

**Disclaimer.** Please note, these Minutes have yet to be approved. Check with the department or Town Clerk for updated versions.

**BOARD OF SELECTMEN  
REGULAR MEETING  
June 18, 2014**

**Present:** Norman M. Needleman, First Selectman  
Stacia Libby, Selectman  
Bruce M. Glowac, Selectman

Norman Needleman called the meeting to order at 7:07 p.m.

**Approval of Agenda:**

**Motion** was made by Bruce Glowac to approve the Agenda with one change, add Special Town Meeting under New Business. Stacia Libby seconded the motion. Motion carried.

**Approval of Minutes:**

**Motion** was made by Bruce Glowac to approve the June 4th Minutes. Norman Needleman seconded the motion. Motion carried.

**Informational Items, Communications and Correspondence**

**Emergency Management Exercise**

On Monday, June 23<sup>rd</sup> there will be a State of Connecticut emergency mock drill exercise which includes opening the shelter. The Town of Essex will participate in the exercise.

**Sister Cities Essex Haiti Award – Annual Innovation Award in Youth and Education**

Jennifer Grant presented on Sister Cities which was established in 2010. Ms. Grant reported that Sister Cities has had a great year and received an innovative education award through the schools working with Sister Cities.

Ms. Grant reported the library in Haiti is under construction. The walls are up and the roof should be installed soon. Ms. Grant stated that funding and donations have been outstanding and there is another fundraiser scheduled for October 5.

**Household Hazardous Waste**

Mr. Needleman reported on the collection totals of June 14th. Essex had 18 households participate. Electronics are collected at all times in the bins stationed at the land fill.

**Thank you Letters**

Two letters were received this month thanking the Town and the Department of Public Works.

**Public Announcements / Comment:** None

**OLD BUSINESS:** None

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## **NEW BUSINESS:**

### **Appointments and Resignations Board and Commissions**

There was discussion on current vacancies which include:

#### **Connecticut River Gateway Commission**

The Town is still looking for a volunteer for the Gateway Commission. It is a two (2) year term.

#### **River Council of Governments Regional Planning Commission**

The Board of Selectmen must appoint an alternate member.

#### **Harbor Management Commission**

The Board of Selectmen must appoint an alternate member. It is a three (3) year term.

#### **Conservation Commission**

The First Selectman must appoint two alternate members. They are three (3) year terms.

### **Open Space Sinking Fund Request**

Kate Brown, Project Manager for the Trust for Public Land, reported there are approximately 70.6 acres within the Preserve area that are located in the Town of Essex. There are two appraisals on the Essex parcel. One appraisal came in at \$690,000 and the other \$725,000.

The 930 acres in Old Saybrook and Westbrook will be jointly owned by the Town of Old Saybrook and CT DEEP, with the exception of the 2 acre house lot at 185 Bokum Rd. A conservation easement will be held by the Old Saybrook Land Trust. The Town of Old Saybrook must approve 3 million for their parcel of land. A total of approximately 8.1 million must be raised for the entire preserve purchase. The property will be used for passive recreation, hiking trails, and parking areas. The preserve area will be designated as State Forest.

**Motion** was made by Bruce Glowac to recommend to the Board of Finance an appropriation of a sum not to exceed \$200,000 to be used for the partial funding of the purchase of the Preserve. Said appropriation is contingent upon Old Saybrook approval of their funding at referendum and the approval of the State of Connecticut Open Space Grant Program. Funding source for said appropriation may be considered from the Open Space Sinking Fund. Stacia Libby seconded the motion and it was unanimously approved. Motion carried.

### **Set Town Meeting:**

**Motion** was made by Stacia Libby to set a Special Town Meeting for Wednesday, July 16, 2014 at 6:45 pm for the purpose of the Open Space Sinking Fund request. Norman Needleman seconded the motion, it was unanimously approved. Motion carried.

### **Resolution – Connecticut Property Assessed Clean Energy (C-PACE)**

There was discussion on what the interest rate would be to participate in the program. This was tabled until the next Selectmen's meeting.

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### **Waiver of the Permit Fees – Essex Place Centerbrook**

**Motion** was made by Stacia Libby to waive any Town permit fees for Essex Place Centerbrook. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

**Public Comment:** None

### **SELECTMEN GENERAL DISCUSSION:**

#### **Main Street Investment Fund (MSIF) Grant Project – Ivoryton Village Intersection**

Stacia Libby reported that the committee recently met with the four engineers who submitted proposals for the project. References are being checked and a decision will be made in the next week or two. Ms. Libby reported the committee is looking at the project as a phase. It is a long-term project. A recommendation will be made at the next Selectmen's meeting and the project will be awarded.

#### **Capital Building Committee**

Bruce Glowac reported the committee has identified several capital projects. The recommendations will be presented at a future Selectmen's meeting.

#### **Walnut Street Bridge**

There were eight (8) proposals submitted for the Walnut Street Bridge Project. The committee interviewed five (5) engineering firms. Wengell, McDonnell & Costello, Inc. was awarded the project.

#### **Additional Alternate Board Member on the Retirement Board**

There was discussion on appointing an alternate member to the retirement board. There are currently 5 members. The Selectmen would investigate further as to what steps need to be taken.

#### **Town of Essex Pension Proposals**

There were fourteen (14) proposals received. The proposals submitted were for either the actuarial, investment advisory, or for custodial banking. The committee is reviewing the proposals.

#### **Evans Lane – private vs. public road**

There has been some confusion as to whether Evans lane is a private or public road. It appears Evan's Lane is a public highway by dedication, but will be looked into further for clarification.

**Motion** was made by Bruce Glowac to adjourn the meeting at 8:07 p.m. Norman Needleman seconded the motion, it was unanimously approved. Motion carried.

Respectfully submitted,  
Maria P. Lucarelli