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**BOARD OF SELECTMEN
REGULAR MEETING
November 4, 2020**

Present: Norman M. Needleman, First Selectman
Stacia R. Libby, Selectman
Bruce M. Glowac, Selectman

Bruce Glowac called the meeting to order at 5:00 p.m.

First Selectman Needleman welcomed everyone to the Board of Selectmen remote public access meeting. This meeting was made available to the public via Zoom Meeting.

The Board of Selectmen and attendees went around the room and announced themselves.

First Selectman Needleman announced that audio attendees will be muted during the meeting except during public comment. Attendees were asked to please identify themselves for the record prior to making any comments.

Approval of Agenda:

Motion was made by Norman Needleman to approve the Agenda with one addition under New Business 7G Request for Funds for Inland Wetland Map Updates. Bruce Glowac seconded the motion. All in favor.

Approval of Minutes:

Motion was made by Norman Needleman to approve the October 21, 2020 Meeting Minutes. Bruce Glowac seconded the motion. All in favor.

Informational Items, Communications and Correspondence

Norman Needleman reported Election Day at the Essex Town Hall went very smoothly and everyone did an excellent job. There were no incidents and people were moving in and out of the building safely. The Town of Essex and all staff did an excellent job.

Public Announcements / Comment:

Karena Garrity reported on a new patch news website that will entail online Community Based News that will be up and running next week. Frank Hall inquired about the link. Ms. Garrity reported the link is www.patch.com and type in Chester Deep River Essex to be connected.

OLD BUSINESS: None

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NEW BUSINESS:

Appointments and Resignations Board and Commissions

Motion was made by Stacia Libby to recommend the following **Board of Selectmen appointments** to the Annual Town Meeting on November 16. Norman Needleman seconded the motion and it was unanimously approved. Motion carried.

Harbor Management Commission

Earl Fowler
Eugene C. Schellens (alternate)

Park & Recreation Commission

Anthony Mosa
Brette Fitton
Daniel Needleman

Zoning Board of Appeals

Philip Schaller
Phil Beckman (alternate)
George Wendell (alternate)

Planning and Zoning Commission

Erin Bogan – term expiring 2023
Mark Reeves – term expiring 2023
Russell Smith – term expiring 2023
Garry Riggio – term expiring 2022
Jane Siris – term expiring 2022
Robert Day – term expiring 2021
Ralph Monaco – term expiring 2021
Thomas Carroll (alternate) – term expiring 2022
Jeffrey Lovelace (alternate) – term expiring 2022
Vacancy (alternate) – term expiring 2022

Norman Needleman reported the following **First Selectman appointments** that will go to the Annual Town Meeting on November 16:

Conservation Commission

James O'Brien
Mark Reeves

Gateway Commission

Claire Matthews
Misha Semnov (alternate)

Economic Development Commission

Janet Peckinpugh

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Inland Wetlands Commission

Fred Szufnarowski
Ernest Cook

Norman Needleman reported the following **Board of Selectmen appointments:**

Tree Committee

Nancy Hudson

Local Emergency Planning Committee

Lisa Fasulo

Norman Needleman reported the following **First Selectman appointments:**

Essex Housing Authority

Gary Arnhold

Retirement Board

Kelly Sterner

2021 Holiday Schedule

Motion was made by Stacia Libby to approve the 2021 Town of Essex Holiday Schedule. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

2021 Board of Selectmen Meeting Schedule

Motion was made by Bruce Glowac to approve the 2021 Board of Selectmen Meeting Schedule. Stacia Libby seconded the motion, it was unanimously approved. Motion carried.

Job Descriptions

Motion was made by Norman Needleman to approve the Land Use Official job description. Stacia Libby seconded the motion. All in favor.

Request for Funds for Inland Wetland Map Updates

The Essex Inland Wetlands and Watercourses Commission is requesting funds from the Town to update approximately 60 Official Town Wetland Maps on the Towns GIS mapping system with AppGeo. The cost for the updates is \$8,000.

Motion was made by Bruce Glowac to approve and recommend to the Board of Finance a special appropriation not to exceed \$8,000 which will be used to provide funds for the Inland Wetlands Commission to work with AppGeo to prepare and update 60 Official Town Wetland Maps. Stacia Libby seconded the motion. All in favor.

Schedule Public Hearing None

Set Town Meeting None

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TRAFFIC AUTHORITY

Motion was made by Stacia Libby to enter Traffic Authority. Bruce Glowac seconded the motion. All in favor.

Electric Vehicle Signage

There was discussion that the Sustainable CT group is designing and providing three signs for the EV Charging Stations. Two will be reserved parking signs for each charging spot and one sign directing visitors to the location of the charging stations.

Frank Hall reported the signs will be provided to the Town as part of the project. The Board of Selectmen asked that Public Works work with the Sustainable CT group on the signs and sign placement. The Town's goal is to lessen signs in and around the Town. The Selectmen approved the recommendations for the signs but suggested the group work with the Public Works Director in the final sign placement.

Motion was made by Norman Needleman to approve the Electric Vehicle signs and sign placement as recommended by the Public Works Director. Bruce Glowac seconded the motion. All in favor.

Motion was made by Stacia Libby to exit Traffic Authority. Bruce Glowac seconded the motion. All in favor

Public Comment: None

SELECTMEN GENERAL DISCUSSION:

Cobblestone Court Association, Inc. sent a letter requesting the Town extend the sidewalk from 30 Bokum to 50 Bokum Road. The Selectmen reported they would have the Town Engineer and the Public Works Director look at the logistics of extending the sidewalk.

Budget Meeting Dates

The Board of Selectmen scheduled the following Budget Meeting Dates:

Wednesday, February 17, 2020 at 5:00

Wednesday, March 3, 2020 immediately following the 5:00 pm regular meeting

Wednesday, March 17, 2020 at 5:00 (if needed)

Norman reminded everyone that:

- The Annual Report Dedication will be at 6:30 on Monday, November 16 in the Auditorium
- The Annual Town Meeting will be at 7:00 pm on Monday, November 16 in the Auditorium

Motion was made by Bruce Glowac to adjourn the meeting at 6:30 p.m. Norman Needleman seconded the motion, and it was unanimously approved. Motion carried.

Respectfully submitted,
Maria P. Lucarelli