

ESSEX HARBOR MANAGEMENT COMMISSION



**Town of Essex
29 West Avenue
Essex, CT 06426**

**Regular Meeting
Thursday, January 28, 2016
Meeting Room A**

1. Call to Order

Treasurer Walter Wiegert called the regularly scheduled meeting of the Essex Harbor Management Commission to order at 7:32 p.m. in Chairman Jeff Going's absence.

2. Attendance

Members Present

- John Senning
- Terry Stewart
- Walter Wiegert, Treasurer
- Joe Zaraschi

Ex Officio Members Present

- Buddy Hitchcock, Deputy Harbor Master
- Paul Riggio, Harbor Master

Others Present

- Cy Libby, Brewer Dauntless Shipyard & Marina

3. Election of Officers

Walter Wiegert would like to be relieved as Treasurer and reviewed his duties with everyone. He will continue until the end of the fiscal year to allow for a transition to someone else.

Joe Zaraschi moved to nominate Jeff Going to continue as Chairman and Walter Wiegert to continue as Treasurer. Terry Stewart seconded the motion. Those in favor: John Senning, Terry Stewart, Walter Wiegert, and Joe Zaraschi; 4-0-0 motion unanimously approved.

Terry Stewart moved to nominate Joe Zaraschi to be Vice Chairman. Walter Wiegert seconded the motion. Those in favor: John Senning, Terry Stewart, Walter Wiegert, and Joe Zaraschi; 4-0-0 motion unanimously approved.

4. Approval of December Regular Meeting Minutes and January Special Meeting Minutes

The December 17, 2015 regular meeting minutes and the January 14, 2016 special meeting minutes were reviewed.

Motion: Terry Stewart moved to approve the December 17, 2015 regular meeting minutes and the January 14, 2016 special meeting minutes. John Senning seconded the motion.

The following amendment was made:

Page 3, New Wait List Requests, Change "Box Dixon" to "Bob Dixon."

Those in favor as amended: John Senning, Terry Stewart, Walter Wiegert, and Joe Zaraschi; 4-0-0 motion unanimously approved.

5. Public Comment

Cy Libby asked for an email address for Dor-Mor to send an invoice to. Walter Wiegert will provide.

6. Financial Report

Treasurer Walter Wiegert reviewed the January 28, 2016 Treasurer's report.

Motion: Terry Stewart moved to approve the January 28, 2016 Treasurer's report. John Senning seconded the motion. Those in favor: Terry Stewart, John Senning, and Joe Zaraschi; Walter Wiegert abstained; 3-0-1 motion approved.

Two invoices were presented for approval:

- Betsy McLaughlin, Clerk - \$288.20 for January 2016 Clerk Services;
- Betsy McLaughlin, Clerk - \$19.13 reimbursement for purchase of a printer ink cartridge.

Motion: Walter Wiegert moved to approve the invoices presented. John Senning seconded the motion. Those in favor: Terry Stewart, John Senning, Walter Wiegert, and Joe Zaraschi; 4-0-0 motion unanimously approved.

7. Harbor Master Report

Sabbatical Request

- George Van Drasek (Wait List Top 10)

People Giving up Mooring Opportunity

- Ed Birch (Wait List Top 10)

Cy Libby and Paul Riggio have been working on the harbor layout and have determined that there is available space in the harbor this year to offer a mooring to a number of Wait List applicants below the Top 10. Letters were sent to those people as determined by the Harbor Master with a response deadline of February 1, 2016.

New Wait List Requests

- Thomas G. Carroll, Main, Check dated 12/28/15
- Chris Pagliuco, Main, Check dated 1/20/16

Wait List renewal notices were mailed on January 16, 2016 with a response deadline of February 15, 2016.

Commercial renewal notices were mailed on January 15, 2016 with a response deadline of January 30, 2016.

Other

A question came up with regard to Kathleen Maher, whose name is on the Wait List below the Top 10 and was offered a mooring. Her name is on the Wait List but her husband's name is on the Registration, which is inconsistent with Harbor Management Commission regulations. Paul is suggesting that she have her name added to the registration. It was decided to grant the mooring with the understanding that the paperwork will be straightened out so that this doesn't happen again next year.

8. Harbor Management Business

- **Capital Projects:** None.
- **Town Access Ways:** No discussion.

9. Correspondence

A Permit Registration Form was received from CT DEEP for the repair of an existing dock due to ice damage on 11 Andrews Road property in Essex. No action was required by the Commission.

10. New Business

Plans for recognition of Wally Schieferdecker's 30 years of service on the Harbor Management Commission were discussed. Terry Stewart is working on this.

John Senning suggested doing another newsletter and possible topics were discussed. John will come up with a suggested format for the next meeting.

Old Business

- **Data Storage**

The subject of data storage for Harbor documents was discussed. Betsy will talk further with Town Hall to see what their procedures and/or requirements are for this. The use of a drop box was also suggested.

- **Confiscated Vessels**

John Senning provided an update on steps taken to hold the confiscated vessel auction before Spring. Plans will be discussed again at the next meeting.

- **Harbor Management Plan Update/February 11, 2016 Special Meeting**

Progress made on the Harbor Management Plan update was discussed. Another special meeting will be held on February 11, 2016 to continue the process. It was suggested that we review the plan with the local police to make sure the ordinances are enforceable.

11. Adjournment

Motion: John Senning moved to adjourn the meeting at 8:08 p.m. Terry Stewart seconded the motion. Those in favor: Terry Stewart, John Senning, Walter Wiegert, and Joe Zarschi; 4-0-0 motion unanimously approved.

Respectfully Submitted,

Betsy McLaughlin, Clerk