

TOWN OF ESSEX  
**Harbor Management Commission**



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29 West Avenue • Essex, Connecticut 06426  
Essex Harbor Master (860) 767-0032

**Executive Board**

*Jeffrey Going, Chairman*  
*Joseph Zaraschi, Vice Chair*  
*Terry Stewart, Treasurer*

**Regular Members**

*John Senning*  
*Walter Wiegert*

**Alternate Members**

*Earl Fowler*  
*Kit Schellens*

**MINUTES - Regular Meeting**  
**Thursday, August 24, 2017 at 7:30 P.M.**

The Essex Harbor Management Commission conducted their regularly scheduled meeting on Thursday, August 24, 2017 in Room A of the Essex Town Hall.

**Attending Members**

Jeffery Going, Chair  
Joseph Zaraschi, Vice Chair  
Terry Stewart, Treasurer  
Walter Wiegert  
Earl Fowler seated for John Senning

**Absent Members**

Kit Schellens  
John Senning

**Ex Officio Member**

Paul Riggio, Harbor Master

**Staff:** Stella Beaudoin, Recording Secretary

**Others Present:**

Doug Domenie, Brewer Dauntless Shipyard & Marina  
Cy Libby, Brewer Dauntless Shipyard & Marina

**Audience:** There was no in the audience.

**1. Approval of July 27, 2017 Regular Meeting Minutes**

**MOTION** made by T Stewart to approve the July 27, 2017 Minutes with following amendment:

1) The annual financial summary to be moved from under "June Financial Report" to under the mention of the Annual Summary at the end of the financial section; **SECONDED** by W Wiegert;

**Voting In Favor:** J Zaraschi, T Stewart, W Wiegert, E Fowler; **Opposed:** None; **Abstaining:** None;

**Approved:** 4/0/0.

## 2. Public Comment

There was no public comment.

## 3. Financial Report

Terry Stewart presented the Treasurer's report as of July 31, 2017: The Commission approved three invoices for Clerk Services/ Betsy McLaughlin and Stella Beaudoin in the amounts of \$304.18, 146.36, \$160.74 and an Invoice for dock replacement at Brewer Dauntless in the amount of \$3,526.41; T Stewart reported that \$5,000 was transferred from savings and \$30 was received in revenue for wait list applications. The General account balance transfer into savings was \$64,410.51

**MOTION** made by W Wiegert to approve the July 2017 Treasurer's report as presented; **SECONDED** by E Fowler; **Voting in Favor:** J Zaraschi, E Fowler, W Wiegert; **Opposed:** None; **Abstaining:** T Stewart; **Approved:** 3/0/1.

**Discussion:** There was no further discussion related to the Motion.

## 4. Harbor Master Report

Harbor Master Paul Riggio reported on the following:

- Bob Robertson was sent paperwork for a mooring at North Cove, however there has been no response to date.
- Wait list applications include:  
Main anchorage, 30;  
Meadows, 6.

J Going stated that the moorings situated in the south end of the main middle area are skewed and two of them are in the main channel. The outer buoy lines are considerably east of where they should be.

## 5. Harbor Management Business

### **Capital Projects - SHIPP Grant Proposal Update**

J Going stated that there is no update on the SHIPP Grant Proposal. The State of CT Budget must be passed before the bonding can be set. Once budget is set, a determination will be rendered.

## **Town Access Ways**

J Going reported that the Mack Lane construction has been ongoing and it does not appear that the landscaping has started.

J Zaraschi reported that the benches that are situated on Mack Lane and on Collins Lane noting that they are in state of disrepair and he suggested that the Commission consider replacing.

- **Town Dock Maintenance/Replacement**

J Going reported that he met with Dan Ruttan, CT River Dock and Dredge on the upgrade of the Town dock and the replacement of the damaged pilings situated on the north side. Strick Hyde had previously suggested the repair/replacement of a total of 7 or so pilings and he recommended that the face and batter be replaced now so as to make the dock strong again. J Going stated that the re-decking should also be addressed and D Ruttan indicated that the decking could be handled with the cross pieces and should be accomplished at well under \$20,000.

J Going stated that the dock railing was discussed on what is needed in order to comply with code and safety. J Going commented on the allowance of temporary docking and he stated that he reached out to Docko, Inc., however has not yet heard back. J Going will meet with Angus McDonald on Friday, August 25, 2015 to discuss a proposal for a new deck with functional hand rails, more space and more comfortable seating.

P Riggio stated that the code has recently changed and although it does not affect docks, as related to a landscape retaining walls, railing is required if there is more than a three-foot drop.

J Going commented on the lack of signage on the dock

## **6. Correspondence**

J Going reported that an engineering firm has indicated that they would like to begin work on the replacement of the bulkhead and installation of the associated plantings for George Tenney and Carol Lippia, 10 Scholes Lane. J. Going noted that although permission from the HMC is not necessary, they will need to obtain a COP.

## **7. New Business**

There was no new business.

## **8. Old Business**

- **Online Moorings Software Program**

P Riggio stated that he went onto the online moorings program and discussed some of the difficulties he encountered while maneuvering through the program. A brief discussion ensued.

J Zaraschi stated that he will address the questions raised this evening with Brad Hurley, Chief Operating Officer of Online Moorings, LLC.

J Going stated that he will look into placing an article related to the Online Moorings association with the HMC in Essex Events for publication in the fall issue and he will ask Essex Yacht Club and Corinthian to place information related to the Online Moorings program in their monthly newsletter.

- **Harbor Management Plan Update**

J Going stated that he distributed the HMC plan update and he noted that the surveying is going slowly.

J Zaraschi stated that there is an available clear plastic folder located at the first floor landing of the Essex Town Hall and suggested the placement of the HMC newsletter

## **9. Adjournment**

**MOTION** made by T Stewart to adjourn the meeting at 8:09 pm until the next regularly scheduled meeting which will be conducted on September 28, 2017 at 7:30pm, Essex Town Hall, Conference Room A, 29 West Avenue, Essex, CT; **SECONDED** by W Wiegert; **Voting In Favor:** J Zaraschi, T Stewart, W Wiegert, E Fowler; **Opposed:** None; **Abstaining:** None; **Approved:** 4/0/0.

Respectfully submitted,

Stella C. Beaudoin  
Recording Secretary