



Harbor Management Commission

www.essexct.gov

Meeting Minutes- Regular Meeting August 26th, 2021, at 7:00 P.M.

- 1. Call to Order** – Chairman Terry Stewart welcomed everyone to the Harbor Management Meeting. Members and attendees are asked to identify themselves for the record before making any comments. This meeting was available on Zoom only.
Meeting ID: 819 2897 3374 | **Passcode:** 007665

2. Attendance:

Present Members: Bill Herlihy, Paul Riggio, Terry Stewart, Susan Malan, Kit Schellens, Brian Weinstein, Jeff Going.

Absent Members: John Senning and David Fasulo.

Audience In Zoom: Andy Bronin, Zenas Zelotes, Doug Domenie.

Bill H was seated for John S for this meeting.

3. Approval of the June Regular Meeting and July Special Meeting Minutes:

MOTION: made by Susan M to approve the meeting minutes as presented; **SECONDED:** Kit S; **Voting in Favor:** Kit S, Susan M, Bill H, Terry S; **Opposed:** None; **Abstaining:** None; **Approved:** 4/0/0. **Discussion:** No further discussion.

4. Public Comment: None.

- 5. Financial Report:** Terry Stewart provided reports on the following balances as of the end of June and July 2021.

Withdrawals: June 2021 - Town of Essex Clerk Invoice #52 - \$167.79

July 2021- Town of Essex Clerk Invoice #53 - \$148.68

SH Marker Maintenance - \$1,121.83

Deposits:

June 2021: Online Mooring - \$23.55

July 2021: Online Mooring - \$43.78

Transfer from Savings - \$1,100.00

John Senning - Kayak at Public Works - \$50.00

Total Funds Balance---- Total Funds---a/o 6/30/21: \$45,014.98 and

a/o 7/31/21: \$43,847.16

MOTION made by Bill H to approve the Treasurer's Report as presented. **SECONDED** Susan M; **Voting in Favor:** Bill H, Kit S, Susan M, Jeff G; **Opposed:** None; **Abstaining:** None; **Approved:** 4/0/0. **Discussion:** No further discussion.

Invoices:

- Clerk Invoice #54. Total from the Town of Essex: \$93.39

MOTION made by Jeff G to approve the invoices as presented; **SECONDED** by Susan M; **Voting in Favor:** Jeff G, Susan M, Bill H, Kit S; **Opposed:** None; **Abstaining:** None; **Approved:** 4/0/0. **Discussion:** No further discussion.

Safe Harbor Invoices:

Terry presented three invoices from Safe Harbor. The first two involved the second and final round of billing associated with the 2021 Harbor Maintenance contract.

1) SH Dauntless Invoice for Maintenance of Harbor Buoys Spring 2021: \$2301.20

2) SH Dauntless Balance of 2021 Annual Services and Anchoring Markers/Dock Floats: \$3322.50. This total included the initial invoice totaling \$1121.83 which the Commission had paid previously.

The third invoice was for the environment fee (\$22.44) associated with the initial invoice of the 2021 Harbor Maintenance Contract (\$1121.83).

Deducting \$1121.83 from the three invoices, Terry asked the Commission to approve paying SH \$4524.31.

MOTION made by Susan M to pay Safe Harbor invoices a total of \$4524.31; **SECONDED** by Kit S; **Voting in Favor:** Susan M, Kit S, Bill H, Jeff G; **Opposed:** None; **Abstaining:** None; **Approved:** 4/0/0. **Discussion:** No further discussion.

Jeff G made a comment to the commission about the delay in receiving invoices from Safe Harbor. Terry assured that this concern was mentioned to the appropriate person.

6. Harbor Master Report:

Paul Riggio provided the following Essex Harbormaster Report.

Hurricane Henri: Dave and Paul both spent time in the harbor being sure that all boats were properly prepared for the storm. They found about 8 boats that had not properly prepared, all were done before the storm arrived. They only had to tell one boat owner to either take down his head sail or get out of the harbor, he complied in the end. Overall expressed how thankful the storm turned out and how the harbor didn't have damage.

Paul Riggio mentioned that Woody Comstock from EYC requested to the Essex Yacht Club to join the trial program of the larger than 50' boats. This is a trial program will require approval each year. The Essex Yacht Club will give up one of their existing moorings to upgrade two of their existing moorings to 50' plus moorings. This offer will be for the 2022 season.

