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**BOARD OF SELECTMEN
REGULAR MEETING
May 20, 2020**

Present: Norman M. Needleman, First Selectman
Stacia R. Libby, Selectman
Bruce M. Glowac, Selectman

Others in Attendance: Kelly Sterner, Finance Director

Stacia Libby called the meeting to order at 7:00 p.m.

First Selectman Needleman welcomed everyone to the Board of Selectmen remote public access meeting. This meeting was made available to the public via Zoom Meeting.

The Board of Selectmen and attendees went around the room and announced themselves.

First Selectman Needleman announced that audio attendees will be muted during the meeting except during public comment. Attendees were asked to please identify themselves for the record prior to making any comments.

Approval of Agenda:

Motion was made by Bruce Glowac to approve the Agenda. Stacia Libby seconded the motion. All in favor.

Approval of Minutes:

Motion was made by Stacia Libby to approve the May 6, 2020 Meeting Minutes. Bruce Glowac seconded the motion. All in favor.

Informational Items, Communications and Correspondence None

Public Announcements / Comment: None

OLD BUSINESS: None

NEW BUSINESS:

Appointments and Resignations Board and Commissions None

Appropriation to Region 4 Board of Education Budget

There was discussion regarding a request that came from Region 4 Board of Education of the three Towns, Chester, Deep River, and Essex of making an appropriation in the total amount of \$43,065 for the purpose of paying down the deficit in their capital account.

Superintendent Brian White reported there was a small surplus of the 2018-19 funds, which was derived from higher than anticipated revenues in the amount of \$43,065. Based on the 2018-19 ADM distribution the funds are split as follows: Chester 22.57% = \$9,719.77. Deep River 33.75% = \$14,534.44. Essex 43.68% = \$18,810.79.

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Per policy, the R4 BOE is required to return these unexpended funds back to the Towns, even despite R4 carrying a deficit in their capital account. Per the school attorney, the only legal way to have these funds applied to the deficit is to return the funds to the Towns and then request the Towns appropriate them back to R4.

The Board of Selectmen stated that they would agree to these terms if the other two Towns agreed to return the funds as well. Finance Director Kelly Sterner reported the Board of Finance can approve returning the funds without going to a Town Meeting and that this item is on the Board of Finance June 11th agenda.

Mr. White stated R4 would be grateful for anything the Towns could do and R4 would appreciate the support.

Motion was made by Bruce Glowac to approve and recommend the appropriation of a sum not to exceed \$18,810.79 to the Board of Finance contingent on both the Town of Deep River and the Town of Chester also approving to appropriate and return the funds back to R4. Norman Needleman seconded the motion and it was unanimously approved. Motion carried.

Schedule Public Hearing None

Set Town Meeting None

Public Comment / Announcements: None

SELECTMEN GENERAL DISCUSSION:

Finance Director

Mr. Needleman reported there were 23 applicants for the Finance Director position and the Town is in the process of interviewing.

Re-opening Essex

There was discussion on the various methods of disinfecting, whether using UV-C lights, misters, or atomizers, etc. and making sure schools and Town Hall have adequate disinfecting tools to minimize outbreaks.

There being no further business to conduct, a motion to adjourn was moved and seconded and unanimously adopted, and the meeting adjourned at 7:48 pm.

Respectfully submitted,
Maria Lucarelli