

**THESE MINUTES ARE SUBJECT TO BOARD APPROVAL AT THE NEXT
SANITARY WASTE COMMISSION SPECIAL MEETING
ESSEX TOWN HALL IMMEDIATELY FOLLOWING WPCA MEETING**

The Essex Sanitary Waste Commission SPECIAL Meeting was held on Monday, December 16, 2013 following the Water Pollution Control Authority meeting. In attendance were Chair Susan Malan, Al Wolfgram, Randel Osborne, Leigh Rankin(5:11pm arrival) and Ken Bombaci. Also in attendance was Kelley Frazier, Secretary to the Board and Lisa Fasulo, Health Director. Absent: Mr. VanHouten

CALL TO ORDER

The meeting was called to order by Chair Malan at 4:55pm.

APPROVAL OF THE AGENDA

Upon a motion made by Mr. Bombaci and seconded by Mr. Wolfgram the Sanitary Waste Commission unanimously **VOTED** to approve the agenda. Randel and Mark Abstains

APPROVAL OF PREVIOUS MEETING MINUTES

Upon a motion made by Mr. Bombaci and seconded by Mr. Wolfgram the Sanitary Waste Commission unanimously **VOTED** to approve the minutes from the November 18, 2013 Sanitary Waste Commission meeting as amended.

PUBLIC COMMENT Vistors/Guests

None

OLD BUSINESS

SWC Fee Schedule and BOS

Ms. Malan thanked members for attending the public hearing. It was noted that all brush is free except for commercial landscapers. The new fees schedule will most likely be rolled out in July. Mr. Wolfgram asked for an estimate of the cost to move the office building at the Transfer Station. This is being worked on. Mr. Bombaci suggested having a consultant develop a plan so that things flow more smoothly at the Transfer Station. We do have a site plan that does not work well. Discussion ensued regarding the traffic flow of things at the dump. This will be discussed during the budget process. Mr. Bombaci asked if Mr. Doane, who developed the last site plan, could come to our next meeting. Mr. Osborne suggested adding that single stream recycling has no fees on the brochure. This was agreed to by the Sanitary Waste Commission.

REPORT – DAVID CAROLINE, PUBLIC WORKS DIRECTOR

Mr. Caroline was not present.

REPORT – LISA FASULO, HEALTH DIRECTOR

Brochures are on the website as well as the new meeting schedule. A Four Square type system is being researched for transactions at the Transfer Station.

REVIEW OPERATING AND INCOME STATEMENT

Revenue is higher than anticipated. Ms. Malan asked these numbers be checked for accuracy.

NEW BUSINESS

2014 MEETING SCHEDULE

Upon a motion made by Leah Rankin and seconded by Ken Bombaci, the Sanitary Waste Commission unanimously **VOTED** to approve the 2014 meeting schedule as revised with a start time as 5:00pm.

ADJOURNMENT

On a motion duly made and seconded the Sanitary Waste Commission unanimously **VOTED** to adjourn at 5:15p.m.

Respectfully Submitted

Kelley S. Frazier, Sanitary Waste Commission Clerk