



# Harbor Management Commission

[www.essexct.gov](http://www.essexct.gov)

## Executive Board

Jeffrey Going, Chairman  
Joseph Zaraschi, Vice Chair.  
Terry Stewart, Treasurer

## Essex Town Hall

29 West Avenue  
Essex, Connecticut 06426  
Telephone: 860-767-4340  
Fax: 860-767-8509

## Regular Members

John Senning  
Earl Fowler

## Alternate Members

Kit Schellens  
Susan Malan

## Ex-Officious Members

Paul Riggio, Harbor Master  
David Fasulo, Deputy Harbor Master

## Meeting Minutes

Regular Meeting, Thursday, November 19<sup>th</sup>, 2020, at 7:00 P.M.

1. **Call to Order** - Chairman Jeff Going welcomed everyone to the Harbor Management Commission the Harbor Commission Members and attendees announced themselves. Attendees were asked to please identify themselves for the record prior to making any comments

**This meeting was made available to the public via Zoom:**

### INVITE LINK:

<https://us02web.zoom.us/j/84053307500?pwd=MVIQY214a29EQjM2a01lMXovZTBGdz09>

**MEETING ID:** 840 5330 7500 | **MEETING PASSWORD:** 588911

**DIAL BY YOUR LOCATION** +1 646 558 8656 US (New York)

2. **Attendance:** \* **Note:** John Senning joined meeting at 7:07 p.m. Kit Schellens had been seated for John and they switched placements.

### Attending Members

Jeffery Going  
Earl Fowler  
John Senning  
Joseph Zaraschi  
Kit Schellens  
Susan Malan  
Terry Stewart

### Absent Members

### Ex Officious Members

Paul Riggio, Harbor Master  
David Fasulo, Deputy Harbor Master

**Audience:** Attorney D. Royston and Cy Libby

### 3. Approval of October 22, 2020, Meeting Minutes:

**MOTION:** made by Earl Fowler to approve October 22, 2020, meeting minutes as presented;  
**SECONDED:** by Joe Zaraschi; Voting **In Favor:** Earl Fowler, Kit Schellens, Joe Zaraschi.  
**Opposed:** None; **Abstaining:** None; **Approved:** 3/0/0. **Discussion:** No further discussion.

### 4. Public Comment

There was no public comment.

### 5. Financial Report:

Terry Stewart provided reports on the following balances as of the end of October 2020.  
Deposits included the online mooring deposit for the month.

**Total Funds---a/o 10/31/20: \$33,885.58**

**MOTION** made by Earl Fowler to approve the Treasures Report as presented. **SECONDED** by Joe Zaraschi; **Voting In Favor:** Earl Fowler, Joe Zaraschi, Kit Schellens; **Opposed:** None; **Abstaining:** Terry Stewart. **Approved:** 3/0/1. **Discussion:** No further discussion

#### Invoices:

- Clerk Invoice #45 from the Town of Essex: \$267.55
- Refund receipt from Online Mooring – Refund #: P17524 of 4 mooring applications –  
TOTAL AMOUNT REFUNDED: 153.38

**MOTION** made by Terry Stewart to approve the invoices as presented; **SECONDED** by Kit Schellens; **Voting In Favor:** Terry Stewart, Kit Schellens, Joe Zaraschi, and Earl Fowler; **Opposed:** None; **Abstaining:** None; **Approved:** 4/0/0. **Discussion:** No further discussion.

### 6. Harbor Master Report:

Paul Riggio provided the following Essex Harbormaster Report:

Paul Riggio said that this has been an extremely challenging year with Online Mooring's data base. He has experienced more problems than ever before with our mooring holders use of the data base. Joe Zaraschi and Paul Riggio realized that the auto population of the CT Reg. portion of the program was causing most of the problems. We have since deleted that function. We now only allow the renewing mooring holders to attach a PDF or a Pict. for the CT Reg and the insurance. The renewal period ended 11-15-20. Anyone who did not even attempt to renew their mooring lost their permit for next year. Anyone who tried to renew and was having problems with the Online Mooring system will be allowed to renew after the deadline if they are working with us to get the paperwork to us.

Cy Libby is in hopes, weather permitting, to have all the moorings, harbor marks and possible the docks pulled by Thanksgiving.

At this point in time, I have given Steve Adkins of Frost Bite Yacht Club a green light to sail through the entire harbor as all the boats have left for the year.

Joe Zaraschi asked Paul Riggio if an email should be sent out to the permit holders discussing the technical issues that have been going on regarding renewals being rejected for invalid registration.

### **Harbor Management Business**

- **Town Access Ways/Bushnell Access**

**Bushnell Access:** Joe Zaraschi sent on 10/28 advising all permit holders that vessels, must be removed by 11/30. They were also advised to contact EHMC with questions or issues and not the harbor master. A 2<sup>nd</sup> email blast will be sent on 11/20 advising they have 10 days to remove vessels.

**Mack Lane/Novelty Lane:** The tree's at Mack Lane have not been cut down and removed. The disposition of floats at Mack and Novelty Lane/ Recommended based upon issues at Mack Lane and the lack of properly securing the float at Novelty Lane. The EHMC should consider to permanently removing the floats at these locations. Based on complains, lack of parking for anyone wanting to bring vessels to these locations and being economically unfeasible.

Small vessel received 1 new applicant: Christopher Hansen and (1) pending application- awaiting payment.

### **8. Correspondence**

Jeff Going received a letter from Atty Casella, representing the Bombaci proposal. The HMC last month ruled the proposal "inconsistent" with the Harbor Plan and Atty Casella has asked what the inconsistencies with the Plan are. Jeff has been working with the Town's Attorney, David Royston A proposed response letter to Atty Casella has been prepared that covers HMC issues and "inconsistencies" with the Harbor Plan. Jeff read the proposed letter to the Commission.

**MOTION** made by Jeff Going to approve a response to Atty Casella's letter **SECONDED** by Earl Fowler; **Voting In Favor:** None; **Opposed:** None; **Abstaining:** None; **Approved:** 0/0/0.

**Discussion:** A motion and second were withdrawn.

**MOTION** made by John Senning to table the response until the Dec 17th EHMC meeting to allow Commission members more time to thoroughly review the proposal. **SECONDED** by Earl Fowler; **Voting In Favor:** John Senning, Earl Fowler, Joe Zaraschi; **Opposed:** None; **Abstaining:** None; **Approved:** 3/0/0. **Discussion:** No further discussion

Joe Zaraschi mention establishing a subcommittee for the town policy for boat lifts and when to start planning it. Paul Riggio says it is a good idea to start planning the policy now. Kit Schellens, Joe Zaraschi, John Senning, and Paul Riggio all volunteered to help to compose a better plan about the lifts in the Essex area.

**9. New Business**

There was no new business.

**10. Adjournment**

**MOTION** made by John Senning to adjourn the meeting at 7:50 p.m. **SECONDED** by Joe Zaraschi; **Voting In Favor:** Earl Fowler, John Senning, Joe Zaraschi; **Opposed:** None; **Abstaining:** None; **Approved:** 3/0/0

Next Regular Meeting: Thursday, December 17, 2020, at 7:00 pm.  
Essex Town Hall, Conference Room B, 29 West Avenue, Essex, CT.

Respectfully submitted,

Kristin Gleason  
Recording Clerk