

**THESE MINUTES ARE SUBJECT TO BOARD APPROVAL AT THE NEXT  
SANITARY WASTE COMMISSION MEETING  
ESSEX TOWN HALL**

The Essex Sanitary Waste Commission Meeting was held on Monday, July 09, 2012 following the Water Pollution Control Authority. In attendance were Chairman Susan Malan, Al Wolfgram, Mark Reeves, and Randel Osborne. Also in attendance were Kelley Frazier, Secretary to the Board, and Lisa Fasulo Director of Health. Absent: Robert VanHouten, Leigh Rankin

**CALL TO ORDER**

The meeting was called to order by Chairman Malan at 4:59pm.

Ms. Malan discussed moving the Water Pollution and Control Authority to the third Monday of the month after the Water Pollution Authority Meeting.

Upon a motion made by Mark Reeves and seconded by Al Wolfgram, the Water Pollution Control Authority unanimously **VOTED** to move the monthly meeting to the third Monday of the month following the Water Pollution and Control Authority.

Ms. Malan will contact the Town Clerk with the change.

**APPROVAL OF THE AGENDA**

Upon a motion made by Randel Osborne and seconded by Al Wolfgram the Commission unanimously approved the agenda.

**APPROVAL OF PREVIOUS MEETING MINUTES**

Upon a motion made by Randel Osborne and seconded by Mark Reeves the Commission approved the minutes from the June 11, 2012 Sanitary Waste Commission meeting as amended. Ayes: Randel Osborne, Mark Reeves and Susan Malan. Abstentions: Al Wolfgram

**PUBLIC COMMENT**

None

**OLD BUSINESS**

**Pay As You Throw, Stickers, Alternatives**

The Commission discussed the benefits of purchasing a counter to track dump usage. It is unclear how much the dump is used. The Board of Finance will need these numbers in the future. Ms. Malan will research options. Mr. Reeves discussed having a shed which you would make payment before entering the dump.

**Contract and Lease – CRRA, Covanta, HHW, Recycling**

Contract issues will be discussed further in Executive Session.

**REPORT – DAVID CAROLINE, PUBLIC WORKS DIRECTOR**

No Report

**REVIEW OPERATING STATEMENT AND INCOME STATEMENT**

It was noted that final year to date numbers are not yet available. Ms. Malan noted that the uniform contract has not been finalized. There was a brief discussion regarding the electricity expense line items. Miscellaneous Expense regarding Citizens MC needs clarification. Ms. Malan will review with Ms. Sterner. The Commission discussed having contractors at the dump when it is closed. This needs to be discussed further. Mr. Wolfgram noted that we are close to our budget number. Ms. Malan noted that we may be over our budget due to unanticipated wood chipping expenses from a previous storm.

**NEW BUSINESS**

There is still an opening for one part time person at the dump. .

**ADJOURNMENT**

On motion duly made and seconded, the Commission unanimously **VOTED** to move into Executive Session at 5:15pm to discuss contract issues. Ms. Frazier and Ms. Fasulo were invited to attend the Executive Session. The motion passed.

The Commission moved out of Executive Session at 5:26pm.

On a motion duly made and seconded the Commission unanimously **VOTED** to adjourn at 5:27pm.

Respectfully Submitted

Kelley S. Frazier, Sanitary Waste Commission Clerk