

Essex Building Committee

MEETING MINUTES

WED 1/18/18

Essex Town Hall Room B 9 AM

Building Committee members in attendance:

Bruce Glowac  
Leigh Rankin  
Kelly Sterner

Others in attendance:

Gary Riggio, Riggio & Sons

Bruce Glowac called the meeting to order at 9:04 a.m.

**Approval of previous meeting minutes:**

***Bruce Glowac moved to approve the minutes of November 30, 2017, seconded by Kelly Sterner. Passed. Motion carried.***

**Old Business:**

Town Hall Lavatory Renovations – Gary indicated they are start Monday morning and Denise will be here with the tile guy tomorrow with samples. The BC is leaning toward light colors for the subway tile. Gary indicated we need to make sure the storage room where the shower is going to be completely cleared out. Kelly will follow up with Mark and Tom Fitzgerald. Gary indicated this needs to be completed by Monday. What is in there will be moved to the second floor computer room for storage. Gary will be working on the flooring and getting that nailed down with a sub. One of the man lifts will be dropped off next week for Tom King to do the boring for all the ventilation systems to be done next week as well. Gary will also be supplying a dumpster for the demolition. Gary asked about paint charts and will have Denise pull them together as well. It was agreed the bathrooms will all be the same color. Bruce asked Gary to coordinate with Tom in the purchasing of the towel dispensers with his supplier. Gary asked about the plumbing fixtures and Bruce suggested bringing us some choices. Floor colors were also discussed and it was suggested whatever hides the dirt.

**New Business:**

Schedule – starting Monday, 1/22/18.

Design Recommendations – Denise will meet with tile contractor tomorrow and will also get to the BC paint charts, partition colors and counter top samples and bring them to the meeting next week.

**Approval of invoices:**

No invoices to approve, however, Kelly did distribute and update as to where we are on the Capital Improvement Projects.

Leigh discussed the fence for the Convault and we now cannot do the original fence and gate. We are considering a corner fence instead, however, should we need additional funds for the bathrooms project, we can probably go without the fence for now.

**Other business:**

Norman discussed the painting quote for the vault and it was high. He would like to see if we can get another painter and only paint the basement. The guy that has been designing the gate for the vault has not yet produced a drawing nor a final price. Leigh will see if she can get a vendor from New Haven to come down and give us a quote if the original vendor does not produce anything within the next month or so.

Next meeting Thursday, 1/25/18 at 8:00 a.m.

**Adjournment:**

Meeting adjourned at 9:36 a.m.

Respectfully submitted,

Yvonne Roziak