

These minutes have not yet been approved

Essex Building Committee

MEETING MINUTES

WED 2/7/18

Essex Town Hall Room B - 8 AM

Building Committee members in attendance:

Bruce Glowac
Leigh Rankin
Kelly Sterner

Others in attendance:

Gary Riggio, Riggio & Sons

Meeting was called to order at 8:09 a.m.

Approval of previous meeting minutes:

Bruce Glowac moved to approve the minutes of January 25, 2018, seconded by Leigh Rankin. Passed. Motion carried.

Old Business:

- a. Town Hall Lavatory work – Gary discussed the shower and pipes are all cut out. Additional shower is also piped in. They re-piped a “T” that was not capped off under the floor into the gravel. They are filling in the hole with $\frac{3}{4}$ ” pea stone to fill in the difference to bring it back up enough to fill with cement. Pouring of cement will start happening today around the toilets and the shower room floor. Discovered a big crack in the pipe in the ladies room and several other leaks. They tore down the wall in the ladies room as they found leaks behind it. They installed shut off valves and are going to sheet rock it.

Tom King (Thermomedics) indicated to Gary that the unit for the heating/AC wall unit can't go in the planned spot in the ladies room as the ceilings are too low and it doesn't give the head room that is allowed. Dave DeLeeuw, Building Official, indicated the unit would have to go somewhere else and Gary is thinking perhaps the wall above the toilet. They will discuss and review other options. They may have to go with a ceiling cartridge system on the other floors vs. the first floor. Tom was to stop here yesterday to look at it again to see if he can do it. Gary dropped off a man lift for the drilling holes for his work and for the chimney ventilation. Leigh will talk to Tom.

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- b. Flooring samples – the two samples of flooring (the black, white and gray sample is displayed at an establishment in town and it looks good on a large floor). Further discussion ensued on product and color. Gary indicated there is considerable savings with this product. It will not go up the wall cove as the tile will go all the way to the floor. Gary will run the color suggestion by Denise to see what she thinks. Bruce inquired about the lights and they should be the same color as the lighting in the auditorium.

Tile has been ordered for the bathrooms and shower. Items left to be done that are time sensitive:

- Final Decisions on Floor w/Color selection
- Leigh will talk to Tom re: HVAC (and will relay to Gary)
- Make sure all leaks have been fixed
- Cabinetry has been ordered
- Lights to be ordered for bathrooms should match auditorium lighting color

New Business:

- a. Budget – Gary has agreed to stick to the budget and will forward to the Building Committee any change orders and show the reflecting +/- on our balance.

Approval of invoices:

2 Invoices submitted by Riggio & Sons one for \$13,312 and one for \$9,282. These were to put deposits down and purchase materials for the bathroom re-builds.

Motion made by Bruce Glowac to approve the invoices listed above from Riggio & Sons, seconded by Leigh Rankin. Passed. Motion Carried.

Other business: None

Adjournment:

Meeting adjourned at 8:57 a.m.

Respectfully submitted,

Yvonne Roziak