

**THESE MINUTES ARE SUBJECT TO BOARD APPROVAL AT THE NEXT
SANITARY WASTE COMMISSION MEETING
ESSEX TOWN HALL
IMMEDIATELY FOLLOWING SWPCA MEETING**

The Essex Sanitary Waste Commission Meeting was held on Monday, December 17, 2012 following the Water Pollution Control Authority meeting. In attendance were Chairman Susan Malan, Ken Bombaci, Leigh Rankin (5:35 Departure), Mark Reeves and Robert VanHouten. Also in attendance were Kelley Frazier, Secretary to the Board, David Caroline Director of Public Works and Lisa Fasulo, Health Director. Absent: Al Wolfgram and Randel Osborne

CALL TO ORDER

The meeting was called to order by Chairman Malan at 5:15pm.

APPROVAL OF THE AGENDA

Upon a motion made by Ms. Rankin and seconded by Mr. VanHouten the Sanitary Waste Commission unanimously **VOTED** to approve the agenda.

APPROVAL OF PREVIOUS MEETING MINUTES

Upon a motion made by Ms. Rankin and seconded by Mr. Reeves the Sanitary Waste Commission unanimously **VOTED** to approve the minutes from the November 2012 Sanitary Waste Commission meeting as written.

PUBLIC COMMENT

No Comment

OLD BUSINESS

Contract and Lease – CRRA, Covanta, HHW, Recycling

Malan reported the Town has received a check in the amount of approx. \$255,000 for the past due and current host community contract and lease payments. This money will go to the General Fund.

SWC Sticker Proposal to BOS

Ms. Malan noted the Board of Selectmen agreed that a sticker with annual fee is appropriate. The pricing of the sticker will be discussed in the future once we receive the financial breakdown from the treasurer.

REPORT – DAVID CAROLINE, PUBLIC WORKS DIRECTOR

Mr. Caroline discussed in detail his budget for 2013. Mr. Reeves would like a clarification of the Payroll budget amounts. Ms. Malan will discuss with Ms. Sterner. Ms. Rankin discussed capital expenditures for upgrades to the shed and surveillance cameras. These expenses should be in the budget as capital expense items along with the planning and implantation of permanently closing the landfill

REPORT – LISA FASULO, HEALTH DIRECTOR

No Report

REVIEW OPERATING STATEMENT AND INCOME STATEMENT

Ms. Malan will discuss with Ms. Sterner getting more complete information for the Operating Statement. Ms. Sterner will give updates on the revenue numbers. Ms. Fasulo discussed monthly reporting. She will work with the clerk on updating the information on the report. The Commission would like to see the cash versus total revenue received.

NEW BUSINESS

Election of Authority Officers

Upon a motion by Mr. Reeves and seconded by Mr. Bombaci the Sanitary Waste Commission unanimously **VOTED** to nominate Susan Malan as the Chairman of the Sanitary Waste Commission for 2013. The motioned passed.

2013 Meeting Schedule

Ms. Malan noted that the January 21, 2013 meeting was changed due to the Martin Luther King holiday.

Upon a motion made by Mr. Reeves and seconded by Ms. Rankin the Sanitary Waste Commission unanimously **VOTED** to approve the 2013 meeting schedule.

FYE 2013-14 Initial Budget Discussion

No Report

ADJOURNMENT

On a motion duly made and seconded the Sanitary Waste Commission unanimously **VOTED** to adjourn at 5:50pm.

Respectfully Submitted

Kelley S. Frazier, Sanitary Waste Commission Clerk