

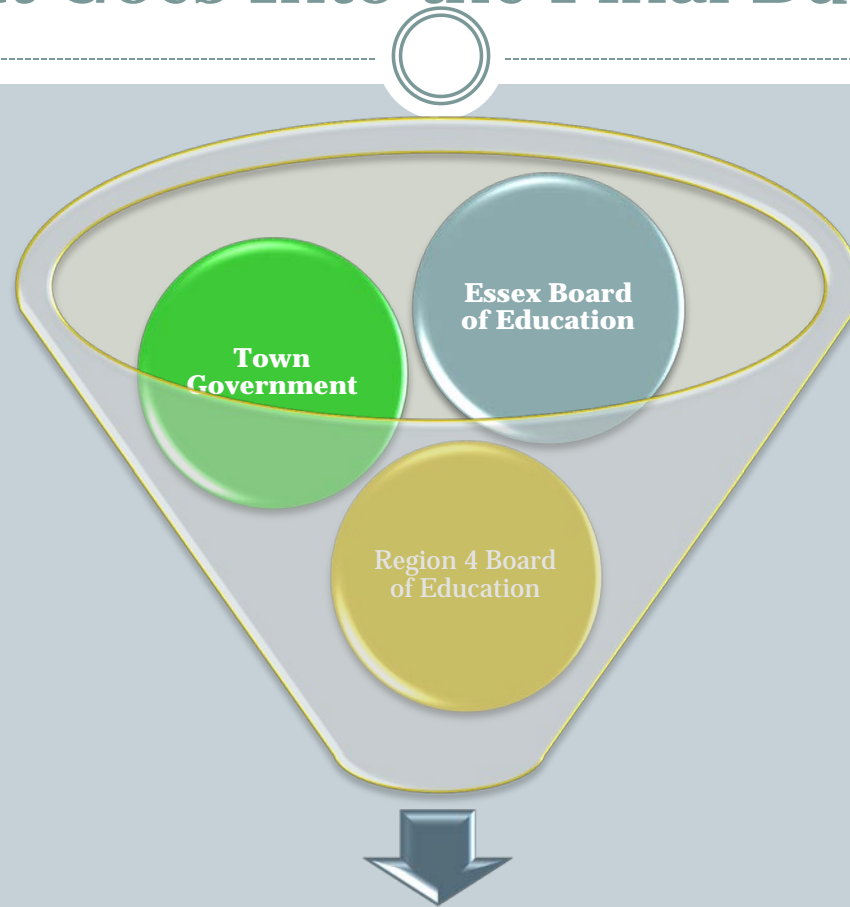
# **Proposed 2018-2019 Essex Town Budget Presentation**



