



# Harbor Management Commission

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[www.essexct.gov](http://www.essexct.gov)

**Executive Board**  
Jeffrey Going, Chairman  
Terry Stewart, Treasurer

Essex Town Hall  
29 West Avenue  
Essex Connecticut 06426  
Telephone: 860-767-4340  
Fax: 860-767-8509

**Regular Members**  
John Senning  
Earl Fowler  
Kit Schellens

**Alternate Members**  
Susan Malan

**Ex-Officious Members**  
Paul Riggio, Harbor Master  
David Fasulo, Deputy Harbor Master

## Meeting Minutes

Regular Meeting, Thursday, February 25<sup>th</sup>, 2021, at 7:00 P.M.

1. **Call to Order** - Chairman Jeff Going welcomed everyone to the Harbor Management Commission. Members and attendees announced themselves. Attendees were asked to please identify themselves for the record prior to making any comments.

**This meeting was made available to the public via Zoom:**

**INVITE LINK:**

**ZOOM MEETING- INVITE LINK:**

<https://us02web.zoom.us/j/86151482145?pwd=Q0Rlb1REK2JhdG1mQVJ3eHdXNWRIUT09>

**Meeting ID:** 861 5148 2145

**Passcode:** 693107

**Dial by your location:** +1 646 558 8656 US (New York)

## 2. Attendance:

### Attending Members

Jeffrey Going  
Earl Fowler  
Kit Schellens  
Susan Malan (*seated for Joe Zaraschi*)  
Terry Stewart  
John Senning

### Ex Officious Members

Paul Riggio, Harbor Master

### Absent Members

Joe Zaraschi (resigned)

David Fasulo, Deputy Harbor Master

**Attendance:** Doug Domenie of Safe Harbor and Bruce Glowac from the Board of Selectmen's office in person.

**3. Approval of January 28th, 2021, Meeting Minutes:**

**MOTION:** made by Earl Fowler to approve the January 28<sup>th</sup>, 2021 meeting minutes as presented; **SECONDED:** by Terry Stewart; **Voting In Favor:** Earl Fowler, Terry Stewart, John Senning, Susan Malan; **Opposed:** None; **Abstaining:** None; **Approved:** 4/0/0. **Discussion:** No further discussion.

Selectman Bruce Glowac read a Proclamation of Joe Zaraschi to acknowledge his service to the town and the Harbor Management Commission and a framed copy was presented to him.

**4. Public Comment:**

None.

**5. Financial Report:**

Terry Stewart provided reports on the following balances as of the end of January 2021.

Online Mooring Refund: **REFUND NO.** P18552 - \$545.00

**Total Funds Balance---Total Funds---a/o 1/31/21:** \$37,541.87

**MOTION** made by John Senning to approve the Treasurer's Report as presented.

**SECONDED** by Earl Fowler; **Voting In Favor:** Kit Schellens, John Senning, Earl Fowler, Susan Malan **Opposed:** None; **Abstaining:** Terry Stewart. **Approved:** 4/0/1.

**Discussion:** No further discussion

**Invoices:**

- Clerk Invoice #48 from the Town of Essex: \$235.97

**MOTION** made by Terry Stewart to approve the invoices as presented; **SECONDED** by Earl Fowler; **Voting In Favor;** Earl Fowler, Terry Stewart, Susan Malan, Kit Schellens;

**Opposed:** None; **Abstaining:** None; **Approved:** 4/0/0. **Discussion:** No further discussion.

**6. Harbor Master Report:**

Paul Riggio provided the following Essex Harbormaster Report.

There are 97 approved permits, One 2021 Sabbatical - Jeffrey Lovelace, Main.

16 wait list applicants renewed, Stephen Dix, Meadows, did not. 1 new mooring permit wait list applicant since last meeting: Sean Peterson, Main, 2.12.21. Commercial renewals received from CRM, EBC, EBW, SX Corinthian, Pettipaug and EYC.

