

TOWN OF ESSEX
Harbor Management Commission



29 West Avenue • Essex, Connecticut 06426
Essex Harbor Master (860) 767-0032

Executive Board
Jeffrey Going, Chairman
Joseph Zaraschi, Vice Chair
Terry Stewart, Treasurer

Regular Members

John Senning
Earl Fowler

Alternate Members

Kit Schellens
Susan Malan

Record of the Vote

Regular Meeting - Thursday, December 20, 2018 at 7:30 P.M.

The Essex Harbor Management Commission conducted their regularly scheduled meeting on Thursday, December 20, 2018 in Room A of the Essex Town Hall. Members present were J Going, J Zaraschi, T Stewart, J Senning and S Malan seated for E Fowler.

MOTION made by T Stewart to approve the October 25, 2018 Minutes as presented; **SECONDED** by J Zaraschi; **Voting In Favor:** J Zaraschi, T Stewart, S Malan; **Opposed:** None; **Abstaining:** None; **Approved:** 3/0/0. No further Discussion.

MOTION made by T Stewart to approve the November 29, 2018 Special Meeting Minutes as presented; **SECONDED** by J Zaraschi; **Voting In Favor:** J Zaraschi, T Stewart, S Malan; **Opposed:** None; **Abstaining:** None; **Approved:** 3/0/0. No further Discussion.

MOTION made by T Stewart to approve the 2019 Meeting Calendar as presented; **SECONDED** by J Zaraschi; **Voting In Favor:** J Zaraschi, T Stewart, S Malan; **Opposed:** None; **Abstaining:** None; **Approved:** 3/0/0. No further discussion.

MOTION made by S Malan to approve the October 31, 2018 Treasurer's Report as presented; **SECONDED** by J Zaraschi; **Voting In Favor:** J Zaraschi, S Malan; **Opposed:** None; **Abstaining:** T Stewart; **Approved:** 2/0/1. No further discussion.

MOTION made by S Malan to approve the Clerk invoices as presented; **SECONDED** by J Zaraschi; **Voting In Favor:** T Stewart, J Zaraschi, S Malan, J Senning; **Opposed:** None; **Abstaining:** None; **Approved:** 4/0/0. Discussion.

MOTION made by S Malan to approve the invoices from Safe Harbor, Docko, Parker Construction, as presented; **SECONDED** by J Zaraschi; **Voting In Favor:** J Zaraschi, S Malan, T Stewart, J Senning; **Opposed:** None; **Abstaining:** None; **Approved:** 4/0/0. No further Discussion.

MOTION made by S Malan to approve an additional \$3,850 in funds to Parker Construction for installation of handrail with modification as required by code using a stainless cable, and authorize the HMC Chair to execute the change order; **SECONDED** by J Senning; **Voting In Favor:** J Zaraschi, S

Malan, T Stewart, J Senning; **Opposed:** None; **Abstaining:** None; **Approved:** 4/0/0. **Discussion:** T Stewart confirmed that this amount will be applied against the sinking fund. No further Discussion.

MOTION made by J Senning to adjourn the meeting at 9:35 pm to the special meeting which will be conducted on January 24, 2019, Essex Town Hall, Conference Room A, 29 West Avenue, Essex, CT; **SECONDED** by S Malan; **Voting In Favor:** J Zaraschi, T Stewart, J Senning, S Malan; **Opposed:** None; **Abstaining:** None; **Approved:** 4/0/0. No further Discussion.

Respectfully submitted,
Stella C. Beaudoin, Recording Clerk