**ANNUAL BUDGET PUBLIC HEARING  
APRIL 26, 2018**

# Proposed 2018-2019 Essex Town Budget

## What Goes Into the Final Budget?



**Essex Town Budget**

# Which Proposed Budgets are We Presenting at this Public Hearing?

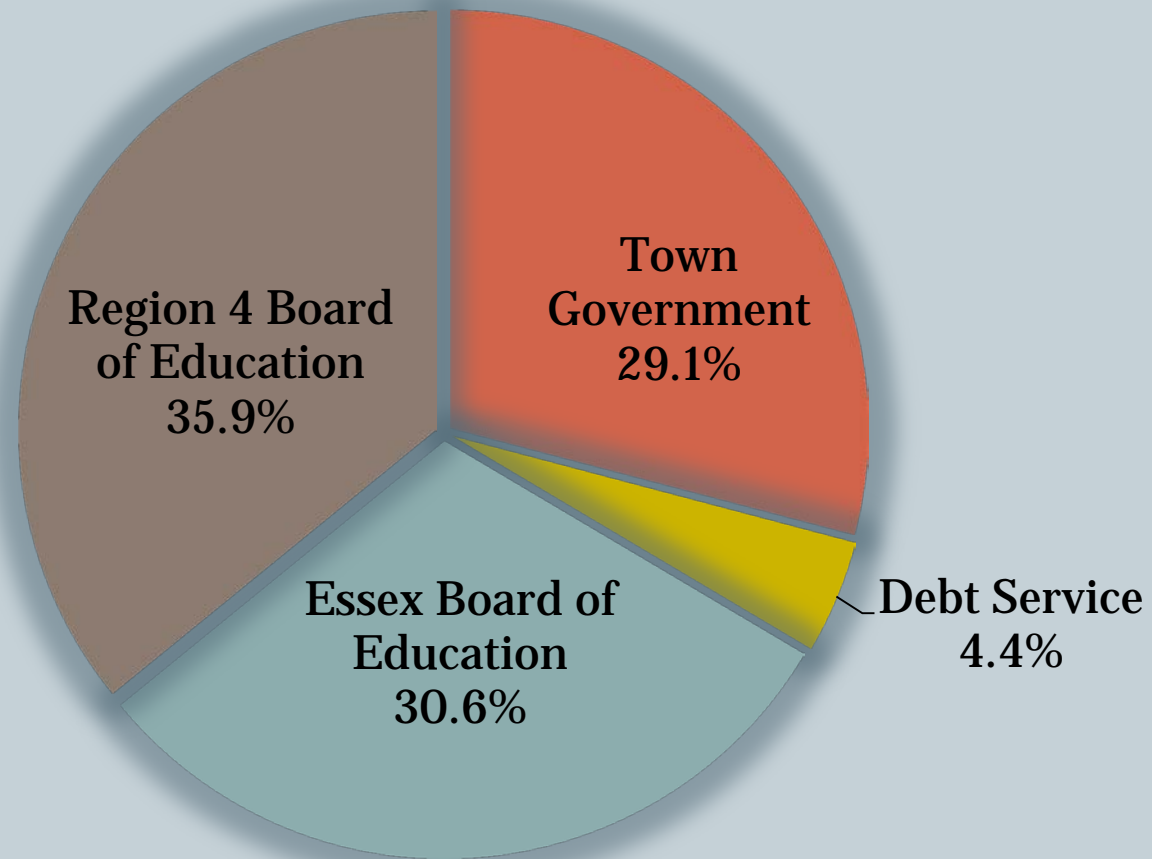


**Tonight:**

**Town Government including Debt Service  
*and*  
Essex Board of Education**

**The Region 4 Board of Education budget was presented at a public hearing for all three Towns on April 2<sup>nd</sup> and will be voted on at referendum Wednesday, May 2<sup>nd</sup>.**

# Summary of Proposed Budget Expenditures



# Summary of Proposed Budget Expenditures Town Government-Selectmen's Budget



**FY 2018-2019 Request:**

**\$8,076,003**

**This represents an increase of \$180,394 or 2.28%  
over the prior fiscal year.**

**Includes debt service of \$1,060,151**

# Summary of Proposed Budget Expenditures Essex Board of Education



**FY 2018-2019 request recommended by the Board of Finance at their March 29, 2018 meeting:**

**\$7,372,220**

**This represents a decrease of \$89,374 or -1.20% versus the prior fiscal year.**

# Summary of Proposed Budget Expenditures Region 4 – Town of Essex Share



**FY 2018-2019 Request:**

**\$8,650,035**

**This represents a decrease of \$71,029 or -0.81% over the prior fiscal year.**

**The decrease in Essex share of ADM accounted for a \$178,229 decrease. Without this shift, the Essex share would have increased \$107,269 or 1.23% over current year.**

**To be voted on at referendum on May 2nd**

# Proposed 2018-2019 Essex Town Budget Average Daily Membership (ADM)



ADM = Town's share of total Region 4 student population as of October 1 of the previous year

	<b>2017-2018</b>		<b>2018-2019</b>	
	<b>Students</b>	<b>%</b>	<b>Students</b>	<b>%</b>
Chester	211	21.78%	216	22.57%
Deep River	326	33.64 %	323	33.75%
<b>Essex</b>	<b>432</b>	<b>44.58 %</b>	<b>418</b>	<b>43.68%</b>
Total	969	100.00 %	957	100.00%



