

**RESOLUTION PERTAINING TO A MODIFIED CALENDAR AND DELIBERATION OF THE TOWN OF ESSEX  
FY 2020-2021 GENERAL, CAPITAL FUND AND EDUCATION BUDGETS AS AUTHORIZED BY EXECUTIVE  
ORDERS 2020-7B, 7C AND 7I**

**WHEREAS**, on March 10, 2020 the Governor of the State of Connecticut (“Governor”) declared a public health emergency and civil preparedness emergency for the State of Connecticut, pursuant to Connecticut General Statutes Sections 19a-131 and 28-9, in response to the global pandemic of COVID-19 disease associated with a novel coronavirus that is currently affecting multiple countries and states; and

**WHEREAS**, on March 13, 2020, the President of the United States (“President”) declared a national emergency to combat the coronavirus that is currently infecting the population of the United States; and

**WHEREAS**, the effects of the transmission of COVID-19 has resulted in the spread of infections in Connecticut and throughout the country, as well as resulting in shortages of personal protective equipment and other supplies that could jeopardize public safety and civil preparedness; and

**WHEREAS**, in response to the issuance of declarations of public health emergency and civil preparedness emergency by the Governor, he has issued a series of Executive Orders setting for the law governing the conduct of the state and municipal government during the period of the emergency;

**WHEREAS**, on March 14, 2020, the Governor issued Executive Order No. 7B (“EO 7B”), paragraph 1 of which suspends all statutes, charter provisions, ordinances and regulations mandating open meetings in order “...to permit any public agency to meet and take such actions authorized by law without permitting or requiring in-person, public access to such meetings, and to hold such meetings or proceedings remotely by conference call, videoconference or other technology” (“Electronic Meetings”); and

**WHEREAS**, EO 7B SETS FORTH THE FOLLOWING REQUIREMENTS FOR Electronic Meetings:

- the public has the ability to view or listen to each meeting or proceeding in real time, by telephone, video, or other technology;
- any such meeting or proceeding is recorded or transcribed, and such recording or transcript shall be posted on the agency’s website within seven (7) days of the meeting or proceeding, and made available within a reasonable time in the agency’s office;
- the required notice and agenda for each meeting or proceeding is posted on the agency’s website and shall include information about how the meeting will be conducted and how the public can access it;
- any materials relevant to matters on the agenda, including but not limited to materials related to specific applications, if applicable, shall be submitted to the agency a minimum of twenty four (24) hours prior and posted to the agency’s website for public inspection prior to, during, and after the meeting, and any exhibits to be submitted by members of the public shall, to the extent feasible, also be submitted to the agency a minimum of twenty-four (24) hours prior to the meeting and posted to the agency’s website for public inspection prior to, during, and after the meeting; and
- all speakers taking part in any such meeting or proceeding shall clearly state their name and title, if applicable, before speaking on each occasion that they speak; and,

**WHEREAS**, on March 15, 2020 the Governor issued Executive Order No. 7C, paragraph 5 (“EO 7C”) of which extended “all budget deadlines for the preparation of the municipal budget” for the FY 2020-2021 “that falls on any date prior to and including May 15, 2020 are extended for thirty (30) days”;

**WHEREAS**, EO 7C permits the legislative body to “alter or modify the schedules and deadlines pertaining to the preparation and submission of a proposed budget and the deliberation or actions on said budget” by the legislative body including any required public hearing(s), publication, referendum or final budget adoption: and,

**WHEREAS**, EO 7C postpones all submission dates as set forth in the Connecticut General Statutes and any other relevant ordinances, bylaws and special acts of the Town of Essex until such time as its

legislative body approves said modified schedule and deadline consistent with the thirty (30) day extension; and

**WHEREAS**, on March 21, 2020, the Governor issued Executive Order No. 7I, paragraph 13 (“EO 7I”) of which dispenses with any in-person voting requirements (including referenda and town meetings requiring in-person votes) for purposes of adopting 2020-2021 fiscal year municipal budgets and setting the mill rate; in effect conferring final responsibility on the ‘budget-making authority’ of the town to adopt a budget and set a mill rate, which roles are allocated by Charter, Statute and Ordinance, whichever applies, to the legislative body; or budget authority and the chief executive officer; and

