

Essex Building Committee

MEETING MINUTES

WED 11/30/17

Essex Town Hall Room B 8 AM

Building Committee members in attendance:

Bruce Glowac
Leigh Rankin
Kelly Sterner

Others in attendance:

Gary Riggio, Riggio & Sons

Bruce Glowac called the meeting to order at 8:02 a.m.

Approval of previous meeting minutes:

Bruce Glowac moved to approve the minutes of October 25, 2017, seconded by Kelly Sterner. Passed. Motion carried.

Old Business:

a. & b. - Lavatories & Shower Room Design & Estimate Gary distributed a contract for the shower room for a total of \$25,194.91. The 6 additional bathrooms were broken down by floor. The first floor bathrooms total \$49,519.35, the second floor total is \$52,585.24 and the third floor total \$49,305.59. The grand total being \$176,602.09. The Building Committee reviewed the contract and stressed the fact that we have a very limited amount of funds to complete the bathroom project and the back stairwell. The contract price must be the contract price and these projects have no contingency allowance. Gary agreed and will file for the permits with the assumption that the permit fees will be waived.

Bruce asked Gary about his timeframe as to when this project could begin. Gary suggested the work could begin after December 7th. It was agreed that they would start on the ground floor and work their way up.

Bruce Glowac made a motion to approve the cost for the new shower room and 6 bathrooms at the Town Hall for a total not to exceed \$176.602.09, seconded by Kelly Sterner. Passed. Motion carried.

- c. Rear entrance design - this project is complete
- d. Oil Tank Close Out - Leigh indicated we are waiting on the finalizing report and Maria will do the ez file. Oil was delivered the other day and the fence is to be installed next week.

New Business: None

Approval of invoices:

Kelly submitted an invoice from Martin Laviero, the Contractor that worked on the back entrance for a total of - \$53,900.00. Two invoices were submitted 1) for \$40,425.00 and 2) for \$13,475.00 for work performed on the rear entrance and parking lot.

Motion to approve the invoice from Martin Laviero for a total amount of \$53,900.00 seconded by Leigh Rankin. Passed. Motion carried.

Walnut Street Bridge – Neri, Contractor – there are at a total of \$546,000 so far and the project continues to go on. The bridge will not open on time and will go over their deadline. They are planning on paving next week and Norman indicated we will not seek damages as they have indicated the close in the Spring time will be shorter.

WMC consulting invoice – design work during construction totaling – \$6,377.84.

Motion to approve the invoice from WMC for design work for a total amount of \$6,377.84, seconded by Kelly Sterner. Passed. Motion carried.

Other business:

Kelly distributed her summary as to where we are at with all of the projects and what is left to do here at the Town Hall. The remaining items are the bathroom renovations and the back stairwell.

Adjournment:

Meeting adjourned at 8:53 a.m.

Respectfully submitted,

Yvonne Roziak