# Historic Average Daily Membership (ADM) Share % for Town of Essex



# Summary of Proposed 2018-2019 Budget

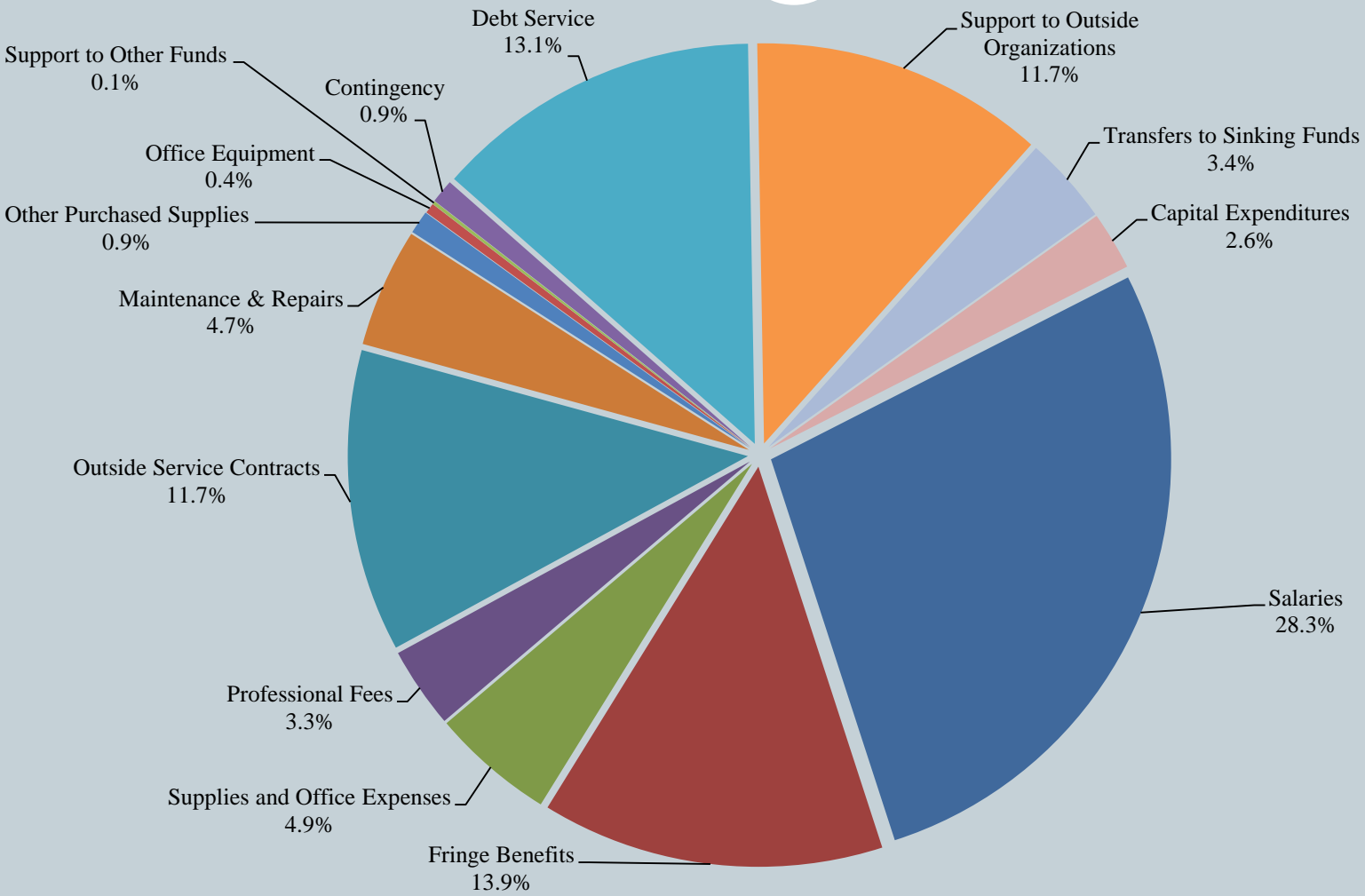


Summarizing these budgets results in the following total proposed 2018-2019 Town of Essex budget:

	Board of Finance, Essex BOE and R4
Town Government	\$ 8,076,003
R4-Essex share	\$ 8,650,035
Essex BOE	\$ 7,372,220
<b>Total</b>	<b>\$24,098,258</b>
Percent increase	0.08%

# Proposed 2018-2019 Essex Town Budget

## Town Government Expenditures by Category



# Proposed 2018-2019 Essex Town Budget

## Major Budget Drivers



Description	2017-2018 Budget	2018-2019		
		Request	Increase/ (Decrease)	% Change
Salaries	2,171,350	2,282,038	110,688	5.10%
Fringe Benefits	1,091,945	1,122,023	30,078	2.75%
Supplies and Office Expenses	392,542	393,934	1,392	0.35%
Professional Fees	258,355	266,928	8,573	3.32%
Outside Service Contracts	962,305	946,249	(16,056)	-1.67%
Maintenance & Repairs	378,210	377,860	(350)	-0.09%
Other Purchased Supplies	74,650	74,650	-	0.00%
Office Equipment	32,600	30,600	(2,000)	-6.13%
Support to Other Funds	10,000	10,000	-	0.00%
Contingency	75,000	75,000	-	0.00%
Total Operating Expenditures	\$ 5,446,957	\$ 5,579,282	\$ 132,325	2.43%
Debt Service	1,046,256	1,060,151	13,895	1.33%
Support to Outside Organizations	937,396	948,070	10,674	1.14%
Transfers to Sinking Funds	279,000	277,500	(1,500)	-0.54%
Capital Expenditures	186,000	211,000	25,000	13.44%
Total Expenditures	\$ 7,895,609	\$ 8,076,003	\$ 180,394	2.28%