**WHEREAS**, EOs 7C and 7I do not alter or modify the control of line-items that fall squarely within the authority of the Board of Education budget and, thus, the Board of Education should comply with all submission requirements pertaining to budget deadlines adopted by the municipality; and

**NOW, THEREFORE, BE IT HEREBY RESOLVED** pursuant to paragraph 5 of Executive Order 7C, the Board of Selectmen of the Town of Essex hereby sets forth the following modified schedule and deadline for the submission, deliberation and final action on the Town Budget for FY 2020-2021, which meetings shall be conducted in accordance with the requirements noticed in accordance with EO 7B ¶ 1:

**APRIL 15, 2020, 7PM: Electronic Regular Meeting of the Board of Selectmen**

- Board of Selectmen shall, by vote and pursuant to EO 7B, 7C and 7I, transfer the authority to adopt or reject appropriations in support of schools, highways and the general government and other necessary objects in an amount of \$24,653,577, from the Annual Budget Town Meeting to the Board of Finance; and
- Board of Selectmen shall, in the same manner as stated above, designate the Board of Finance to determine due and payable dates pursuant to Sections 12-142, 12-144 and 12-144a of the Connecticut General Statutes.
- Board of Selectmen must make the Proposed Town Budget available for public inspection on the Town website and in the office of the Town Clerk.

**APRIL 16, 2020, 7PM: Electronic Public Hearing of the Board of Finance**

- Board of Finance shall hold an electronic public hearing not inconsistent with the EO 7B as authorized by the Governor of the State of Connecticut.
- At this time any elector or taxpayer shall have the opportunity to be heard by electronic means. The Board of Finance shall have the authority to increase or decrease expenditures as well as increase and decrease anticipated revenue sources for the fiscal year.

**APRIL 21, 2020, 7PM: Electronic Meeting of the R4 Board of Education**

- Regional Board of Education shall hold an electronic meeting not inconsistent with EO 7B, 7C and 7I (paragraph 14) and determine by vote whether or not to adopt or reject a July 1, 2020 to June 30, 2020 in the amount of \$21,163,741.

**MAY 11, 2020, 7PM: Electronic Meeting of the Board of Finance**

- Board of Finance shall hold an electronic meeting not inconsistent with EO 7B, 7C and 7I and determine by vote whether or not to adopt or reject a July 1, 2020 to June 30, 2021 in the amount of \$24,653,577.

**NOW BE IT RESOLVED** that the Essex Board of Selectmen shall, pursuant to EO 71 paragraph 13, confer upon the Essex Board of Finance the authority to deliberate and vote upon the July 1, 2020 to June 30, 2021 Town of Essex Budget.

**SECONDED:** \_\_\_\_\_

	<b>Yea</b>	<b>Nay</b>
Norman M. Needleman, FS	<input type="checkbox"/>	<input type="checkbox"/>
Stacia R. Libby, S	<input type="checkbox"/>	<input type="checkbox"/>
Bruce M Glowac, S	<input type="checkbox"/>	<input type="checkbox"/>

**NOW BE IT FURTHER RESOLVED** that the Essex Board of Finance shall, pursuant to EO 71, paragraph 13, adopt the necessary appropriations as prepared and recommended by the Board of Finance for the support of schools, highways and the general government and other necessary objects in an amount of \$ \_\_\_\_\_, and also:

1. All motor vehicle tax bills will be due and payable in full on July 1, 2020.
2. All real estate and personal property tax bills \$100.00 or less will be due and payable in full on July 1, 2020.
3. Real estate and personal property tax bills over \$100.00 may be paid in two installments with one half due on July 1, 2020 and one half due on January 1, 2021.

**SECONDED:** \_\_\_\_\_

	<b>Yea</b>	<b>Nay</b>
Keith Crehan	<input type="checkbox"/>	<input type="checkbox"/>
W. Campbell Hudson	<input type="checkbox"/>	<input type="checkbox"/>
Ed Tedeschi	<input type="checkbox"/>	<input type="checkbox"/>
Mary-Louise Polo	<input type="checkbox"/>	<input type="checkbox"/>
Vincent Pacileo III	<input type="checkbox"/>	<input type="checkbox"/>
Ethan Goller	<input type="checkbox"/>	<input type="checkbox"/>

Respectfully Submitted

Joel Marzi, Town Clerk  
XX/XX/XXXX