

TOWN OF ESSEX  
**Harbor Management Commission**



29 West Avenue • Essex, Connecticut 06426  
Essex Harbor Master (860) 767-0032

**Executive Board**  
*Jeffrey Going, Chairman*  
*Joe Zaraschi, Vice Chair*  
*Terry Stewart, Treasurer*

**Regular Members**

*John Senning*  
*Earl Fowler*

**Alternate Members**

*Kit Schellens*  
*Susan Malan*

**Unapproved**

**MINUTES – Regular Meeting**  
**Thursday January 23, 2020 at 7:00 P.M.**

**1. Call to Order**

The Essex Harbor Management Commission conducted the regularly scheduled meeting on Thursday, January 23, 2020 at 7:00 p.m. in Room A of the Essex Town Hall.

**2. Attendance**

**Attending Members**

Jeffery Going  
John Senning  
Terry Stewart  
Susan Malan seated for Earl Fowler

**Absent Members**

Joseph Zaraschi  
Kit Schellens  
Earl Fowler

**Ex Officio Member**

Paul Riggio, Harbor Master  
David Fasulo, Deputy Harbor Master

**Audience**

Cy Libby, Safe Harbor Dauntless Marina

**3. Approval of December 19, 2019 Meeting Minutes**

**MOTION** made by T Stewart to approve the December 19, 2019 Minutes as presented; **SECONDED** by J Senning; **Voting in Favor:** T Stewart, S Malan, J Senning; **Opposed:** None; **Abstaining:** None; **Approved:** 3/0/0.

**4. Public Comment**

There was no public comment.

**5. Financial Report**

T Stewart, Treasurer's report January 23, 2020:

- Income \$1996.05 from Online Mooring
- Withdrawals \$278.22 Riggio & Son for Bench Wood; \$1600 HS Flaut Environmental for Harbor Mark Removal/Storage
- Total funds a/o December 31, 2019 - \$32,205.26

**MOTION** made by J Senning to approve the Treasurer's report as presented; **SECONDED** by S Malan; **Voting in Favor:** J Senning, S Malan; **Opposed:** None; **Abstaining:** T Stewart; **Approved:** 2/0/1.

**Invoices:**

- Clerk's Invoices \$565.93

**MOTION** made by T Stewart to approve the Invoice as presented; **SECONDED** by J Senning; **Voting in Favor:** J Senning, T Stewart, S Malan; **Opposed:** None; **Abstaining:** None; **Approved:** 3/0/0.

T Stewart distributed a 6-month expenditure and comparison from the previous year along with a summary of spending by payee. T Stewart distributed the following reports: Report on spending by category noting that 73% of expenditures go toward harbor maintenance. Report of harbor revenue trends over past three years. Clerk expenditures over the past three years and T Stewart will track by the two Commission clerks going forward. A report will be generated that reflect the months that take in a large income and reflect those months that are big on expenditures.

**6. Harbor Master Report** - Riggio reported the following:

**Giving up Position on Wait List**

Joseph Montana, Meadows

**Taking a Mooring**

Frank Punzo Main

David Wemett, Meadows

**Pending Offering of a Mooring**

(Offered mooring 1/12/20. Deadline 1/31/20)

**Main**

Joseph O'Neal

Brad Thompson

Michael Peri

Glenn Beckwith

**Meadows**

Brian Proctor

Andrew Griswold

Leah Melius Main

Garcia Juan, Main  
Peter Decker, Main  
Greig Todd, Main  
Michael Furgueson Mack

**Pending Renewal (Deadline 2/15/20)**

William Engfer, Main  
Gary Sharpe, Main  
John Senning Mack  
Robert Edmonds Mack  
Robb White, Meadows  
Christian Gemelli, South Cove

**2019 sabbaticals (2)**

Both have submitted permit applications:  
David Pittsinger Main  
Amy Jenkins Main

**Offered Mooring – did Not Respond. Taking off Wait List**

William Gunther Main  
Warner Hollister Meadows  
Paul Rector North Cove  
Kean Cooper, North Cove

**New Applications**

None

**Other**

Don Williams submitted Wait List Application on 10/27/19 for South Cove but he has not paid so application has not been approved.

P Riggio reported on the harbor maintenance marks noting that moving forward the HMC will ensure that they are not faced with expense of mooring's storage. P Riggio stated that he will make sure that when the bids go out next that moorings are stored in our waters. P Riggio suggested inclusion of language stating that the docks are stored within our waters.

D Fasulo stated that he was drafting a letter to mooring holders outlining new regulations and to provide them with the tools to best comply with the updates.

**7. Harbor Management Business – Joe Zaraschi**

**• Town Access Ways**

No report.

**Bushnell Street Access Point small vessel update:**

No report.

- **Channel Markers**

No report.

- **Lawsuit for Dredging Materials:**

No update.

## **8 New Business**

There was no new business.

## **9. Correspondence**

Liberty Bank 1099.

## **10. Adjournment**

**MOTION** made by T Stewart to adjourn the meeting at 7:28 pm to the next scheduled meeting which will be conducted on February 27, 2020 at 7:00pm, Essex Town Hall, Conference Room A, 29 West Avenue, Essex, CT; **SECONDED** by J Senning; **Voting in Favor:** J Senning, T Stewart, S Malan; **Opposed:** None; **Abstaining:** None; **Approved:** 3/0/0.

Respectfully submitted,

Stella A Caione  
Recording Clerk