

ESSEX HARBOR MANAGEMENT COMMISSION
29 West Avenue
Essex, CT 06426

February 23, 2012 Regular Meeting

1. **CALL TO ORDER**
Chairman Jeff Going called the regularly scheduled meeting of the Essex Harbor Management commission to order at 7:30 p.m.,.

2. **ATTENDANCE**
Jeff Going, Chairman
Wally Schieferdecker, Vice Chairman
Walter Wiegert, Treasurer
Joe Zaraschi
Ruth Hockert, Clerk
Buddy Hitchcock, Proposed Assistant Dock Master

Cy Libby, Dauntless Shipyard

3. **MINUTES – January Meeting**

Motion – Joe Zaraschi moved to approve the Minutes of the January 26th meeting as amended; Wally Schieferdecker seconded
in Page 3 Section B, second paragraph;
Change “drives to drivers”
Change six-pack license to Coast Guard License
4-0-0 motion approved unanimously

4. **PUBLIC COMMENT - none**

5. **FINANCIAL REPORT**
Treasurer Walter Wiegert distributed the February Treasurer's Report and reviewed it with the Commission.

Motion – Wally Schieferdecker moved to approve the Treasurer's Report as distributed, Joe Zaraschi seconded
3-0-1 – motion approved, Walter Wiegert abstained

Invoices – Clerk's invoice

Motion – Walter Wiegert moved to pay the Clerk's invoice, Joe Zaraschi seconded
4-0-0 motion approved unanimously

Discuss coalition funds – Walter Wiegert had prepared and distributed to the Commission

a proposal regarding the balance of the Waterfront Partnership Shares from the Capital Projects Fund. Walter reminded the Commission that the Waterfront Partnership consisted of a one-third contribution by the Harbor Commission, a one-third contribution by the Town and a one-third contribution by a coalition of waterfront businesses. His proposal outlined the proposed final invoice, the percentages paid by each business, a proposed credit which would be applied toward the final April invoice. (a copy attached hereto). The Commission commended Walter on an excellent report. It provided all the detail and contained a credit to the business partners. The Commission's and Town's contributions will remain in the Capital Project fund as seed money for upcoming projects.

Motion – Walter Wiegert moved to offer a credit for the harbor dredging project to the waterfront business partners as detailed in his proposal (attached hereto). A copy of the proposal, a final accounting and final invoice reflecting the credit will be mailed to each business partner, Wally Schieferdecker seconded
4-0-0 motion approved unanimously

6. HARBOR MASTER REPORT – Harbor Master not present
Mooring/harbor update provided by Chairman Going
Wait list update – add Dan Agius 46 foot power and William Scharfanstein 40 foot power to the wait list. The wait list will be updated and posted on the Town Website.

Chairman Going let the Commission know that Harbor Master Riggio has been in email communication with E. Lisk Wyckoff regarding Mr. Wyckoff's mooring permit. The Commission had voted to not offer Mr. Wyckoff a mooring permit for failure to meet the mooring usage policy.

Chairman Going announced that due to the warm weather requests for small vessel registration have started coming in. The Clerk is waiting for the Commission's new envelopes to come in and then renewals will be mailed out. Under the Ordinance however, vessels are not to be placed on the rack until April 1. The cover letter and registration application will be posted on the Town website.

The Clerk worked with Dean Jacques to organize the Commission area on the website. There is now a Harbor Management area on the right side of the home page and when clicked on the wait list, small vessel ordinance, wait list application, small vessel application, harbor policies and soon the Harbor Plan will all be choices to click on and print.

7. HARBOR MANAGEMENT BUSINES
 - A. CAPITAL PROJECTS/FUNDING
 - B. HARBOR MANAGEMENT ISSUES
 - C. TOWN ACCESS WAYS

D. HARBOR DREDGE

Wally Schieferdecker reports that the final requirement of the permit for the harbor dredge is to submit a final "as-dredged" survey to the DEEP. This is the "as – dredged" survey for the first part of the dredge. Wally has provided a copy of his cover letter to DEEP, an invoice for the postage, the copy of the tracking form and the confirmation of the delivery. These items will be placed in the dredge file.

**Motion – Walter Wiegert moved to reimburse Wally Schieferdecker \$ 5.90 for the postage, Joe Zaraschi seconded
4-0-0 motion approved**

8. CORRESPONDENCE - none

9. NEW BUSINESS

Carlisle – dock application- no consultation form required

Jeff Going met with Rob Shickel at the property to look at the existing conditions. Jeff acknowledges the property owner is working to make the dock area compliant with DEEP requirements. He believes what the Commission should put in writing is that the commission would like the dock to minimize the impact on the neighborhood visibly; perhaps using steel cable for railings and not using dock lighting.

**Motion – Wally Schieferdecker moved to have Jeff Going send a letter to DEEP regarding the Carlisle application asking for minimizing the impact on the neighbors and the look of the neighborhood, Walter Wiegert seconded
4-0-0 motion approved unanimously**

Essex Boat Works – dock application - EBS will attend the next regular meeting

Long Island Sound Safety & Security Dinner, March 28th @ WoodWinds, Branford, CT – Jeff Going briefly reviewed the invitation with members.

10. OLD BUSINESS

Harbor Patrol boat – Since the last meeting Jeff Going had mailed his letter to the Resident State Trooper. Discussion continues.

11. ADJOURNMENT

Motion – Wally Schieferdecker moved to adjourn at 8:10 p.m.

Respectfully submitted,

Ruth Hockert, Clerk