

Disclaimer. Please note, these Minutes have yet to be approved. Check with the department or Town Clerk for updated versions.

**BOARD OF SELECTMEN
REGULAR MEETING
September 19, 2012**

Present: Norman M. Needleman, First Selectman
Joel B. Marzi, Selectman
Stacia R. Libby, Selectman

Norman Needleman called the meeting to order at 7:00 p.m.

Approval of Agenda:

Motion was made by Joel Marzi to approve the Agenda. Stacia Libby seconded the motion, it was unanimously approved. Motion carried.

Approval of Minutes:

Motion was made by Joel Marzi to approve the September 5, 2012 Regular Meeting Minutes. Norman Needleman seconded the motion, it was unanimously approved. Motion carried.

Communications and Correspondence:

Foxboro Road Proposed Subdivision

There was discussion regarding the concerns from residents on the proposed subdivision of Foxboro Point.

Public Announcements: None

Traffic Authority - Hilltop

Motion was made by Joel Marzi to enter Traffic Authority. Stacia Libby seconded the motion, it was unanimously approved. Motion carried.

Motion was made by Norman Needleman to table the decision in reference to Hilltop until Attorney Royston has a chance to review. Joel Marzi seconded the motion. Motion carried.

Motion was made by Joel Marzi to exit Traffic Authority. Stacia Libby seconded the motion, it was unanimously approved. Motion carried.

INFORMATIONAL ITEMS:

Household Hazardous Waste

The September 8th collection had 25 Essex households participate.

Elderly Tax Relief

Mr. Needleman reported that the Elderly Tax Relief plan is still being worked on and is close to being presented at a Board of Selectmen meeting. Mr. Needleman stated that this plan is in addition to the plan that the Town currently has in place.

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OLD BUSINESS:

Resubdivision Rosewood Lane

Mr. Needleman reported that an easement has been written and is being reviewed by the Town attorney. This was tabled until the next Board of Selectmen meeting.

Web Site

Ms. Libby reported that the committee has narrowed their new web site vendor search down to three candidates. The committee requested test scripts and possibly a presentation from the finalists. The committee will be making their final decision soon.

Traffic Options Promotion Public Safety (T.O.P.P.S.)

There was mention of the Traffic Calming Committee that was formed to identify priority projects and their recommendations would need to be presented to the Selectmen on traffic calming in the Town.

Capital Committee

Mr. Marzi stated the committee has held three meetings. They are discussing on improvements to the Essex Town Hall, Town Garage, and Essex Elementary School, infrastructure and bridges. The committee is suggesting the Town retain an engineering firm to better understand the costs involved in the recommended improvements. The committee is looking at the school population and the grand list. They are also looking at some improvements that could be done through sinking funds.

Job Description

Motion was made by Joel Marzi to approve the Accountant/Assistant to the Finance Director Job Description. Stacia Libby seconded the motion, it was unanimously approved. Motion carried.

NEW BUSINESS:

Appointments and Resignations Boards and Commissions

Motion was made by Stacia Libby to appoint Kenneth Bombaci as an alternate member to the Sanitary Waste Commission. Joel Marzi seconded the motion, it was unanimously approved. Motion carried.

Motion was made by Stacia Libby to appoint Kenneth Bombaci as an alternate member to the Water Pollution Control Authority. Joel Marzi seconded the motion, it was unanimously approved. Motion carried.

Merit Service Retirement Plan

There was discussion on the revisions that were done to the Merit Service Retirement Plan for Volunteer Firefighters as Amended and Restated Effective July 1, 2011 to bring the document up-to-date by revising the current language and requirements. There is no monetary change. These revisions would need to be approved at the next Town Meeting.

Set Town Meeting

Motion was made by Stacia Libby to set a Special Town Meeting for Wednesday, October 3, 2012 at 4:45 pm. Joel Marzi seconded the motion, it was unanimously approved. Motion carried.

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FEMA Reimbursement

Mr. Needleman reported that the town had submitted \$101,517.79 for damages from Tropical Storm Irene to FEMA and received \$74,953.71 in reimbursements. \$19,393.13 is requested to be allocated to the Essex Fire Department.

Motion was made by Stacia Libby to recommend to the Board of Finance a supplemental appropriation of \$19,393.13. This represents the respective reimbursement of FEMA funds for the Essex Fire Department equipment usage and donated labor related to last year's Tropical Storm Irene. Joel Marzi seconded the motion, it was unanimously approved. Motion carried.

Public Comment:

Fire Chief Steve Olsen reported on the status of the training facility project at Grieder Field which will be used to train firefighters in search and rescue and bail out rescue. A pavilion will also be installed for training, as well as a fire hydrant will be installed.

Town Clerk Frances Nolin suggested that Attorney Royston do an affidavit regarding Hilltop. Town records indicate this to be road, and recommends this name change have a paper trail.

Town Clerk Frances Nolin reported that the cross walk on the corner on Grove Street, in front of the Town Hall, is in a dangerous location. She recommended that it be moved further down from the intersection. Ms. Libby stated that she would bring this to the attention of the TOPPS committee. Mr. Marzi suggested looking at the distance from corner to the cross walk and to check if there is a minimum distance requirement.

Mr. Needleman stated that he had inquired about removing the CL&P pole in the middle of the intersection of Grove Street. He also presented a rough sketch of the location of relocated pole and what it would look like. Mr. Needleman stated that trucks have difficulty making the turn at this intersection and many people turn incorrectly.

SELECTMEN GENERAL DISCUSSION:

Motion was made by Norman Needleman to adjourn the meeting at 7:52 p.m. Joel Marzi seconded the motion, it was unanimously approved. Motion carried.

Respectfully submitted,
Maria P. Lucarelli