



TOWN OF ESSEX
Park and Recreation Commission

29 West Avenue • Essex, Connecticut 06426
Telephone (860) 767-4340 x110 • FAX (860) 767-8509

Regular Members

Brette Fitton, Chairman
Anthony Mosa
Virginia Willetts
John Bean
Daniel Needleman

Alternates

Carolyn Field
Vacancies

Unapproved

MINUTES - Special Meeting
Tuesday, September 28, 2021

1. Call to Order and Attendance

The Essex Park & Recreation Commission conducted a special meeting on Tuesday, September 28, 2021, 5:30 p.m. This meeting was made available to the public via Zoom.

Park and Recreation Commission Chairman Brette Fitton welcomed everyone to the Park and Recreation Commission public access meeting. The Park and Recreation members announced themselves.

Attending Members:

Brette Fitton
Virginia Willetts
John Bean
Dan Needleman joined meeting at 5:45pm

Absent Members:

Carolyn Field
Anthony Mosa

Staff:

Mary Ellen Barnes, Director Park and Rec Department
Stella Caione, Recording Clerk

2. Park and Recreation Capital Fund Request for Comstock Park

Brette Fitton stated that the purpose of this meeting is to request funding from the Capital Fund for damages to Comstock Park from a previous hurricane. A quote was received in the amount of \$32,000 for clean up and restoration and a quote in amount of around \$1,880+/- for installation of the fencing. The cost for materials related to the grading and installation of the parking area are unknown at this time.

M Barnes suggested that the Commission request a total of \$50,000 which will provide a cushion for other costs related to this repair.

B Fitton stated that some of the clean-up and restoration involves the fence line for 70 foot and 90 foot fields, clean-up of debris and restoration of the field, removal of materials from the stream bed, and regrading of base materials, installation of new clay material, re-sodding edges from erosion and removal of materials in the outfield. There will be an additional cost of around \$1,880 for digging and reset of 4 post and 30 feet of high fence in field 1, and in field 2, dig and reset 11 posts and install a chain link fence.

Dan Needleman joined the meeting at 5:45 p.m. Mr. Needleman stated that he is in favor of the Commission's request for funding from the Capital Fund for the remediation of Comstock baseball field.

MOTION made by D Needleman to approve a request in the amount of \$50,000 from the Capital Fund for reclamation of the Comstock baseball field; **SECONDED**; J Bean; **Voting In Favor**: B Fitton, V Willetts, J Bean, D Needleman; **Opposed**: None; **Abstaining**: None; **Approved**: 4/0/0.

M Barnes stated that the Board of Selectmen will meet on October 20, 2021 and this funding request will be on their Agenda.

Tony Mosa joined the meeting at 5:49 p.m. Mr. Mosa stated that he is in favor of the Commission's request for funding from the Capital Fund for the remediation of Comstock baseball field.

12. Adjournment

MOTION made by J Bean to adjourn at 5:56 pm to the next regularly scheduled meeting which will be conducted on November 9, 2021 at 5:30 p.m., location TBD; **SECONDED**; D Needleman; **Voting In Favor**: B Fitton, V Willetts, J Bean, Needleman; **Opposed**: None; **Abstaining**: None; **Approved**: 3/0/0. **No Discussion.**

Respectfully submitted,

Stella A. Caione

Stella A. Caione, Recording Clerk