# Major Budget Drivers

## Salaries



**Increase of \$110,688 (or 5.10%) reflects:**

<b>Contractual increases</b>	<b>\$28,044</b>
<b>Non-Union Increases</b>	<b>\$19,933</b>
<b>Step increases</b>	<b>\$8,332</b>
<b>Net staffing changes</b>	<b>\$54,379**</b>

*\*\*Staffing changes include the transition of the PW Director, PW crew back to full staff, and additional hours for part time police, administrative staff and fire marshal.*

# Major Budget Drivers

## Fringe Benefits



**Increase of \$30,078 (or 2.75%) reflects:**

<b>Health Insurance</b>	<b>\$18,108</b>
<b>FICA</b>	<b>\$5,000</b>
<b>Retirement Contrib.</b>	<b>\$6,020</b>
<b>W/C Insurance Premiums</b>	<b>\$950</b>

# Major Budget Drivers

## Professional Fees



**Professional fees increase of \$8,573 (or 3.32%)  
reflects:**

<b>Technology Services</b>	<b>\$8,008</b>
<b>Various Other</b>	<b>\$565</b>

# Major Budget Drivers

## Outside Service Contract



Outside Service Contracts reflects a decrease of \$16,056 (or -1.67%). The major contributors to this decrease include:

- ✦ Resident Trooper Contract **(\$7,417)**
- ✦ Technology Support **\$2,920**
- ✦ Water Services **(\$8,093)**
- ✦ Various other **(\$3,466)**



# Major Budget Drivers

## Support to Outside Organizations

Organization	2017-2018 Budget	2018-2019	
		Request	Increase/ (Decrease)
Essex Fire Department	344,650	344,650	-
Essex Library	289,230	293,570	4,340
Ivoryton Library	109,140	110,777	1,637
Visiting Nurses	66,874	66,874	-
Tri-Town Youth Services	35,000	36,000	1,000
Estuary Council of Seniors Club	35,851	35,851	-
Essex Ambulance Association	11,707	14,924	3,217
Estuary Transit	19,140	19,620	480
Emergency Medical Services Support	6,700	6,700	-
Shoreline Soup Kitchens	5,000	5,000	-
Gilead	3,500	3,500	-
Middlesex Ctr for Behavioral Health	2,500	2,500	-
Community Renewal Team	2,000	2,000	-
Rushford Center	1,250	1,250	-
Community Health Center, Inc.	1,500	1,500	-
Literacy Volunteers of America	1,100	1,100	-
The Connection	750	750	-
Sexual Assault Crisis	650	650	-
Middlesex Cty Substance Abuse Council	500	500	-
Regional Mental Health	354	354	-
<b>Total</b>	<b>\$ 937,396</b>	<b>\$ 948,070</b>	<b>\$ 10,674</b>

# Major Budget Drivers

## Transfers to Sinking Funds & Capital Expenditures



### Transfers to Sinking Funds

- Police Vehicle Sinking Fund **(\$5,000)**
- Fire Department Sinking Fund **\$10,000**
- P&R Sinking Fund **(\$6,500)**
- Patrol Boat Sinking Fund **(\$7,500)**
- Ambulance Sinking Fund **\$2,500**
- Local Bridge Replacement **\$5,000**

### Capital Expenditures

- Road Reconstruction **\$25,000**

# Major Budget Drivers

## Debt Service



Debt Service increase reflects a \$13,895 increase.

