

**Disclaimer.** Please note, these Minutes have yet to be approved. Check with the department or Town Clerk for updated versions.

**BOARD OF SELECTMEN  
REGULAR MEETING  
October 3, 2018**

**Present:** Norman M. Needleman, First Selectman  
Stacia R. Libby, Selectman

Norman Needleman called the meeting to order at 5:01 p.m.

**Approval of Agenda:**

**Motion** was made by Norman Needleman to approve the Agenda. Stacia Libby seconded the motion. All in favor.

**Approval of Minutes:**

**Motion** was made by Stacia Libby to approve the September 19 Meeting Minutes. Norman Needleman seconded the motion. All in favor.

**Informational Items, Communications and Correspondence:**

**Estimated Pension Plan Funded Status at June 30, 2019**

The Selectmen discussed the “estimated” funded status of the Town’s three sponsored pension plans as of June 30, 2019. The Selectmen reported these plans are in great shape compared to a few years ago. There was discussion on creating an Other Post Employment Benefits (OPEB) fund, which will improve the standing with the rating agency and there was further discussion on who should administer the OPEB fund. The current best option would be the Retirement Committee in conjunction with Hooker and Holcomb.

**Town of Essex Calendar for 2019-2020 Budget Meetings**

Finance Director, Kelly Sterner, presented to the Board of Selectmen budget meeting date recommendations for the 2019 – 2020 Budget Meetings.

**Public Announcements / Comment:** None

**OLD BUSINESS:**

**Capital Committee:** Nothing new to report.

**NEW BUSINESS:**

**Appointments and Resignations Board and Commissions**

**Motion** was made by Stacia Libby to recommend the following **Board of Selectmen appointment** that will go to a Town Meeting. Norman Needleman seconded the motion and it was unanimously approved. Motion carried.

**Zoning Board of Appeals**

Philip Schaller

Norman Needleman reported the following First Selectman appointments

**Retirement Board**

Stacia Libby

Mary-Louis Polo

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### **Illicit Discharge and Connection Stormwater Ordinance**

The Board of Selectmen discussed the Town is required to have an Illicit Discharge Ordinance. A draft Illicit Discharge Ordinance was presented to the Board of Selectmen who recommended the draft ordinance be sent to Attorney David Royston for his review. Attorney Royston, in his opinion, stated that an acceptable Ordinance is not ready to be recommended by the Board of Selectmen for adoption at a Town Meeting. Attorney Royston is planning on providing an amended draft Ordinance by the end of next week for review by the Board of Selectmen.

**Schedule Public Hearing:** None

### **Set Town Meeting**

**Motion** was made by Stacia Libby to set a Special Town Meeting on Wednesday, October 17, 2018 at 6:55 pm in Conference Room A. Norman Needleman seconded the motion. All in favor.

**Public Comment / Announcements:** None

### **SELECTMEN GENERAL DISCUSSION:**

**Motion** was made by Norman Needleman to adjourn the meeting at 5:26 p.m. Stacia Libby seconded the motion, it was unanimously approved. Motion carried.

Respectfully submitted,  
Maria P. Lucarelli