

**Worksite Safety and Health Committee
June 4, 2014**

Present: Rick Audet, Park and Recreation Director; William Buckridge, Emergency Management Director; Lisa Fasulo, Health Director; Tom Fitzgerald, Maintenance, Maria Lucarelli, Assistant to Selectmen, Keith Nolin, Fire Marshal; and Matt Lipp and Evan Gaffney from CIRMA.

Keith Nolin called the meeting to order at 3:17 p.m.

Approval of the Agenda:

Motion was made by William Buckridge to approve the agenda with one addition, add Meeting Time under New Business. Rick Audet seconded the motion, it was unanimously approved. Motion carried.

Approval of the Minutes:

Motion was made by Lisa Fasulo to approve the May 5, 2014 minutes. Rick Audet seconded the motion, it was unanimously approved. Motion carried.

Communications and Correspondence: None

Old Business: None

New Business:

Rick Audet reported that summer camp staff is training and certifications are current.

Maria Lucarelli – reported that OSHA has been doing hearing assessment evaluations with the Public Works Personnel at the garage. Hearing assessments were performed on all public works employees and a hearing assessment plan has been implemented.

Keith Nolin – Fire Marshal – reported that things have been quiet and had nothing new to report.

Evan Gaffey, had nothing to report

Lisa Fasulo reported that water testing of the parks will take place in June. Ms. Fasulo also reported on the upcoming mock hurricane drill that the Town of Essex will be participating in. The drills help the Town prepare for emergencies.

Tom Fitzgerald reported there were no injuries. There was discussion on the fire alarms for the Town Hall. Mr. Fitzgerald had obtained quotes for Fire Alarms with an approximate cost of \$25,000. Mr. Fitzgerald is still waiting for additional quotes.

Safety Committee Meeting Time

Motion was made by Keith Nolin to change the quarterly meeting time from Wednesday afternoons at 3:15pm to Wednesday mornings at 7:45 am starting on September 10th. Thomas Fitzgerald seconded the motion, it was unanimously approved. Motion carried.

Motion was made by William Buckridge to adjourn at 3:47 p.m. Keith Nolin seconded the motion and it was unanimously approved. Motion carried.

Respectfully submitted,
Maria Lucarelli