

Essex Building Committee

MEETING MINUTES

Wednesday, May 11, 2016

Essex Town Hall Room B – 8:00 AM

Building Committee members in attendance:

Bruce Glowac
Leigh Rankin
Kelly Sterner

Others in attendance:

Tom Fitzgerald, Region 4
Norman Needleman, First Selectman
Gary Riggio, Riggio Construction
Tom King, Thermomedics

Bruce Glowac called the meeting to order at 8:00 a.m.

Approval of previous meeting (5/4) minutes: - To be approved at the next Building Committee Meeting

Old Business:

- a. Land use offices – Tom King mentioned that sheet metal was to go in on 5/16, however, that will not work with the move being on 5/14. Plan B was discussed between Gary and Kelly, and he feels there is enough time to pull the whole thing off. Gary indicated that the cuts can be done today. Tom King is also okay with the change in date. Latham is on point for the move which is now scheduled for 5/25. The counter top is in along with the sliding door. Tom King inquired about raising the duct work another 5”, and Gary agreed it is doable. Norman would like to have the plywood painted for aesthetic reasons so it would appear better to the public.
- b. Construction Schedule/Issues – see above
- c. Office partitions - Ruby Glass / Suburban – Leigh received some info from Ruby Glass and is waiting for a return call to discuss. The glass walls will look like a frameless shower. We will need to firm up any electronic shading (and the cost). These glass panels will be comparable to the Suburban partitions. Norman feels this may require more duct work for supply and return with these glass enclosed offices.

Bruce made a motion to continue to pursue with Ruby Glass and to get the pricing on electronic shading for all of the panels and request a site visit so we can firm up the numbers next week, seconded by Leigh Rankin. Passed. Motion carried.

- d. Essex Elementary School Library – Leigh said the color board is in. Scott will be in next week to review the plans. Kelly will get going on the purchase orders and commitments and get them out asap. The Essex Elementary School Board will also review the color board and get sign off from Ruth Levy.
- e. Park & Recreation (Schedule & Relocation) – it has been decided that the summer camp will relocate to John Winthrop Jr. High School the first week.

New Business:

- a. Essex Elementary School Paving Bids: Review & Award – Bruce indicated we received 4 bids with a high of \$226,850 and a low of \$136,623 from Sullivan Paving. Tom Fitzgerald and Leigh Rankin both reviewed them and everything looked fine to them. Bruce called Sullivan Paving (Roger) and informed him of being the lowest bidder. He asked Roger if he was okay with the aggressive schedule. Bruce said there are other things going on and should be fine to give them a window at the end of school year to the beginning of the school year. Roger believes he can start in mid-July and be done by August. Roger indicated he would not object to another contractor that was a lower bidder to work on the alternate #1 piece (the sidewalk along building) versus alternate #2. Roger inquired about the line striping for the crosswalks and said he could do it if he wanted him to do it, however, it would have to come later.

Leigh Rankin made a motion to accept the bid from Sullivan Paving for the Essex Elementary School paving project and alternate #1. The lowest bid came in at \$136,623 and also include the alternate #1 bid in the amount of \$15, 231, seconded by Kelly Sterner. Passed. Motion carried.

Approval of Invoices:

Bob Doane – Doane & Collins submitted an invoice for his work on the paving project totaling \$2,667.60.

Bruce Glowac made a motion to approve the invoice from Doane & Collins, seconded by Kelly Sterner. Passed. Motion carried.

Gary Riggio – Riggio Construction submitted a progress to date invoice totaling \$8,100.63.

Bruce Glowac made a motion to approve the invoice from Riggio Construction, seconded by Leigh Rankin. Passed. Motion carried.

Other business:

Leigh discussed the Town Garage and the fact that the new building has not yet been released. The foundation may be the hold up. We'll have Bob Doane follow up with Charles Brown.

Leigh would like to firm up the plan for the overhead door, she shared some pictures and that cost will be approximately \$16K.

Kelly asked about the heating source at the Garage and they are still looking at several options.

Adjournment:

Bruce adjourned the meeting at 8:47 a.m.

Respectfully submitted,

Yvonne Roziak