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**BOARD OF SELECTMEN
REGULAR MEETING
December 2, 2020**

Present: Norman M. Needleman, First Selectman
Stacia R. Libby, Selectman
Bruce M. Glowac, Selectman

Bruce Glowac called the meeting to order at 5:00 p.m.

First Selectman Needleman welcomed everyone to the Board of Selectmen remote public access meeting. This meeting was made available to the public via Zoom Meeting.

The Board of Selectmen and attendees went around the room and announced themselves.

First Selectman Needleman announced that audio attendees will be muted during the meeting except during public comment. Attendees were asked to please identify themselves for the record prior to making any comments.

Approval of Agenda:

Motion was made by Norman Needleman to approve the Agenda with an addition of two items: 7F Town Ordinance and 7G Selectmen Meetings under New Business. Bruce Glowac seconded the motion. All in favor.

Approval of Minutes:

Motion was made by Norman Needleman to approve the November 4, 2020 Meeting Minutes. Bruce Glowac seconded the motion. All in favor.

Informational Items, Communications and Correspondence

Norman Needleman reported Planning & Zoning Commission Organizational Meeting was held on Monday, November 30th, 2020 at 6 pm. The meeting went well. Russell Smith is the Chairman.

Public Announcements / Comment: None

OLD BUSINESS: None

NEW BUSINESS:

Appointments and Resignations Board and Commissions None

Resolution – Connecticut State Historic Preservation Office Survey and Planning Grant

Mr. Needleman reported

Motion was made by Bruce Glowac to approve the Connecticut State Historic Preservation Office Survey and Planning Grant Resolution (see attached). Stacia Libby seconded the motion and it was unanimously approved. Motion carried.

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Permit Fees

Motion was made by Stacia Libby to waive all Town of Essex Permit Application Fees on Town property and Town facilities until December 31, 2022 and Town non-profits. Bruce Glowac seconded the motion and it was unanimously approved. Motion carried.

Schedule Public Hearing None

Set Town Meeting None

New Town Ordinance

A request was made by the Inland Wetlands Commission to amend the wetlands ordinance to include **Sec. 7-146. Clearing of waterways assessment of cost**, and fining violators up to \$1,000 for a violation without having to go to Superior Court, (**Sec. 22a-42g. Municipal fine for violation of wetlands regulations**). This CGS allows Towns to enact ordinances that allow a Town to perform emergency remedial measures to correct time sensitive violations and then bill the property owner.

Selectmen Meetings

December 16, 2020 Board of Selectmen Meeting

Motion was made by Stacia Libby to cancel the December 16, 2020 Board of Selectmen Meeting. Bruce Glowac seconded the motion, it was unanimously approved. All in favor.

January 6, 2020 Board of Selectmen Meeting

Motion was made by Stacia Libby to move the January 6th meeting from 5 pm to 7 pm. Bruce Glowac seconded the motion. All in favor.

Public Comment: None

SELECTMEN GENERAL DISCUSSION:

The Annual Report dedication ceremony to Claire Tiernan that was held on Monday, November 16th in the auditorium and via Zoom was a success.

The Selectmen reported the holiday gathering for Board and Commission members this year had to be cancelled due to Covid-19. Mr. Glowac stated that this year would have been the year to hold this event to thank everyone for all their hard work, especially due to the pandemic. The Selectmen discussed possibly coming up with some other creative way to thank the Board of Commission members.

Mr. Glowac reported that re-open committee met and agreed to continue staffing the Town Hall Door Greeter. This position is filled with the Park and Recreation Director, Park and Recreation Aide, and a student. There was a request that a computer workstation be installed at the greeter table, but the Selectmen suggested placing a town laptop at the desk.

Mr. Needleman reported that Kelly Sterner will be assisting the Finance Department with the budget during the upcoming budget season.

Motion was made by Bruce Glowac to adjourn the meeting at 5:30 p.m. Norman Needleman seconded the motion. All in favor.

Respectfully submitted,
Maria P. Lucarelli



Selectmen's Office

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Board of Selectmen:

Stacia R. Libby

Bruce M. Glowac

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CERTIFIED RESOLUTION OF THE TOWN OF ESSEX

I, Joel Marzi, the Town Clerk of the Town of Essex, do hereby certify that the following is a true and correct copy of a resolution duly adopted at a meeting of the Board of Selectmen of the Town of Essex at its duly called and held meeting on December 2, 2020, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect:

RESOLVED, that Norman M. Needleman, who is the First Selectman of the Town of Essex, is empowered to execute and deliver in the name and on behalf of the Town a certain contract with the State of Connecticut, Department of Economic and Community Development, and to affix the corporate seal, if any.

IN WITNESS WHEREOF: The undersigned has affixed his signature and the seal of the Town this 3rd day of December 2020.

Joel Marzi, Town Clerk

