Bruce Glowac seconded the motion. All in favor.

**Approval of Minutes:**

**Motion** was made by Bruce Glowac to approve the December 1, 2021 Meeting Minutes. Norman Needleman seconded the motion. All in favor.

**Informational Items, Communications and Correspondence** Happy Holidays to Everyone

**Public Announcements / Comment:** None

**OLD BUSINESS:** None

**NEW BUSINESS:**

**Appointments and Resignations Board and Commissions**

Virginia "Ginny" Willetts passed away on December 2, 2021. Ginny was on the Park and Recreation Commission for many years. The Selectmen expressed thanks for her service and condolences to her family.

Erin Borruso resigned from the Planning and Zoning Commission. The Selectmen expressed thanks for her service.

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The following are Board and Commission openings:

- Conservation Commission – Alternate Member – R
- Conservation Commission – Regular Member - R
- Economic Development Commission – Regular Member - U
- Economic Development Commission – Regular Member – D
- Park and Recreation Commission – 2 Alternate Members – D
- Park and Recreation Commission – 1 Regular Member – U
- Planning and Zoning Commission – 1 Regular Member
- Tree Committee – 3 Regular Members

Open Town Boards and Commission positions can be found at

[https://www.essexct.gov/sites/g/files/vyhliif3116/f/uploads/boards\\_and\\_commissions\\_website\\_30.pdf](https://www.essexct.gov/sites/g/files/vyhliif3116/f/uploads/boards_and_commissions_website_30.pdf)

The application to join a Board and Commission can be found at:

[https://www.essexct.gov/sites/g/files/vyhliif3116/f/file/file/application\\_to\\_volunteer\\_for\\_board\\_or\\_commission\\_fillable\\_4\\_13\\_18.pdf](https://www.essexct.gov/sites/g/files/vyhliif3116/f/file/file/application_to_volunteer_for_board_or_commission_fillable_4_13_18.pdf)

**Motion** was made by Bruce Glowac to appoint Christopher Dennis Riley as a regular member to the Planning and Zoning Commission. Stacia Libby seconded the motion, and it was unanimously approved. Motion carried. This appointment requires a Town Meeting.

### **Ordinance – Smoking**

A draft smoking ordinance was prepared by the Town attorney. The ordinance would expand the current smoking regulations to parks and Town owned property to make all Town parks and property non-smoking.

**Motion** was made by Bruce Glowac to remove the Smoking Ordinance from the Selectmen Agenda. Stacia Libby seconded the motion. All in favor.

### **American Rescue Plan Funds (ARPA):**

#### **Fire Department Rescue Truck**

There was discussion of using a portion of the Town's ARPA funds to purchase a fire rescue truck. The current rescue vehicle is more than 22 years old and is splitting at the seams due to the weight of the equipment inside the vehicle. Pricing is estimated to total \$775,000 dependent upon payment and vendor.

**Motion** was made by Norman Needleman to recommend to Board of Finance an appropriation in an amount not to exceed \$775,000 to be allocated from the American Rescue Plan Act Funds (ARPA) for the purchase of a rescue truck for the Essex Fire Department Co. #1 due to the additional extra wear and tear because of the impact of the Covid pandemic. Bruce Glowac seconded the motion. All in favor.

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**Fire Marshal Vehicle**

There was discussion of using a portion of the Town’s ARPA funds to purchase a Fire Marshal vehicle since it is used for public safety. The current vehicle is a 2006 Ford Expedition with 200,000+ miles and has major frame and body damage due to extensive corrosion. The Selectmen looked over the three quotes that were submitted of currently stocked vehicles.

**Motion** was made by Norman Needleman to recommend to the Board of Finance an appropriation in an amount not to exceed \$85,000 to be allocated from the American Rescue Plan Act Funds (ARPA) for the purchase of a Fire Marshal Vehicle due to the additional extra wear and tear because of the impact of the Covid pandemic. Bruce Glowac seconded the motion. All in favor.

**Schedule Public Hearing** None

**Set Town Meeting**

A Special Town Meeting has already been set for Wednesday, January 5, 2021, at 4:45 pm in Conference Room A at a prior Selectmen’s meeting.

**Public Comment / Announcements:** None

**SELECTMEN GENERAL DISCUSSION:**

**Motion** was made by Bruce Glowac to adjourn the meeting at 7:48 p.m. Norman Needleman seconded the motion. All in favor.

Respectfully submitted,  
Maria P. Lucarelli