- Principal payments on the 2013 general obligation refunding bond will decrease \$5,000 for FY 2018-2019
- Interest expense shows a net increase of \$18,895
  - 2013 general obligation refunding -21,975
  - 2016 bond anticipation note -25,000
  - 2017 general obligation bond +65,870\*\*

*\*\*new \$6,000,000 general obligation bond issued 9/6/2017*

# Major Budget Drivers

## Capital Projects Status



Capital Project	Original Amount*	Status
<b><u>Infrastructure</u></b>		
Walnut Street Bridge	2,100,000	Nearing Completion
Ivory Street Bridge	450,000	Complete
<b><u>Essex Elementary School</u></b>		
Roof Replacement	1,400,000	Complete
Air Quality Improvements	600,000	Complete
Paving Renovations	225,000	Complete
Media Center Upgrades	185,000	Complete
Fuel Conversion	110,000	Complete
<b><u>Town Hall</u></b>		
Roof Replacement	200,000	Complete
Window Replacement	115,000	Complete
Fire Alarm System/vault suppression	30,000	Complete
Land Use Office Improvements	500,000	Complete
Air Quality Improvements	200,000	Nearing Completion
Toilet Room Improvements	120,000	Two of Six Rooms Complete
<b><u>Public Works</u></b>		
Roof Replacement	109,000	Complete
Heating System Replacement	97,000	Complete
Garage & Equipment Storage	264,000	Complete
<b><u>Fire Department</u></b>		
Pumper Engine	600,000	Received and In-Service

\*-Amounts do not include shared contingency and debt administration of \$780,000

