

**ESSEX PARK AND RECREATION COMMISSION**  
**MINUTES**  
**March 2, 2011**

(Please note these minutes have yet to be approved)

Chairman Michael Holmes called the meeting to order at 7:03 pm.

Members Present: Michael Holmes, Anthony Mosa, Doug Senn, James Rawn, Robert Russo

Park and Recreation Director Rick Audet and Program Coordinator Mary Ellen Barnes were also present.

**Approval of Minutes**

*Motion was made by Bob Russo to approve the minutes of the January 5, 2011 regular meeting. Jim Rawn seconded the motion and it was unanimously approved. Motion carried.*

**Financial Updates**

Financial Reports were reviewed.

*Motion was made by Jim Rawn to accept the financial statements as presented. Bob Russo seconded the motion and it was unanimously approved. Motion carried.*

**Director's Report**

- A. Park and Recreation Commission budget status – BOS budget workshop
- B. Essex Library meeting & initiative to partner on various activities
- C. Essex Great Outdoors Pursuit
- D. Essex Go Bragh Irish Parade & Festival
- E. Maintenance / Mowing Contract
- F. EES Tennis Courts
- G. Comstock dugouts – all four concrete foundations have been laid

**Program Managers Report:**

Mary Ellen Barnes stated that the final planning for the Essex go Bragh is underway. In addition the Youth Basketball Program is in its final week and Mrs. Barnes reported that over 150 area youth participated along with over 30 parent volunteers helping with the program.

**Parks Update**

Mr. Rick Audet distributed a parks maintenance list to the commissioners with instructions that they review the list and if they have any additional items please report them to him.

**Basketball Center Update** Mr. Rawn stated that the commission will seek support for all the town's commission members for the project and that an email about fundraising will be sent to all the PRC members next month. Mr. Rawn also reported that a grant application was submitted to Northeast Utilities and we should have an answer in early April.

Doug Senn asked about the possibility of creating a 501(c)3 for Park and Recreation. At this time it was decided that the process was too lengthy and that Mr. Rawn is researching other avenues to accept donations.

### **Commission Overview**

Rick Audet reported that Mr. Jack Lima was contacted in regards to his availability for commission meetings. Mr. Lima told him that he is extremely busy and would like to resign as a full member but stay on the commission as an alternate. Rick Audet will follow up with the Town Clerk and Selectman's office with information to proceed with that process.

### **General Discussion**

Mr. Rawn reported that a draft Memorandum of Understanding (MOU) was presented to the Boy Scouts and Essex Foundation for review. It is still currently in the review stages.

*Motion was made by Mike Holmes to adjourn at 8:21pm. Tony Mosa seconded the motion and it was unanimously approved. Motion carried.*

Respectfully submitted,

MaryEllen Barnes  
Program Coordinator  
Essex Park and Recreation