

Essex Building Committee

MEETING MINUTES

WED May 16th 2018

Essex Town Hall Room B (Walk up) 8 AM

Building Committee members in attendance:

Bruce Glowac

Kelly Sterner

Others in attendance:

Gary Riggio, Riggio & Sons

Bruce Glowac called the meeting to order at 8:03 a.m.

Approval of previous meeting minutes:

Bruce Glowac made a motion to approve the minutes of May 2, 2018, seconded by Kelly Sterner. Passed. Motion carried.

Old Business:

Town Hall Lavatory work – Gary indicated that the bathroom floors were done on 2nd floor. The sealer will be going on around 1:00 p.m. today. All windows will be open as well as all vents. Tile is supposed to be in tomorrow. All holes were patched so that the elevator work can continue. Ceiling grid work going up as well as some of the ceiling tiles. Tom King (Thermomedics) will be in sometime next week. Cabinets should be in any day and once tile work is up they can begin installing. Baby changing tables are at Riggio offices and will go in when ready. Painting of the stone is complete. Gary reiterated that we are in pretty good shape, should be done in a few weeks.

Gary distributed and reviewed work and costs for the completed shower room. The extra work that was requested amounted to \$1,435.72. Gary noted that he was pretty confident that this amount could be “made up” if work continued to go smoothly on the remaining bathrooms and that he was willing to wait on this billing until everything was finished.

He then reviewed costs associated with the First floor bathrooms. Extra work in addition to contracted price totaled \$3,695.00. Credit for bathroom floors was

\$1,000.00 each room. The Job Tracking showed a job loss of \$2,472.00 Gary acknowledged that Riggio would assume that loss. He restated that provided the remaining bathrooms continue to track as they are, he felt that the extra work could be absorbed in the project. Gary agreed to hold off billing for extras until project conclusion.

New Business:

Elevator Renovations – so far so good, a 911 phone will be installed and a/c for the control room. Kelly distributed the bill for the HVAC which came in at \$4,990.00 from Thermomedics. She requested an update of the cab interior quote. No quote on fire alarm as yet. The elevator should take approximately 2 weeks and should line up with finishing the 2nd floor bathrooms.

Approval of invoices:

Bruce made a motion to approve the Thermomedics proposal in the amount of \$4,990.00 for the HVAC system for the elevator, seconded by Kelly Sterner. Passed. Motion carried.

Bruce made a motion to approve invoice from Riggio & Sons in the amount \$13,068.00 and \$21,842.75 for progress payments #1 and #3 for bathroom renovations, seconded by Kelly Sterner. Passed. Motion carried.

Other business: None

Adjournment:

Meeting adjourned at 8:42 a.m.