# State & Federal Revenues



## State Funding as a % of Total Expenditures



# Primary Factors Impacting Our Mill Rate



## Negative Impact

- Loss of State Revenue
- Increase in overall expenditures

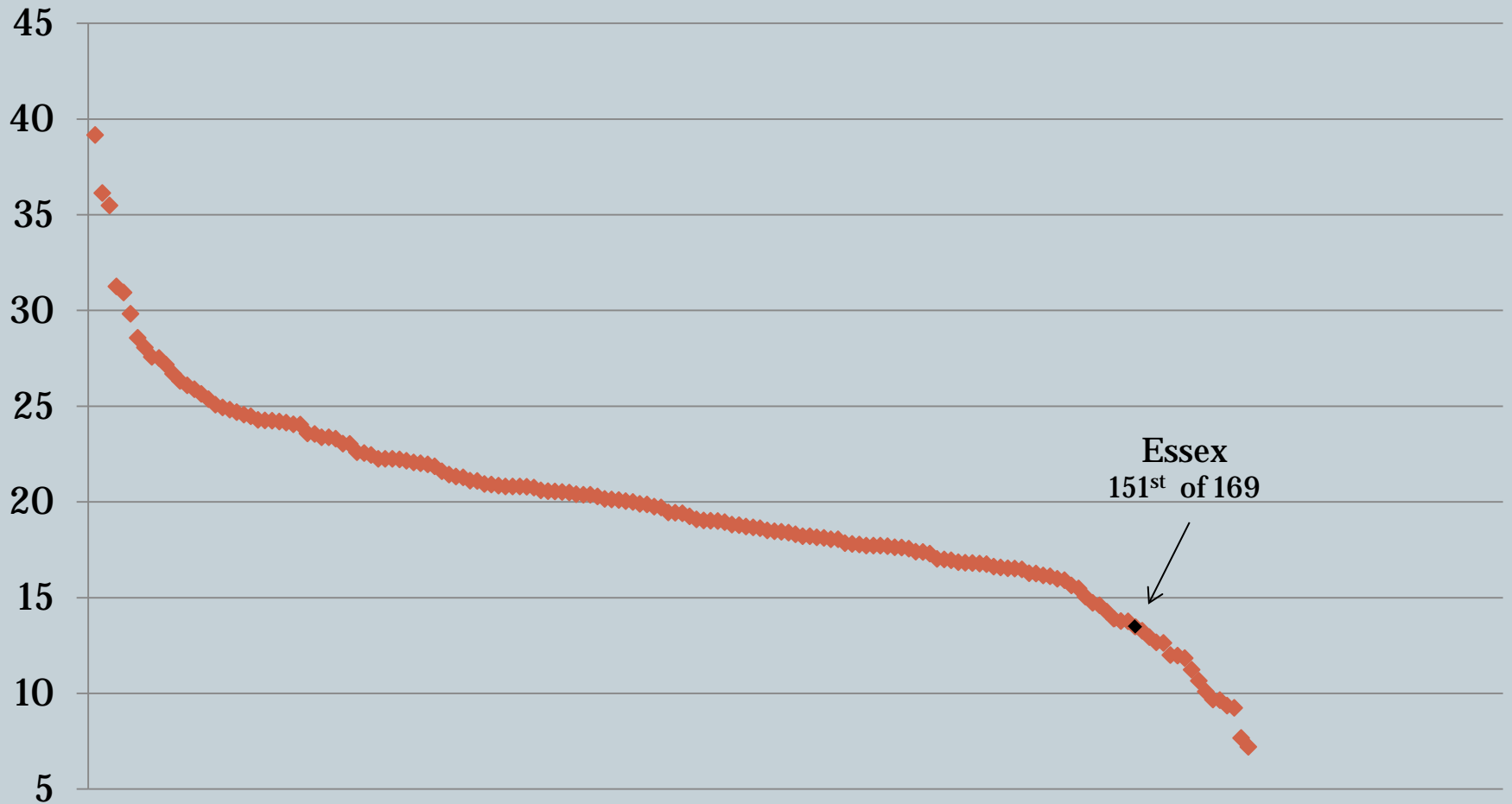
## Positive Impact

- Grand list growth
- Shift in ADM
- Improvement in Interest Income

*Mill rate is set by Board of Finance after the budget is approved*

# Municipal Fiscal Indicators

## Equalized Mill Rate



Source: OPM – Municipal Fiscal Indicators -fiscal year ended 2016

# Budget Votes – Mark Your Calendar!



- **Region 4 Board of Education**

**Referendum – May 2, 2018**

Town Hall Auditorium – Noon to 8:00 pm

- **FY 2018-2019 Essex Budget**

**Annual Town Budget Mtg–May 14, 2018**

Town Hall Auditorium – 7:30 pm



# Website Links



## ❖ Town Website:

[www.essexct.gov](http://www.essexct.gov)

Monthly financial reports available under Finance Dept.

## ❖ Region 4 Schools website:

[www.reg4.k12.ct.us](http://www.reg4.k12.ct.us)

## ❖ State of CT – Open Data website:

<https://data.ct.gov/>

# Finance Department Webpage

Logo: TOWN OF ESSEX CONNECTICUT EST. 1852

Navigation: Government Residents Visitors Doing Business In How Do I? Search

Breadcrumb: Home > Government > Departments > Finance

## Finance Department

SHARE Print Send by email

### Contact Info

### Department Roles & Responsibilities

The Finance Department maintains the overall comprehensive financial system for the Town of Essex. Major areas of responsibility include payroll, accounts payable, asset tracking, and financial reporting. Additionally, this department plays a critical role in the budget process, annual audit and preparation of the Town's annual report.

Our mission is to:

- support the overall operations of the Town by providing timely, accurate, meaningful financial information to departments, boards, outside agencies and interested citizens
- manage and maintain financial records in conformity with generally accepted accounting principles and in compliance with State and Federal laws

### Staff Contacts

Name	Title	Phone
Kelly Sterner	Finance Director	860-767-4340 x122
Dana Novorio	Assistant to the Finance Director	860-767-4340 x116

### Links

- 2013 Revaluation Examples
- ANNUAL REPORTS
- APPROVED ANNUAL BUDGETS
- AUDITED FINANCIAL STATEMENTS
- Board of Finance
- CAPITAL PLANNING REPORT
- CITIZENS' GUIDE - PAST ISSUES
- Citizens' Guide to the Budget 2015-2016
- Collective Bargaining Agreement - Highway Department
- Collective Bargaining Agreement - Police Department
- Fee Schedule - Town of Essex
- MONTHLY FINANCIAL STATEMENTS FY 2014
- MONTHLY FINANCIAL STATEMENTS FY 2015
- OPM-Municipal Fiscal Indicators
- PensionEdge® Plus Portal
- Proposed Fiscal Year 2015/2016 Budget -Public Hearing 4/23/2015
- Resident State Troopers Services Contract
- STEAP Grant - Civic Campus Project Contract
- State Comptroller Open Connecticut
- Vendor Contract - Reappraisal and Revaluation

### Announcements

- Proposed FY 2015-2016 Town Government Budget
- Valley Regional Student Art Show April 21st - 24th
- Construction to begin Monday, April 20th in Ivoryton Village
- Public Forum - DRAFT Plan to Regionalize pre-K thru 8th - Tues, April 21st at 7:00pm, VRHS
- FY 2015-2016 Budget Meeting Calendar

### Meeting Minutes

- Building Committee Minutes May 27, 2014
- Building Committee Minutes April 30, 2014
- Building Committee Minutes April 7, 2014
- Building Committee Minutes March 10, 2014
- Building Committee Minutes February 6, 2014

### Frequently Asked Questions

How does the Town budget process work?