



Harbor Management Commission

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Meeting Minutes- Regular Meeting September 23rd, 2021, at 7:00 P.M.

1. **Call to Order** – Chairman Terry Stewart welcomed everyone to the Harbor Management Meeting. Members and attendees are asked to identify themselves for the record before making any comments.

2. **Attendance:**

Present Members: Paul Riggio, Bill Herlihy, Jeff Going, Terry Stewart, David Fasulo, Susan Malan.

Absent Members: John Senning, Brian Weinstein, Kit Schellens.

Audience In Person: Cy Libby

Bill Herlihy will be seated for John Senning.

3. **Approval of the August Meeting Minutes**

MOTION made by Jeff G to approve the August 2021 meeting minutes as presented.

SECONDED; Bill H; **Voting in Favor:** Bill H, Jeff G, Susan M; **Opposed:** None; **Abstaining:** None;

Approved: 3/0/0. **Discussion:** No further discussion.

4. **Public Comment:** None.

5. **Financial Report:** Bill Herlihy provided reports on the following transactions as of the end of August 2021.

Checking Account Withdrawals:

Town Clerk Invoice #54 \$93.39

SH Environmental Fee \$22.44

SH Harbor Mark Maintenance \$4,524.31.

Checking Account Deposits: \$5000 Transfer from savings

Total Funds Balance---- Total Funds---a/o 8/31/2021 \$39,216.34

MOTION made by Jeff G to approve the Treasurer's Report as presented. **SECONDED**; Susan M; **Voting in Favor:** Jeff G, Susan M; **Opposed:** None; **Abstaining:** Bill H; **Approved:** 2/0/1.
Discussion: No further discussion.

Invoices: No Invoices to be presented. Clerk invoice will be approved in the October meeting.

6. Harbor Master Report:

Paul Riggio provided the following Essex Harbormaster Report.

Bushnell Access Wait List: John Kiernan, 9/9/21.

Robert Day submitted Bushnell access wait list app 9.7.21 but did not pay the fee. Betsy sent him an email 9/19/21 giving him deadline of 9/30/21 or app would be cancelled.

OLM has made the template changes we requested. Paul and Betsy just allowed the application to renew for testing. Betsy will need to send the renewal notice to all next Thursday, 9/30/21.

7. Harbor Management Business:

- **Thatchbed and Dredging Committee Update**

Jeff Going provided an update on the Thatchbed Island and Dredging Committees.

He explained how the rocks at the entrance to South Cove are a navigation hazard. Ideally, the rocks could be removed and placed by Thatchbed in a manner to hold material from an eventual dredging of Essex Harbor. Jeff also described possible methods to contain the material.

He highlighted the committee has secured a COP from DEEP to begin the rock removal project. He estimated the project cost to be \$5000. He felt the cost should be covered by the HMC because it directly involves a navigation hazard in the harbor. He will update the HMC when proposals have been received.

For timing, Jeff estimated the rocks could be removed later this year and dredging could begin in 2023. Jeff mentioned various funding sources for harbor dredging, to include the state and federal government, are being identified.

- **FOI request Follow Up:** Paul said that everything needs to go through Maria but she has been out of office. Paul will follow up with her before next meeting.

- **Harbor Mark RFP:** Safe Harbor submitted a proposal in response to the EHMC Annual Harbor Mark RFP that included a detailed breakdown of services and costs totaling \$5825.00. Safe Harbor's proposal was the only one received by the RFP deadline and compared favorably with last year's proposal.

MOTION made by Terry S for the EHMC to approve and accept the Safe Harbor Proposal; **SECONDED** by Jeff G; **Voting in Favor:** Jeff G, Bill H, Susan M; **Opposed:** None; **Abstaining:** None; **Approved:** 3/0/0. **Discussion:** No further discussion.

- **Town Public Access Points**

- **Novelty Lane – (Bill)** – Bill stated that he went there a week ago and said that the little dock is still there. Cy Libby said he would assist in moving it to the town park and inform Ryan at the Town's Public works to take it away.

- **Bushnell Storage:** On behalf of Bob Ward, Susan reported the new picnic table looks great and expressed appreciation to the Town's Public Works crew.

- **Harbor Plan Update Workshop:** Terry mentioned when he gets the workshop update notes from John Guskowski, he will pass it along to the rest of the commission members.

8. **Correspondence:** None.

9. **New Business:** None.

10. Adjournment:

MOTION made by Jeff G to adjourn the meeting at 7:35 p.m.; **SECONDED** by Bill H; **Voting In Favor:** Jeff G, Bill H, Susan M; **Opposed:** None; **Abstaining:** None; **Approved:** 3/0/0

Next Regular Meeting: Thursday, October 28th, 2021, at 7:00 pm.
Essex Town Hall, Conference Room A, 29 West Avenue, Essex, CT.

Respectfully submitted,

Kristin Gleason
Commission Recording Clerk.