

Essex Building Committee

MEETING MINUTES
THURSDAY May 2, 2018
Essex Town Hall Room B 8 AM

Building Committee members in attendance:

Bruce Glowac
Leigh Rankin
Kelly Sterner

Others in attendance:

Norman Needleman, First Selectman
Tom Fitzgerald, Essex Elementary School

Bruce Glowac called the meeting to order at 8:00 a.m.

Approval of previous meeting minutes:

Leigh Rankin moved to approve the minutes of April 5, 2018, seconded by Kelly Sterner. Passed. Motion carried.

Old Business:

Town Hall Lavatory work – Gary could not make meeting today.

Elevator – Bruce discussed the latest which we need HVAC in the elevator. Kelly indicated we need to connect with all of the other players involved with the elevator work so we can be in sync and have the state here only once so we don't get delayed on re-opening.

Tom Fitzgerald spoke to Tom King and he thought he may be able to meet the HVAC requirements for the elevator machine room with the exhaust fan that's in there. Tom F. worked with Roger from R&K electrical who he contracted to disconnect and reconnect the elevator. Roger recommended NE Elevator and we are waiting on a price. Tom K. is waiting to hear back from Tom F. as to the direction the BC wants him to go in. He did not think one of the ductless units could add another head and would require a whole new unit.

He does have a unit that was not used from the PE department. We might be able to use that one for a reduced rate. Bruce's thoughts are that the humidity is the issue and a split unit was not necessary. You don't want humidity in an elevator. He suggested a dehumidifier; however, he was informed you can't have any more machinery in an elevator machine room. That's why they were thinking about another fan. Bruce called Jeff Johnson at NE Elevator. They said the code is what you read. He indicated that what they are looking for is the split system. He suggested getting the inspector down here and asking him. Bruce asked Tom F. what Tom K. would do with the fan. Tom K. thought he may have to change the duct work out and put in a new fan somewhere down the line with a grill over it. It then goes into the boiler room. Tom F. is wondering if that is a problem. If we think we can do it, Bruce suggests calling the inspector and ask them. Tom and Bruce discussed various other options. Bruce will call the state inspector. Tom F. will ask Tom K. for some quotes.

Bruce indicated that there will be a meeting next week and Gary will have the numbers and where they are at as far as final accounting on the first floor lavs.

Tom F. indicated there is a plumbing problem occurring and it is being addressed.

Kelly reviewed the detailed list of items needing to be done on the elevator and who will be responsible for them. Kelly also has someone lined up to be the courier during the time when the elevator is out of order.

Signage for the second floor bathrooms were reviewed as well as the locks.

Norman inquired about the Walnut Street bridge and things are moving along. He also inquired about the fence that was to be installed by the convault; he would like Leigh to proceed with getting the fence.

Norman inquired about the handlers on the roof at the Essex Elementary School and Bruce looked at them and indicated they really should be replaced as they are old and rusted. Tom F. has three quotes from three different vendors. Leigh will get Tom F. the name of another vendor for another price.

New Business: None

Approval of invoices: None

Other business: None

Adjournment:

Meeting adjourned at 8:46 a.m.