

Essex Building Committee
MEETING MINUTES
Wednesday, May 4, 2016
Essex Town Hall Room B - 8 AM

Building Committee members in attendance:

Bruce Glowac
Leigh Rankin
Kelly Sterner

Others in attendance:

Tom Fitzgerald, Region 4
Norman Needleman, First Selectman
Gary Riggio, Riggio Construction
Bob Doane, Doane & Collins

Bruce Glowac called the meeting to order at 8:05 a.m.

Approval of previous meeting minutes:

Bruce Glowac made a motion to approve the minutes of April 27, 2016, seconded by Bruce Glowac. Passed. Motion carried.

Old Business:

- a. Town Hall Land Use Areas – Bruce indicated that Riggio Construction is starting the temporary walls today in the Auditorium for the Land Use move. Latham Movers will be coming to move everyone on 5/14. The Land Use Office will be closed for business on 5/13 starting at noon, and reopen on Monday, 5/16 at noon. CAT (our IT vendor) and Visual Back Office will be coming in on 5/12 to set up the IT wiring. Kelly indicated that packing continues in the Land Use offices. Bella Electric will pull the electrical and get it ready for the phone and internet.

Kelly distributed a handout of preliminary costs for all the projects under the Land Use project and where we are with regards to the budget.

- b. Town Hall Air Conditioning - Gary is meeting with Tom King (Thermomedics) today at 9:00 re: pad and to discuss running the duct inside.
- c. Town Hall Fire Alarms – Leigh discussed one of the vendors as one has come forward who also does design. She wants someone to represent the Town and the Code. Bruce indicated that he would like to see one if they can send a design. In the meantime, the bid has been withdrawn. Upgrade vs. repair will be the revised bid. Panel needs to be non-proprietary. Tom also knows of someone that would be interested in providing a design.
- d. Essex Elem. School Library – Tom Fitzgerald produced invoices needing approval for the media center: CLG Electrical - \$11,850.00, Latham Movers - \$6,068.75, Martinez Painting - \$8,547.00, American Vets Demo, LLC: \$17,900.00 and Mystic Air Quality: \$5,655.00. Abatement requires no children under 18 be allowed on site. This will need to be discussed with Park & Rec. (Mary Ellen Barnes) to find alternatives for the one week. School ends on 6/14 and the abatement would need to start after this date. Mary Ellen arrived at the meeting at 8:45 a.m. and discussed the alternatives for the first week of Park & Rec. She will meet with the P&R director this afternoon to discuss several alternatives and does not see a problem rearranging the first week of the P&R summer program.
- e. Essex Elem. School Paving – Bob is here with the site plans from the site walk to discuss with the Building Committee if all of the sidewalks come out completely at the elementary school or go with the alternates. Bob is ready to get the plans out with a bid opening date for Friday, May 6th. Approximately 10 bids have already been picked up to date for the Safe Walks to School.
- f. Suburban, Site Visit – Kelly is concerned about the new land use office partitions and indicated that Suburban has not gotten back regarding their temporary office set up. Bruce is also concerned about the time and product. Leigh discussed talking with Ruby Glass and she is waiting for Dick's pricing based on the floor plan and hopefully will have something by next week.
- g. Town Garage – Charlie wants to go out and witness the soil test. Bob will follow up for next Monday or Tuesday.

Bob will check with the Army Corp of Engineers regarding the Ivory Street Bridge to see if we can get it done this year. He will report back next Wednesday.

Norman would like the sidewalks from Centerbrook Post Office to Summit Street also done. He feels they are in terrible shape and we need to have them redone.

New Business:

- a. Ruby Glass – see above under Suburban, Site Visit

Other Business:

Kelly submitted four invoices from Thermomedics for the completion of work at Essex Elementary School.

Balances due on three of the invoices and there was one change order:

1 -\$14,227.00

2 -\$30,347.50

3 - \$455.00

4 - \$46,365.46

Bruce Glowac made a motion to approve the above listed invoice amounts for payment to Thermomedics, seconded by Leigh Rankin. Passed. Motion Carried.

1 - CLG Electrical - \$11,850.00

2 - Latham Movers - \$6,068.75

3 - Martinez Painting - \$8,547.00

4 - American Vets Demo, LLC: \$17,900.00

5 - Mystic Air Quality: \$5,655.00.

Bruce Glowac made a motion to approve the above listed invoice amounts for the Media Center Library Project, seconded by Leigh Rankin, Passed. Motion Carried.

Adjournment:

Bruce Glowac adjourned the meeting at 8:57 a.m.

Respectfully submitted,

Yvonne Roziak