

ESSEX HARBOR MANAGEMENT COMMISSION
29 West Avenue
Essex, CT 06426

THURSDAY, April 26, 2012 Regular Meeting

1. **CALL TO ORDER**
Chairman Jeff Going called the regularly scheduled meeting of the Essex Harbor Management Commission to order at 7:30 p.m.
2. **ATTENDANCE**
Jeff Going, Chairman
Wally Schieferdecker, Vice Chairman
Walter Wiegert, Treasurer
John Senning
Joe Zaraschi
Paul Riggio, Harbor Master
Ruth Hockert, Clerk

2 members of the public
3. **MINUTES – March meeting**

Motion – Wally Schieferdecker moved to approve the minutes of the March meeting, Walter Wiegert seconded 5-0-0 motion approved unanimously

4. **PUBLIC COMMENT**
Robert Douglas – Linda Douglas spoke for Robert Douglas. She explained their circumstances for last year and apologized for not having contacted the Commission to notify them of the circumstances and respectfully requested reconsideration of the Commission's decision to not offer them a mooring this year. They felt the Commission should have worked harder to communicate with them regarding their loss of their mooring, since they stated they did not receive the December letter. It was not until they corresponded via email that they found their mooring permit was not being issued.

Motion – John Senning moved issue Robert Douglas a mooring permit if there is a space in the harbor, Joe Zaraschi seconded 5-0-0 motion approved

John Senning expressed the opinion that any letters of termination of mooring privileges should be sent certified mail so there is no question of receipt. A brief discussion occurred regarding other mailings and it was decided that only notifications of termination should be sent certified mail. John proposed drafting a letter that simply states that a mooring permit will not be offered due to failure to

return the contract by the deadline or for failure to comply with the Commission policy of use of the mooring.

Motion – John Senning moved that letters of termination of mooring permit privileges being sent certified mail, Wally Schieferdecker seconded; 5-0-0 motion approved unanimously

5. FINANCIAL REPORT

Walter Wiegert distributed and reviewed the April Treasurer's Report.

Motion – Wally Schieferdecker moved to accept the Treasurer's Report as distributed, Joe Zaraschi seconded 4-0-1 motion approved, Walter Wiegert abstained.

Walter Wiegert has received one invoice from the clerk.

Motion - Walter Wiegert moved to pay the clerk \$ 281.10, Wally Schieferdecker seconded; 5-0-0 motion approved unanimously

6. HARBOR MASTER REPORT

Peter DeLisa's request for mooring fee return. Jeff Going referenced the Harbor Management Plan. John Senning referred to the Commission policy that all contracts must be in by November 15th and the harbor is set January 1. Refunds are not available after the harbor is set.

Paul Riggio noted that Herb Clark gave up his mooring position (he had a sabbatical last year).

Wally Schieferdecker, Cy Libby and Paul Riggio discussed setting the harbor marks within the next two weeks. Wally stated that some of the buoys needed quite a bit of work. He itemized the work done. He also noted that the new buoys had some void issues.

There was discussion that since the marks show up on charts, they should be set by April 15th.

Buoy repair

\$ 621.00 chain swivels shackles

\$ 61.50 new vinyl letters

\$ 150.00 work on concrete anchor

\$ 9.00 denatured alcohol

\$ 825.00 labor 11 hours

Total expense for repair of buoys \$ 1446.63. Wally will provide an invoice for payment.

Motion – Walter Wiegert moved to pay the invoice, John Senning seconded 4-0-1 motion approved, Wally Schieferdecker abstained.

7. HARBOR MANAGEMENT BUSINESS

A. CAPITAL PROJECTS/FUNDING -

Wally Schieferdecker disturbed a proposal from Coastline Consulting for \$ 2911.00 for survey work around Thatchbed Island. Wally felt this was a little high and other members of the Commission concurred. It was decided that Wally would try and get another proposal using the same specifications. Joe Zaraschi asked if the survey was necessary for the permit to do work at Thatchbed and Jeff going confirmed that it is. Paul Riggio asked that as part of the proposal that the survey be emailed as a PDF file to the Commission so it can be utilized as necessary.

Motion – Joe Zaraschi moved to get a second bid based on the same specifications and to go ahead with the survey if the lowest bid is under \$ 3,000.00; Walter Wiegert seconded; 5-0-0 motion approved

B. HARBOR MANAGEMENT ISSUES

C. TOWN ACCESS WAYS

Joe Zaraschi spoke with the town crew and they will look at removing the rocks that impede access at Knott Lane.

D. SMALL VESSEL REGISTRATION

The clerk reports that she is processing small vessel applications. There are not as many as the first year in which 50 permits were issued but there are currently about 20 that have been issued.

8. CORRESPONDENCE

Copy of COP from DEEP issued for Picard Property, LLC

9. NEW BUSINESS

Jeff Going announced the resignation of Mark Faulstick who has moved out of the area.

There was some discussion regarding the proposal of some good candidates who would be interested in the harbor. Interested candidates should speak with the First Selectman.

Jeff Going reminded Commission members of the FOI informational meeting that is scheduled for , **May 22, 2012 at 7:00 p.m.** Tom Hennick, of Freedom of Information Commission will make a presentation.

10. OLD BUSINESS

Harbor Patrol boat - the vessel is currently uncovered. Paul Riggio has spoken with the Resident Trooper and is hopeful the vessel will be available for Memorial Day weekend. He reminded the commission that they were going to draft a schedule of days they felt the boat should be on the water.

Croft property – Jeff Going did send the letter that was emailed to all Commission members to the Zoning Officer and Terry Lomme, attorney for the applicant.

11. ADJOURNMENT

Motion – Wally Schieferdecker moved to adjourn at 8:45 p.m.

Respectfully submitted,



Ruth Hockert, Clerk