

**THESE MINUTES ARE SUBJECT TO BOARD APPROVAL AT THE NEXT
SANITARY WASTE COMMISSION MEETING
ESSEX TOWN HALL IMMEDIATELY FOLLOWING WPCA MEETING**

The Essex Sanitary Waste Commission Meeting was held on Monday, August 19, 2013 following the Water Pollution Control Authority meeting. In attendance were Chair Susan Malan, Al Wolfgram, Ken Bombaci, Randel Osborne, Robert VanHouten and Leigh Rankin. Also in attendance was Kelley Frazier, Secretary to the Board and Lisa Fasulo, Health Director. Absent: Mark Reeves

CALL TO ORDER

The meeting was called to order by Chair Malan at 4:47pm.

APPROVAL OF THE AGENDA

Upon a motion made by Mr. Osborne and seconded by Ms. Rankin the Sanitary Waste Commission unanimously **VOTED** to approve the agenda.

APPROVAL OF PREVIOUS MEETING MINUTES

Upon a motion made by Mr. Osborne and seconded by Ms. Rankin the Sanitary Waste Commission unanimously **VOTED** to approve the minutes from the July 15, 2013 Sanitary Waste Commission to include the fee schedule as discussed during the meeting.

PUBLIC COMMENT Visitors/Guests

Ben Rankin was present but had no comment.

OLD BUSINESS

None

SWC Fee Schedule and BOS

Ms. Malan discussed the meeting with the Board of Selectmen on August 6th regarding the fee schedule. It was suggested that there be a senior citizen discount. The next Board of Selectmen meeting is in September.

REPORT – DAVID CAROLINE, PUBLIC WORKS DIRECTOR

Mr. Caroline was not present.

REPORT – LISA FASULO, HEALTH DIRECTOR

Ms. Fasulo had no update.

REVIEW OPERATING AND INCOME STATEMENT

The Commission discussed the report. More detail has been requested for the Transfer Station expenses and revenue. Ms. Malan will contact Ms. Sterner to discuss the information requested. Ms. Rankin noted that revenue is lower than the previous trend. She would like to compare the previous year numbers to the present year numbers.

Ms. Malan may submit an article for the Essex Quarterly Newsletter explaining the proposed changes and processes at the transfer station.

NEW BUSINESS

Cameras have been installed at the transfer station.

ADJOURNMENT

On a motion duly made and seconded the Sanitary Waste Commission unanimously **VOTED** to adjourn at 4:58p.m.

Respectfully Submitted

Kelley S. Frazier, Sanitary Waste Commission Clerk