

ESSEX HARBOR MANAGEMENT COMMISSION



**Town of Essex
29 West Avenue
Essex, CT 06426**

**Regular Meeting
Thursday, December 15, 2016
Meeting Room B**

1. Call to Order

Vice Chairman Joe Zaraschi called the regularly scheduled meeting of the Essex Harbor Management Commission to order at 7:30 p.m.

2. Attendance

Members Present

- Earl Fowler, Alternate
- Kit Schellens, Alternate
- John Senning
- Terry Stewart, Treasurer
- Joe Zaraschi, Vice Chairman

Ex Officio Members Present

- Paul Riggio, Harbor Master

Others Present

- Doug Dominie, Brewer Dauntless Shipyard & Marina

Kit Schellens was seated for Jeff Going.

3. Approval of November Regular Meeting Minutes

The November 17, 2016 regular meeting minutes were reviewed.

Motion: Terry Stewart moved to approve the November 17, 2016 regular meeting minutes. Kit Schellens seconded the motion. Those in favor: Kit Schellens, John Senning, and Terry Stewart; 3-0-0 motion unanimously approved.

4. Public Comment

None.

5. Financial Report

Terry Stewart presented the December 15, 2016 Treasurer's report. He noted that in terms of mooring revenue we are slightly ahead compared to last year at this time. Last year we had received \$7,600.00 and this year we have received \$7,920.00.

Motion: Kit Schellens moved to approve the December 15, 2016 Treasurer's report. John Senning seconded the motion. Those in favor: Kit Schellens and John Senning, Terry Stewart abstained; 2-0-1 motion approved.

Two invoices were presented for approval:

- Betsy McLaughlin, Clerk - \$296.08 for November Clerk Services;
- Connecticut River Dock & Dredge Inc. - \$1,000 for repair of Yes/No marker

Motion: Terry Stewart moved to approve the invoice for Clerk services as presented and the Connecticut River Dock & Dredge invoice contingent upon verification that the work has been completed. John Senning seconded the motion. Those in favor: Kit Schellens, John Senning, and Terry Stewart; 3-0-0 motion unanimously approved.

6. Harbor Master Report

2017 Mooring Permit Renewal Update

Charles Fox, who had initially requested a Sabbatical, did not submit the appropriate paperwork and when contacted by the Clerk about that, informed her that he would be giving up his mooring and was sent a nonrenewal letter.

Doug Soper, who had not submitted his paperwork as of the last meeting, has subsequently submitted his paperwork and has been issued a permit.

- **New Wait List Requests**
 - William Henry Thorn, Jr., Main, check dated 11/15

Paul and Cy Libby will meet next week to work on the harbor layout. Jeff Going will also participate in the meeting. Out of the Wait List Top 10, 5 people have submitted paperwork and the others are giving up their spots. There are three available spots in the Main anchorage at this time.

7. Harbor Management Business

- **Capital Projects**

An extension was granted for the COP to remove the old piers that are now rock piles. Funding is needed for this.

- **Town Access Ways**

Some of the parks need cleaning up, including Collins Lane where vegetation has grown over the easement. Joe Zaraschi will follow up with Tree Warden Augie Pampel about the trees between Bushnell Access and Brewer's.

- **Town Dock Maintenance**

As noted at the last meeting, the Town dock is in need of repair. There are a number of pilings that need to be replaced and should be addressed sooner rather than later. Possible vendors were discussed, and it was suggested that we consult with Strick Hyde for guidance. Paul Riggio will contact him about this.

8. Correspondence

A copy of a CT DEEP COP application and drawings was received from Docko for a dock retention project on behalf of Michael Picard, 175 Saybrook Road. Mr. Picard wants to replicate what was there originally, but the Commission is questioning whether the docks shown were ever permitted.

John Senning moved to authorize Jeff Going to respond to this application. Terry Stewart seconded the motion. Those in favor: Kit Schellens, John Senning, and Terry Stewart; 3-0-0 motion unanimously approved. Joe will bring this to Jeff's attention in the morning.

9. New Business

None.

10. Old Business

- **Confiscated Vessel Auction**

The process for disposing of the abandoned vessels under the new statute is underway. Since there will be no auction, it was suggested that a sale might be held at Bushnell Access in the spring.

- **Harbor Management Plan Update**

No update.

- **36 Mack Lane Proposal**

The Harbor Management Commission has agreed to allow the owner of 36 Mack Lane to do an amendment to the easement but they need to provide us with a drawing for approval. This has not been received. John Senning learned from Bob Edmonds that they are going to get a landscaping architect to give them some guidance and that they will not plant anything in the right of way until they submit a plan for our approval. Joe Zaraschi noted that we want to make sure the plans do not interfere with the visual effect that this is a town right of way.

- **Newsletter**

Jeff is working to move this forward for winter production.

11. Adjournment

Motion: John Senning moved to adjourn the meeting at 8:04 p.m. Terry Stewart seconded the motion. Those in favor: Kit Schellens, John Senning, and Terry Stewart; 3-0-0 motion unanimously approved.

Respectfully Submitted,

Betsy McLaughlin, Clerk