

**Disclaimer.** Please note, these Minutes have yet to be approved. Check with the department or Town Clerk for updated versions.

**BOARD OF SELECTMEN  
REGULAR MEETING  
October 7, 2020**

**Present:** Norman M. Needleman, First Selectman  
Stacia R. Libby, Selectman  
Bruce M. Glowac, Selectman

Norman Needleman called the meeting to order at 5:05 p.m.

First Selectman Needleman welcomed everyone to the Board of Selectmen remote public access meeting. This meeting was made available to the public via Zoom Meeting.

The Board of Selectmen and attendees went around the room and announced themselves.

First Selectman Needleman announced that audio attendees will be muted during the meeting except during public comment. Attendees were asked to please identify themselves for the record prior to making any comments.

**Approval of Agenda:**

**Motion** was made by Bruce Glowac to approve the Agenda and to add under New Business: 8F Connecticut Community Connectivity Grant. Stacia Libby seconded the motion. All in favor.

**Approval of Minutes:**

**Motion** was made by Stacia Libby to approve the September 16, 2020 Meeting Minutes. Bruce Glowac seconded the motion. All in favor.

**Informational Items, Communications and Correspondence**

**Public Announcements / Comment:** None

**OLD BUSINESS:**

**NEW BUSINESS:**

**Appointments and Resignations Board and Commissions**

First Selectman Norman Needleman reported the appointment of Scott McCoid as provisional Assistant Animal Control Officer for the Town of Essex. The term is October 6, 2020 to October 6, 2021.

**Support of National Register of Historic Places Nomination for Essex Village**

The Essex Planning Commission sent a letter of petition (co-signed by EDC, EHS, and Sustainable Essex) to the Board of Selectmen requesting their support to submit a grant to develop a Nomination to the National Register of Historic Places for Essex Village. The grant funds are available through the State Historic Preservation Office's (SHPO) "Historic Preservation Survey & Planning Grant" program to help prepare the nomination. This grant, if awarded, requires a local match of 50% of the project expenses which are anticipated to be approximately \$16,000.00

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**Motion** was made by Stacia Libby to approve the recommendation of the Planning Commission to apply to the State Historic Preservation Office grant whose funds would be used to help prepare the application to add Essex Village to the National Register of Historic Places (NRHP). Bruce Glowac seconded the motion. All in favor.

**Motion** was made by Bruce Glowac to approve and recommend to the Board of Finance a special appropriation not to exceed \$8,000.00 which will be used to provide the matching funds for the State Historic Preservation Office's grant funds program it is awarded to the Town in order to prepare the application to add Essex Village to the National Register of Historic Places (NRHP). Stacia Libby seconded the motion. All in favor.

**Supplemental Appropriations**

**Motion** was made by Norman Needleman to approve and recommend to the Board of Finance the 2019/20 Budget year fye special/supplemental appropriations in the amount of \$605,000.00 to be distributed according to the following chart. Bruce Glowac seconded the Motion. All in favor.

**FYE Supplemental Appropriations**

Fiscal Year Ending 6/30/2020

|   | <u>Amount</u>        |
|---|----------------------|
| Merit Service Pension                                     | \$ 50,000.00         |
| Police Pension  | 150,000.00           |
| Town Pension  | 75,000.00            |
| PW Grounds Maintenance & Repairs for additional tree work | 50,000.00            |
| Bridge/Infrastructure sinking fund                        | 50,000.00            |
| Ambulance sinking fund                                    | 10,000.00            |
| Police Vehicle Sinking Fund                               | 20,000.00            |
| Fire Department Sinking Fund                              | 100,000.00           |
| Capital for Sidewalks &/or Road Reconstructions           | <u>100,000.00</u>    |
| Total Supplemental Appropriations                         | <u>\$ 605,000.00</u> |

\* - available balance equals current balance less approved/outstanding appropriations

**Public Hearing** None

**Set Town Meeting** None

**Community Connectivity Grant Application**

**Motion** was made by Bruce Glowac to authorize the Town of Essex to submit the application for the Community Connectivity Grant Application for River Road Sidewalks in an amount not to exceed \$600,000.00. Stacia Libby seconded the motion. All in favor.

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### **TRAFFIC AUTHORITY**

**Motion** was made by Stacia Libby to enter Traffic Authority. Bruce Glowac seconded the motion. All in favor.

### **Electric Vehicle Signage**

There was discussion that the Sustainable CT group is designing three signs for the EV Charging Stations. Two will be reserved parking signs for each charging spot and one sign directing visitors to the location of the charging stations. The Selectmen discussed the signs and placement.

**Motion** was made by Norman Needleman to table this until the next Selectmen meeting. Bruce Glowac seconded the motion. All in favor.

**Motion** was made by Stacia Libby to exit Traffic Authority. Bruce Glowac seconded the motion. All in favor

**Public Comment / Announcements:** None

### **SELECTMEN GENERAL DISCUSSION:**

The Town investigated a remote door entry system for the rear entrance. The Town received a quote for the installation of a system that came in under \$2,000.00. The Selectmen approved the installation of a remote entry system.

There was discussion that the Town cameras that were recently purchased need professional installation and some new wiring, which are unforeseen expenses. The Selectmen approved the additional installation expenses that are anticipated to not exceed \$5,000.00 and asked that the Building and Grounds Superintendent work out the installation details.

There being no further business to conduct, a motion to adjourn was moved and seconded and unanimously adopted, and the meeting adjourned at 6:12 pm.

Respectfully submitted,  
Maria Lucarelli