



# Harbor Management Commission

[www.essexct.gov](http://www.essexct.gov)

## Executive Board

Jeffrey Going, Chairman  
Joseph Zaraschi, Vice Chair.  
Terry Stewart, Treasurer

## Essex Town Hall

29 West Avenue  
Essex, Connecticut 06426  
Telephone: 860-767-4340  
Fax: 860-767-8509

## Regular Members

John Senning  
Earl Fowler

## Alternate Members

Kit Schellens  
Susan Malan

## Ex-Officious Members

Paul Riggio, Harbor Master  
David Fasulo, Deputy Harbor Master

## Meeting Minutes

Regular Meeting, Thursday, April 23, 2020, at 7:12 P.M.

- 1. Call to Order** - Chairman Jeff Going welcomed everyone to the Harbor Management Commission remote public access meeting. Mr. Going reported the Governor has suspended the In Person Open Meeting requirements. In order to protect those interested. In attending such public meetings, the Town of Essex is using an online audio meeting service, a new technology which allows the public to listen and participate in a meeting in real time. This service is new to us and we thank you for your patience as we learn the system. This meeting was made available to the public via Zoom:  
[https://us02web.zoom.us/rec/share/2otMc-7V-DtIYInhzUT\\_VaUuEY2mT6a80ygd-pcmhoDxTrO967tYT2ZC678f3oa](https://us02web.zoom.us/rec/share/2otMc-7V-DtIYInhzUT_VaUuEY2mT6a80ygd-pcmhoDxTrO967tYT2ZC678f3oa) **Password:** 3C^25rc=

The Harbor Commission Members and attendees announced themselves. Attendees were asked to please identify themselves for the record prior to making any comments.

## 2. Attendance:

### Attending Members

Jeffery Going  
Joseph Zaraschi  
Kit Schellens – seated for Earl Fowler  
Susan Malan seated for John Senning  
Terry Stewart

### Absent Members

Earl Fowler  
John Senning

### Ex Officious Members

Paul Riggio, Harbor Master  
David Fasulo, Deputy Harbor Master

## 3. Approval of March 26, 2020, Meeting Minutes:

**MOTION** made by Susan Malan to approve March 26, 2020, meeting minutes as presented; **SECONDED** by Terry Stewart; **Voting In Favor:** Terry Stewart, Kit Schellens, Susan Malan; **Opposed:** None; **Abstaining:** None; **Approved:** 3/0/0. **Discussion:** No further discussion.

#### 4. Public Comment

There was no public comment.

#### 5. Financial Report:

Terry Stewart, the Treasurer, provided reports on the following balances as of the end of March 2020. Deposits included commercial moorings from marinas and yacht clubs along with the online mooring deposit for the month. Total Funds---a/o 3/31/2020: \$37,595.14

**MOTION** made by Joe Zaraschi to approve the Treasures Report as presented. **SECONDED** by Susan Malan; **Voting In Favor:** Joe Zaraschi, Kit Schellens, Susan Malan; **Opposed:** None; **Abstaining:** Terry Stewart. **Approved:** 3/0/1. **Discussion:** No further discussion

#### Invoices:

- Clerk Invoice #38 from the Town of Essex: \$478.87
- East Lyme High School for two benches for our access points: \$500.00
- Essex Hardware Store for Channel Marker Fasteners: \$95.46
- Winsupply for Channel Marker PVC pipes: \$882.07
- Signing America for Channel Marker Signage: \$671.75

**MOTION** made by Terry Stewart to approve the invoices as presented; **SECONDED** by Joe Zaraschi; **Voting In Favor:** Terry Stewart, Kit Schellens, Joe Zaraschi; **Opposed:** None; **Abstaining:** None; **Approved:** 3/0/0. **Discussion:** No further discussion.

#### 6. Harbor Master Report:

Paul Riggio provided the following Essex Harbormaster Report

Paul Riggio stated that the north cove markers are complete and ready. Most moorings in the harbor have been inspected. Paul Riggio mentioned that the current policy on Block Island COVID-19 is a mandatory quarantine for 14 days for those who arrive on the island. Paul Riggio questioned if there should be an effect similar to that policy within the town of Essex. Paul Riggio suggested placing markers, or signage at the docks of marinas and the town to remind arrivals of social distancing procedures.

Joe Zaraschi replied to Paul Riggio, relaying helpful current information on what the State of Connecticut policies are for COVID-19.

Jeff Going replied to the previous comments from Joe Zaraschi and Paul Riggio and suggested for all signage to have a date stamp to note how current the sign is. Jeff Going explained how in the foreseeable future, there more transient traffic from will be out of state boaters. Jeff Going asked Cy Libby his input.

Cy Libby, the marina manager at Dauntless marina located in Essex, CT said that he is allowing his launch service to only have two people on the boat at a time, excluding the driver. Cy Libby mentioned that his current policy states that all customers to be masked and gloved during the COVID-19 pandemic. There was further discussion of launches, and Cy Libby said that transient policies are being discussed among Safe Harbor Management. Cy Libby mentioned that signage will always be going up early next week about social distancing and masks to be worn while customers and transients enter the property. Cy Libby discussed other yard policies they are predicting to enforce going into the following months, possibly summertime months.

Paul Riggio put together a sabbatical COVID-19 list, for documentation on tracking who will be taking moorings.

David Fasulo mentioned that he inspected the Essex boat club and made repairs that were promised from last month's meeting. David Fasulo also said that Pettipaug Yacht Club was also inspected.

David Fasulo suggested to the commission that there are 5-6 blue jay mooring that is located outside of the channel and has brief traffic to them. David Fasulo indicated to the commission that the commission should not charge for people using those mooring for a short period of time. David Fasulo offered to inspect the moorings. Paul Riggio agreed with David Fasulo and gave him the approval to pursue inspecting and not to charge.

### **Harbor Management Business**

- **Town Access Ways/Bushnell Access**

Joe Zaraschi mentioned that he filled all permitted slots for who requested to be on the waitlist. Joe Zaraschi concluded that the waitlist now has nobody on it.

Joe Zaraschi asked the audience if COVID-19 signage will be placed at Bushnell or any other access points.

Jeff Going replied to Joe Zaraschi that signage would be added to Bushnell as well as the town park and docks and Mack Lane.

Jeff Going asked if everyone would agree to participate in making a draft for COVID-19 signage to print for a reminder to the public.

Paul Riggio commented to Jeff Going that he would check with the state's current guidelines and research with the Coast Guard for better information.

Jeff Going said that the yellow harbor markers had not made it into position yet.

Joe Zaraschi mentioned he spoke with Robert Forbes, who is the manager at Essex Yacht Club, and inquired about future winter storing of the town's 2 floats, which are the floats located at Mack Lane and the Main Street Park. Joe Zaraschi said that Robert Forbes agreed to allow them to store with them to help save costs.

- **Lawsuit for Dredging Materials**

There was no new information for the Dredging Materials Lawsuit.

### **8. Correspondence**

There was no correspondence.

### **9. New Business**

There was no new business.

### **10. Adjournment**

**MOTION** made by Joe Zaraschi to adjourn the meeting at 7:43 p.m. The next scheduled meeting which will be conducted on Thursday, May 28, 2020, at 7:00 p.m. **SECONDED** by Terry Stewart **Voting In Favor:** Joe Zaraschi, Terry Stewart, Kit Schellens; **Opposed:** None; **Abstaining:** None; **Approved:** 3/0/0

Respectfully submitted,

Kristin Gleason  
Recording Clerk