



Harbor Management Commission

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Regular Meeting Minutes
Thursday, December 15, 2022, 7:00 P.M.
Town Hall Meeting Room B & Zoom

1. Call to Order

Vice Chairman Bill Herlihy called the regularly scheduled meeting of the Essex Harbor Management Commission to order at approximately 7:05 p.m.

2. Attendance

Members Present: Jeff Going, Bill Herlihy, Susan Malan (Remote)

Absent: Dave Fasulo, Deputy Harbor Master, Kit Schellens, John Senning, Terry Stewart, Brian Weinstein

Others Present: Paul Riggio, Harbor Master (Remote)

Bill Herlihy was seated for Terry Stewart.

3. Approval of the November 2022 Meeting Minutes

The November 17, 2022 Regular Meeting Minutes were reviewed.

MOTION made by Jeff Going to approve the November 17, 2022 Regular meeting minutes.

SECONDED: Susan Malan, **Voting in Favor:** Jeff Going, Bill Herlihy, Susan Malan; **Opposed:** None; **Abstaining:** None; **Approved:** 3/0/0. **Discussion:** No further discussion.

4. Public comment: None.

5. Financial Report

Bill Herlihy presented the December financial report dated December 15, 2022 for the Liberty Checking, Public Access, and General bank accounts, with a total funds closing balance of \$47,000.42.

MOTION made by Jeff Going to approve the December 2022 financial report as presented.

SECONDED: Susan Malan. **Voting in Favor:** Jeff Going, Susan Malan; **Opposed:** None; **Abstaining:** Bill Herlihy; **Approved:** 2/0/1. **Discussion:** No further discussion.

Note: Since not enough votes for a quorum, this will be voted on again at the next meeting.

As an aside, Bill mentioned that the subject of getting our money to work a little better was discussed at the Board of Finance meeting last month. There does not seem to be any interest in doing this.

A statement was received from Dauntless Shipyard & Marina dated November 30, 2022 in the amount due of \$3,139.06 but we have no supporting invoice for this. Bill will follow up with them.

6. Harbor Master Report

Paul provided the following update.

85 approved mooring permits to date.

No new wait list applicants for mooring or small vessel permits.

Summary of Wait List applicants offered mooring permits

- Main: Hunter Wilcox, Thomas Pinkowish, Matt Montana, Lydia Williams
Wilcox, Pinkowish, Montana requested sabbaticals, Williams did not apply.
- Meadows: Tod Belcourt, Gene Robida, Christopher Brook Streit, Bryan Coppes
Belcourt did not apply, Robida, Streit and Coppes submitted applications which were approved.

Betsy and Paul are working down the wait list to offer more permits.

Commercial renewals are due out on January 1, 2023. The renewal letters have been prepared for Paul's review.

Paul suggested that we ask Tim Delgado at DEEP to draft an ordinance for us regarding the Wing Foils issue in the harbor since he had offered to help. Commission members were in favor of this.

7. Harbor Management Business

Moving the rock piles continues to be delayed. The Army Corps (ACE) and DEEP have seen staff turnover among those involved with the permitting process and there has been a lack of information handover from one point of contact to the next. Forms and drawings that had been submitted previously to ACE are being resubmitted and First Selectman Norm Needleman is talking to DEEP about moving the process forward. There is a meeting scheduled between the Town and DEEP on December 28th regarding this.

The HMC Website has been updated with an eye toward making the permitting process more intuitive. You will now see letters by the different headings that group and sequence them better. This is a work in progress and suggestions are welcome.

The proposed 2023 meeting dates were reviewed.

MOTION made by Jeff Going to approve the 2023 meeting dates. **SECONDED:** Susan Malan, **Voting in Favor:** Jeff Going, Bill Herlihy, Susan Malan; **Opposed:** None; **Abstaining:** None; **Approved:** 3/0/0. **Discussion:** No further discussion.

8. Town Public Access Points: No Update.

9. Harbor Management Plan Update

Jeff, Paul, Terry and John Guzskowski have gone through the comments received from Marcy Balint at DEEP and have incorporated many of them. John Guzskowski continues to be of tremendous help in managing the working draft. Before sitting down with the Commission as a whole to go over the plan, the updates will be submitted to Marcy to get her feedback since the plan needs her approval to go forward. Terry will keep everyone posted on this.

10. Correspondence: None.

11. New Business: None.

12. Adjournment

MOTION made by Jeff Going to adjourn the meeting at 7:18 p.m. **SECONDED:** Susan Malan; **Voting in Favor:** Jeff Going, Bill Herlihy, Susan Malan; **Opposed:** None; **Abstaining:** None; **Approved:** 3/0/0. **Discussion:** No further discussion.

Respectfully submitted,

Betsy McLaughlin
Recording Clerk