

These minutes have not yet been approved.

Essex Building Committee

MEETING MINUTES
WED January 11, 2017
Essex Town Hall Room B 8 AM

Building Committee members in attendance:

Bruce Glowac
Leigh Rankin
Kelly Sterner

Others in attendance:

Norman Needleman, First Selectman

Meeting called to order at 8:13 a.m.

Approval of previous meeting minutes:

Bruce Glowac moved to approve the minutes of December 21, 2016, seconded by Kelly Sterner. Passed. Motion carried.

Old Business:

Land Use offices / Auditorium (Progress Reports – Gary Riggio was absent but had met with Bruce and went over progress.

Joist inspections – Bruce indicated that the crew is currently working on the far wall (wall facing parking lot) on the floor joists and putting in a support beam as there is no support beam underneath. The engineer suggested securing an angle iron to the wall.

Ceiling lights – Bruce asked Kingspan Energy for a quote to install the new lights and it came in at around \$4,500. Gary will get another price quote from his contractor Jim and compare with the quote from Kingspan Energy.

Sound enclosure wall – Complete except for door.

Floor Refinishing – Bruce asked the Building Committee if we want to bid the floor refinishing in the auditorium. Kelly indicated that Maria received two other quotes and we'll have Gary revisit to determine what he would charge and compare.

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Files Delivery & Install date – Kelly indicated the new Land Use filing system will be installed on Jan. 18th along with the folders with labels on them. This should replace the vast majority of the file cabinets currently in the hallway.

- b. Ivory Street Bridges – detour signs remain up, however, the bridges are open. The signs will stay up until railings installed. Norman not comfortable taking detour signs down until then.
- c. Town Hall fire alarms update – Completed
- d. Lavatory design – Denise Von Dassel is currently out of state and this has been tabled until next meeting – tentatively scheduled for January 25. Dave DeLeeuw, Building Official, met with Denise and went over all of the ADA requirements for this project.

New Business:

Kelly indicated she has pushed off the A/V install until February 14, 15, and 16.

Bruce asked the Building Committee about their thoughts on the number of ceiling fans they think we will need in the auditorium. Bruce feels we need just one in the middle based on the fact that the return from the HVAC system might work and we may not need it. We will have 4 heat vents, plus projector, and 9 speakers which limits space for additional fans. Leigh suggested going ahead and pulling a wire for the circuit, should we want to add a fan later.

Approval of invoices: None

Other business: None

Adjournment:

Bruce Glowac made a motion to adjourn the meeting at 8:30 a.m., seconded by Leigh Rankin. Passed. Motion Carried.

Next meeting is tentatively scheduled for January 25, 2017 at 8:00 a.m.

Respectfully submitted,

Yvonne Roziak, Recording Secretary