

ESSEX TOWN CLERK

FEE SCHEDULE Effective 7/1/18

Land Recording Fees	\$ 60.00 first page \$ 5.00 each page after
MERS – (If nominee is Grantee on Assignments & Releases)	\$159.00 first page AND \$ 5.00 each page after
MERS - Assignment of Mortgage (nominee is the assignor)	\$159.00 flat fee
MERS – Release of Mortgage (nominee is the releaser)	\$159.00 flat fee
Conveyance Fee (Form OP-236) (if \$\$\$ involved) (THERE IS NO CHARGE IF THERE IS NO CONVEYANCE FEE or EXEMPT)	\$ 2.00 (one time charge)
Adoption of Trade Name	\$ 10.00
Cremation / Burial Permits	\$ 5.00 per permit
Copies of Land Records	\$ 1.00 per page
<u>Certification</u> of Land Records – <u>(Town Seal & Cert. Stamp)</u> (Certification on first page, along with Vol & Page # Otherwise, additional page certifications are priced per page)	\$ 2.00 for first initial page, \$1.00 pp after that.
Copies of Minutes/Agendas	\$.50 per page
Dog License <u>*(\$1.00 extra per month that it is late)</u>	\$ 8.00* (spayed / neutered) \$ 19.00* (not spayed / not neutered)
Liquor Permit Filing	\$ 20.00 per permit
Marriage License Application	\$ 50.00 (certified copies extra – see below)
<u>Certified Copies of Vital Records</u>	
Birth, Marriage, Death Certificate	\$ 20.00 per certified copy
Recording of Name Change	\$ 60.00
Original commission of Notary Public	\$20.00
Renewal Commission	\$20.00
Change of name only	\$15.00
Change of name & change of address within Town	\$15.00
Change of name & change of address to a NEW Town	\$10.00
Change of address to a NEW Town, no change of name	\$10.00
Change of address within Town, no change of name	\$0
Authenticating the signature of a Notary	\$5.00
Notary service/document	\$5.00
<u>Transfer Sticker’s Annual (Oct – Sept)</u> (Must complete application if new customer)	\$ 75.00 if 65 or older \$125.00 if 64 or younger
Transfer Station Punch Card (10 bags garbage per card)	\$25.00 per card – available anytime
MAPS:	
Subdivision	\$ 30.00 per map
Survey	\$ 20.00 per map