Betsy McLaughlin wanted to get approval to order pre-stamped envelopes from USPS. Jeff Going approved that request.

## **7. Harbor Management Business**

- **-Public Access:** None.
- **-Bushnell Access:** Bushnell Access small vessel renewal period begins on March 1<sup>st</sup>, 2021.
- **-Mack Lane/Novelty Lane:** None.
- **SHM Essex Island Marine “Perimeter Proposal**

Doug Domenie provided DEEP drawings and support documents to the commission. SHM Essex Island Marina seeks authorization to: Establish a “DEEP Perimeter Permit”, (Dauntless Shipyard has operated with a Perimeter Permit for years). Included in this application are the following:

1. Rebuild and extend E Dock an additional 150’, ensuring a 91’ offset from the channel.
2. Retain & Maintain 50± LF of existing Pre-95 wooden bulkhead to the north of and adjacent to E dock.
3. On the east side of the island, parallel to the 10’ Harbor Channel, extend D Dock and A Dock to align with the easterly line established by C Dock. (In doing this A Dock moves out 50± feet and D Dock moves out 30± feet). These changes would not intrude on the 25” setback from the 10 foot channel.
4. Establish a boundary for a perimeter permit. To the north the perimeter will include E Dock and extend in a straight line from the northern end of C dock to the southern edge of the cut (northern wend of the island). Around the south and west side of the island the perimeter will be per the existing docks.

Jeff Going expressed that there is a concern on parking and issues with the zoning (land use) rules. Jeff raised the question with Zoning after the Jan HMC meeting and finally Joe Budrow gave us a response yesterday (2/24). A Zoning variance was given to Essex Island Marina in 1968, unfortunately we dont have details on what that meant. Additionally, there is no recognition of the difference between transient slip or moorings (which would not have a need for parking) versus seasonal dockage which would have parking associated.

Doug asked to the commission to consider his proposal so that DEEP can get started on the perimeter permit application and he will work on resolving the zoning issues. Doug wants to start planning for this project in September 2021.

**MOTION** made by Kit Schellens to accept the perimeter proposal as shown, and the dock layout including the north dock; **SECONDED** by Terry Stewart; **Voting In Favor:** Kit Schellens, Terry Stewart, Earl Fowler, John Senning; **Opposed:** None; **Abstaining:** None; **Approved:** 4/0/0.

- **Channel Markers:**

The Proposal from last meeting is to put 6 new markers in the main Middle Cove channel area. Middle Cove Marina agreed to help pay for the 6 new markers. Paul Riggio will make up poles and bolt them.

**MOTION** made by John Senning to purchase additional markers replacing the lost ones in Middle Cove. **SECONDED** by Kit Schellens; **Voting In Favor:** Terry Stewart, John Senning, Kit Schellens; **Opposed:** None; **Abstaining:** None; **Approved:** 3/0/0.

- **Thatchbed Island:** The Essex Land Trust has been looking into ways to preserve what is left of Thatchbed Island. Also, for historical purposes, the Land Trust got involved with Department of Agriculture's Conservation easement program and overall, USDA have done nothing.
- Two actions are being considered: 1 - Move the two rock piles at the southern end of the anchorage to create a berm which would permit dredge material to be used as restorative material at the southern area that used to be part of the island and 2 - capture and use trees that come down river to hold them in place creating a wave barrier to fight continued erosion. DEEP has shown positive response to these proposals.

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**8. Correspondence**

No correspondence.

**9. New Business**

None.

**10. Adjournment**

**MOTION** made by Kit Schellens to adjourn the meeting at 8:02 p.m. **SECONDED** by John Senning; **Voting In Favor:** Kit Schellens, John Senning; **Opposed:** None; **Abstaining:** None; **Approved:** 2/0/0.

Next Regular Meeting: Thursday, March 25<sup>th</sup>, 2021, at 7:00 pm.  
Essex Town Hall, Conference Room A, 29 West Avenue, Essex, CT.

Respectfully submitted,

Kristin Gleason  
Recording Clerk