

These minutes have not yet been approved.

Essex Building Committee

MEETING MINUTES

WED Feb 8th 2017

Essex Town Hall Room B 8:00 AM

Building Committee members in attendance:

Bruce Glowac
Leigh Rankin
Kelly Sterner

Others in attendance:

Gary Riggio, Riggio & Sons
Denise Von Dassel

Meeting called to order at 8:14 a.m.

Approval of previous meeting minutes:

Bruce Glowac made a motion to approve the minutes of January 25, 2017, seconded by Leigh Rankin. Passed. Motion carried.

Old Business:

- a. Town Hall – Bruce indicated that the electricians are here today and he spoke to them about the moving of the switch boxes. He also indicated that the ceiling guy will be here tomorrow. Kelly indicated that the Audio Video guy will be here on Tuesday and hopefully be done by Thursday.

Joist repairs – Gary indicated that Steve is finishing up working nights and a man is here on Saturday's. He talked to Steve about the joist repairs, upright posts, back wall and header system and insulation are all being done now. Steve has two more joists behind the duct work that also need repair. He is hopeful that this will be completed by next Wednesday.

Ceiling – delivery will be today and they will be starting the grid tomorrow and working through the weekend.

LED lighting – electricians are starting the rough in today and switch boxes will be moved to the other side of the auditorium. They will also bury the entire exposed conduit on the wall. Gary indicated there are 5 or 6 more conduits to do and one that they cannot do. They will

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box that one out as it is hard wired on the other end. They will be completing the trim and getting ready for the paint.

HVAC is also being worked on today.

Floor refinishing – Gary will have the floor sanded preferably over a weekend and include two urethane coats as it will last longer. Gary is in need of some additional hardwood flooring that was ripped up in the auditorium. Bruce may have some at the school that can be used.

- b. Finish Schedule – Gary estimates that early March things should be completed.

New Business:

- a. Lavatory renovation design: Gary / Denise – Denise reviewed a revised set of the plans on the remodeling of the bathrooms. On the first floor we will take out the janitor's closet and reconfigure them. This will require switching the men's and women's rooms. One of the handicap bathrooms on the first floor will have a door that opens out in order to be ADA compliant. For the second floor, there are two options – Dave DeLeeuw does not want both of the second floor bathrooms to be unisex bathrooms. A new plan could be one unisex with a shower and changing station. Top floor level would look similar to floor one. Bruce would like to keep the individual bathrooms on the second floor (not unisex), as well as the showers. Finishes were discussed, using big tile for the floor and tile half way up the ceiling on the walls. However, being a municipal building the Building Committee agreed we should go with poured floors with drains.
- b. Price estimate – Bruce reiterated that the pricing for this project will be critical at this point in the game. Denise will work on the pricing and get back to us as it will take her a couple of weeks. She will also look at the “ADA shower kit” that Gary has recently installed in Hebron.

Approval of invoices

Kelly received an invoice from a sub contracted solar company for items and services supplied during the solar work on the elementary school roof. Bruce indicated that this appears to be a contractor bill. Bruce will follow up.

Invoice received from Venuti for a total of \$47,407.85, for work performed on the Ivory Street Bridges as well as the HVAC wall. This leaves a 5% retainage and Kelly received the change orders that were included with this invoice.

Bruce Glowac made a motion to approve the invoice from Venuti for a total of \$47,407.85, seconded by Leigh Rankin, Passed. Motion carried.

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Invoice from Suburban – for custom labels for the land use filing system - \$2,105.00.

Bruce Glowac made a motion to approve the invoice from Suburban for the custom labels for the land use filing system totaling \$2,105.00, seconded by Kelly Sterner, Passed. Motion carried.

Other business – Kelly distributed an update of the cost-to-date on the projects including the revenue information. Kelly thinks final bonding will take place in November.

Adjournment – Motion to adjourned 8:58 a.m.

Respectfully submitted,

Yvonne Roziak
Recording Secretary