

ESSEX HARBOR MANAGEMENT COMMISSION



**Town of Essex
29 West Avenue
Essex, CT 06426**

**Regular Meeting
Thursday, February 25, 2016
Meeting Room A**

1. Call to Order

Chairman Jeff Going called the regularly scheduled meeting of the Essex Harbor Management Commission to order at 7:30 p.m.

2. Attendance

Members Present

- Earl Fowler, Alternate
- John Senning
- Kit Schellens, Alternate
- Walter Wiegert, Treasurer
- Joe Zaraschi, Vice Chairman

Ex Officio Members Present

- Buddy Hitchcock, Deputy Harbor Master
- Paul Riggio, Harbor Master

Others Present

- Doug Domenie,, Brewer Dauntless Shipyard & Marina
- Cy Libby, Brewer Dauntless Shipyard & Marina

Earl Fowler was seated for Terry Stewart and Kit Schellens was welcomed as a new alternate member.

3. Approval of January Regular Meeting Minutes and February Special Meeting Minutes

The January 28, 2016 regular meeting minutes and the February 11, 2016 special meeting minutes were reviewed.

Motion: Walter Wiegert moved to approve the January 28, 2016 regular meeting minutes and the February 11, 2016 special meeting minutes. Joe Zaraschi seconded the motion. Those in favor: Earl Fowler, John Senning, Walter Wiegert, and Joe Zaraschi; 4-0-0 motion unanimously approved.

4. Public Comment

None.

5. Financial Report

Treasurer Walter Wiegert reviewed the February 25, 2016 Treasurer's report.

Motion: John Senning moved to approve the February 25, 2016 Treasurer's report. Joe Zaraschi seconded the motion. Those in favor: Earl Fowler, John Senning, and Joe Zaraschi; Walter Wiegert abstained; 3-0-1 motion approved.

One invoice was presented for approval:

- Betsy McLaughlin, Clerk - \$288.20 for February 2016 Clerk Services

Motion: Walter Wiegert moved to approve the invoice presented. John Senning seconded the motion. Those in favor: Earl Fowler, John Senning, Walter Wiegert, and Joe Zaraschi; 4-0-0 motion unanimously approved.

Walter noted that he has received and paid a bill from Dor-Mor for the anchors and shackles that were approved a prior meeting.

6. Harbor Master Report

New Wait List Requests

- Richard Millard, Main, check dated 2/5/16
- Kenneth & Lois Thomsen, Main, check dated 2/19/16

Wait List renewals have been received from everyone except Andy Flick, Mack Lane. Since the deadline for renewals has passed, he will be taken off the Wait List.

Commercial renewals have been received and processed for everyone except the Dauntless Club, whose paperwork was received today and will be processed.

The draft Wait List was reviewed and is in the process of being finalized. Significant progress has been made on reducing the Wait List and there is no one on the Wait List who has applied prior to 2015. The possibility of offering Wait List applicants spots in the north end of the mooring field was discussed. This is an area designated for support moorings which are sometimes vacant and therefore creates the perception that space is available there that is not being utilized. Nothing was decided about this.

Paul suggested that he and Jeff meet with the new owner of Essex Boat Works to review Harbor Management guidelines/regulations.

7. Harbor Management Business

- **Capital Projects:** None.

- **Town Access Ways**

Jeff provided everyone with an update on the small vessel registration process for 2016. Applications will be sent to the 2015 small vessel permit holders and wait list applicants on March 1 with a response deadline of March 15. After that, applications will be open to the public and permits issued on a first come first serve basis until the maximum storage capacity of 75 small vessels is reached. At that point, applicants will be placed on a Wait List.

8. Correspondence

A COP was received from DEEP for performing work on a bulkhead on Mr. David Ogden's property located at 14 Bank Lane.

A COP Application was received from DEEP for performing work to retain an existing wooden bulkhead and install 91 LF of new wooden bulkhead on the Lyon property located on 6 and 7 Park Lane.

9. New Business

Jeff noted that after consideration, DEEP and Fisheries have decided that their proposal to require boat lifts for the Foxboro Point dock doesn't make good sense and the proposal for that has been dropped.

Paul noted that an inquiry was made at Town Hall by Rob Galiette as to who is responsible for pilings needing repair in the North Cove channel. Prior efforts made to identify the owners of these pilings was discussed. A records check and possibly contacting DEEP will be done to find the "owners" of the pilings on the western side of the North Cove channel in an effort to resolve issues with the pilings to the main entrance that could be a hazard to navigation. It was also noted that checking with the Essex Tax office could be done to determine who has or has not been paying taxes on them.

Old Business

- **Data Storage**

The subject of data storage for Harbor documents was discussed. Feedback from Town Hall on this subject was shared and other options were discussed.

Motion: John Senning moved to authorize the Commission to obtain whatever data storage option is deemed most appropriate. Joe Zaraschi seconded the motion. Those in favor: Earl Fowler, John Senning, Walter Wiegert, and Joe Zaraschi; 4-0-0 motion unanimously approved.

- **Confiscated Vessel Auction**

The auction will be held in April at the Essex Town Garage.

- **Harbor Management Plan Update**

Progress made on the Harbor Management Plan update at the February 11, 2016 special meeting was discussed. Jeff will be incorporating the updates discussed at that meeting and will provide a draft of the updates to Commission members for further review. A volunteer is needed to update the numbers for the mooring permits, slips, etc in the Present Boating Facilities section. These numbers will be important for the grant that the Fire Department is applying for.

- **Wally Schieferdecker Recognition**

Members are obtaining information for this.

- **Newsletter**

Topics for a Summer newsletter were discussed and will be discussed further at the next meeting.

11. Adjournment

Motion: Joe Zaraschi moved to adjourn the meeting at 8:25 p.m. Walter Wiegert seconded the motion. Those in favor: Earl Fowler, John Senning, Walter Wiegert, and Joe Zaraschi; 4-0-0 motion unanimously approved.

Respectfully Submitted,

Betsy McLaughlin, Clerk