

Essex Building Committee
MEETING MINUTES
Wed November 16, 2016
Essex Town Hall Room B **8:00 AM**

Building Committee members in attendance:

Bruce Glowac
Leigh Rankin
Kelly Sterner

Others in attendance:

Norman Needleman, First Selectman
Bob Doane, Doane Engineering

Meeting called to order at 8:09 a.m.

Approval of previous meeting minutes:

Bruce Glowac made a motion to approve the minutes of November 2, 2016, seconded by Kelly Sterner. Passed. Motion carried.

Old Business:

- a. Town Hall Land Use offices:
 - b. Progress report – from Gary's notes
 - Gary & Bruce met with engineer regarding the Land Use area floor joist. Some have cracks and the structural engineer recommended gusseting them with plywood. He will direct Gary on how many should be gusseted and a plan for how work should be completed. Kelly asked about the install of the shelving system to be installed in the Land Use offices the first week of December. Bruce would like to keep it on schedule. Shelves should not be loaded until after floor joists are fully repaired. Kelly also indicated the audio visual guy is scheduled for the week of December 19.

- Windows at the rear and right side of the building are complete.
 - Excavation (digging) for the sound walls was completed
 - The wall footings were poured yesterday.
 - Masonry work should start on Wed. or Thurs.
 - Carpenters are working on the vertical boxed area of the incoming ductwork in the auditorium.
 - Carpenters have completed the soffit of the electrical conduits passing through the kitchen.
 - Carpenters are working on boxing of the interior drain pipes.
 - Carpenters have completed work in the computer-storage room.
 - Carpenters are working on the demo of the wainscoting ceiling in the auditorium for the engineer to examine the joists.
- c. Acoustical screen – fittings poured and this is moving along
 - d. Joist inspections – see Gary’s report above
 - e. Floor refinishing – the floor will be sanded when everything is done in auditorium.
 - f. Files, delivery and install – keep on schedule per Bruce scheduled for week of Dec. 1.
- b. Ivory Street Bridges: Bob Doane indicated we’re doing well, however, a little bit behind schedule due to late box culvert deliveries at the start of the project. He is hoping to have the asphalt base course down before Thanksgiving. Pasternak is hoping to pave next week. Bruce stated that we were hopeful paving would be completed this year. Steel box beams are being fabricated for bridge railings. Bob thinks we may want to consider some type of pedestrian fences along the sidewalk when it is all done. The two manholes are redone with new tops. Sidewalks will be done this week. Sidewalks contain reinforcement and are extra thick in drive over areas.
 - c. Town Hall Fire Alarms: Leigh asked Kelly to check on the purchase order to proceed.

New Business:

- a. Lavatory renovation design: need something from Gary and Denise.
- b. We will need to get costs associated with the joists repair and get the auditorium done. The next project we need to work on is the back entrance as well as get caught up on any outstanding invoicing.

- c. Town Garage – moving right along, old furnace out and dog pound done, heating tubes coming in any day now. Leigh asked Tom (Thermomedics) for a price for interlocks for the main building from the heater to the doors.
- d. Leigh reviewed the Proposed Service Agreement from Thermomedics for the Town Hall A/C units. Leigh would like the new air handlers also added to this agreement.

Approval of invoices:

Budget review – Kelly does not have an update today. The following invoices have been received for payment:

\$8,856.31 – WMC – WSB
\$9,120.42 – Riggio & Sons – Town Hall
\$5,989.33 – Riggio & Sons – Town Hall
\$18,877.72 – Riggio & Sons - Land Use
\$498.96 – Tec
\$22,204.00, Suburban
\$10,597.60 – Arrow Concrete – Ivory St. Bridge
\$5,700.00 – Arrow Concrete – “ “
\$10,597.60 – Arrow Concrete – “ “
\$14,080.00 – Arrow Concrete – “ “
\$71,250.00 – Venuti Enterprises
\$177,791.94 - Total

Motion made by Bruce Glowac to approve the payments as presented on the above invoices totaling \$177,791.94, seconded by Leigh Rankin. Passed. Motion carried.

Other business: None

Adjournment:

Bruce Glowac adjourned the meeting at 8:51 a.m.

Respectfully submitted,

Yvonne Roziak
Recording Secretary