MOTION made by Jeff G allow the Essex Yacht Club to join the trial program of the larger than 50' boats; **SECONDED** by Kit S; **Voting in Favor:** Jeff G, Kit S, Bill H; **Opposed:** Susan M; **Abstaining:** None; **Approved:** 3/1/0. **Discussion:** No further discussion.

Bushnell Access Wait List: Richard Helmicki, 8/13/2021.

Other: Betsy is waiting for approval on application registration language and mooring permit renewal template.

7. Harbor Management Business:

- **Appointment of Bill Herlihy as Commission Treasurer:**

MOTION made by Jeff G appoint Bill Herlihy as Commission Treasurer; **SECONDED** by Kit S; **Voting in Favor:** Jeff G, Kit S, Susan M; **Opposed:** None; **Abstaining:** None; **Approved:** 3/0/0. **Discussion:** No further discussion.

- **FOI request Follow Up**

Terry mentioned that there was a FOI request for information regarding the mooring list and Betsy is putting together additional information. Paul provided an update on how Betsy will have to manually input commercial moorings into the online mooring list. Application applicants should be informed of how to support moorings and others are managed by the harbor.

- **Online Mooring Support Follow Up:**

Terry, Paul and Betsy had a call with a Brad Hurley the owner of Online Mooring stating that their conversation was successful. Terry mentioned that they addressed their concerns of finding a way to prevent the Online Mooring application if the payment

processing isn't complete. Terry concluded their call with Brad answered all their concerns and questions.

- **Harbor Mark RFP**

The bid is to remove, store, inspect and provide a report with needed repairs and install in proper location in the Spring.

Navigational Aids: Anchorage buoys — 9 buoys from Main Anchorage (A - J, excluding C), 2 buoys from Meadows Anchorage (A & B) and 2 “Rocks” buoys in southwest corner of Main Anchorage.

Channel markers — 11 in North Cove, 2 in South Cove.

Floats — Town Dock at Main Street, Mack Lane, and Town Park (ramps for Mack Lane and Town Park to be stored with floats).

Bids are due by 4:00 p.m. on Sept. 23, 2021, at the Selectman’s Office, Essex Town Hall

Doug Dominie of Safe Harbor asked some questions to the commission about the RFP.

- **HMC Annual Report Submission • Boat US Foundation Grant** the Foundation has awarded over a million dollars to local community organizations, yacht clubs, etc. The Foundation is looking for creative and innovative projects that promote safe and clean boating. Terry asked the commission if this is a grant, they would be interested in donating to.

- **Town Public Access Points**

- o Bushnell Storage: Public works added a bench into Bushnell Park.
- o Collins Lane - Kit
- o Scholes Lane – Susan
- o Nott Lane - Kit
- o Turtle Creek (2) - Terry
- o Main Street Town Park - Susan
- o Foot of Main - Susan
- o Novelty Lane – Bill mentioned there was a dinghy that looked unpleasant in the area. Terry stated that the commission is aware, and Paul said the dock should be removed by the town and he will talk to Cy Libby and Ryan from the town crew in order to get that done. Jeff Going mentioned that the commission tried to sell the dock for \$500.00 but no buyers were interested.

- o Mack Lane - John

- o Little Point Street – Bill

- **Harbor Plan Update.**

John S in September will present an update to the commission.

8. **Correspondence:** None.

9. **New Business:**

o Harbor Dredging Subcommittee: The subcommittee consists of two members from the commission, Jeff and Bill and the Harbor Master Paul. Jeff mentioned that this subcommittee will not require meeting minutes because it's not an "official meeting". The goal of this subcommittee is to review the situation with restoring Thatchbed Island and to promote positive results for the years to come with dredging.

o Essex Source to Sea Cleanup Event scheduled for Saturday, October 2nd, 2021.

Terry gave a summary of the cleanup event and encourages the members of the EHMC to participate.

o New Member Appointment Update:

Brian Weinstein was welcomed to the EHMC. Brian will be an alternate member.

10. **Adjournment:**

MOTION made by Jeff G to adjourn the meeting at 7:41p.m.; **SECONDED** by Kit S; **Voting In Favor:** Bill H, Jeff G, Kit S; **Opposed:** None; **Abstaining:** None; **Approved:** 3/0/0

Next Regular Meeting: Thursday, September 23rd, 2021, at 7:00 pm.
Essex Town Hall, Conference Room A, 29 West Avenue, Essex, CT.

Respectfully submitted,

Kristin Gleason
Commission Recording Clerk.