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**BOARD OF SELECTMEN
REGULAR MEETING
July 18, 2018**

Present: Norman M. Needleman, First Selectman
Stacia R. Libby, Selectman
Bruce M. Glowac, Selectman

Norman Needleman called the meeting to order at 7:00 p.m.

Approval of Agenda:

Motion was made by Norman Needleman to approve the Agenda with five additional items under New Business. 1) Essex Land Trust Tax Abatement Request. 2) Resolution – Department of Energy and Environmental Protection. 3) Supplemental Appropriation – Economic Development Commission. 4) Supplemental Appropriation – Capital & Sinking Funds Budget. 5) August 15, 2018 Board of Selectmen Meeting. Bruce Glowac seconded the motion. All in favor.

Approval of Minutes:

Motion was made by Norman Needleman to approve the June 20 Meeting Minutes. Bruce Glowac seconded the motion. All in favor.

Informational Items, Communications and Correspondence:

There was discussion about Regional Cooperative Ventures and Interlocal Services and potential new areas to share Town services.

There was a discussion on an article pertaining to a ban on plastic bags and straws.

There was discussion that Henry May was recognized as an Outstanding Volunteer by the Community Foundation of Middlesex County.

Public Announcements / Comment:

Bob Doane from Doane Engineering presented plans to the Board of Selectmen for a few projects in Town.

Sidewalk Project - Main Street in Centerbrook

Plans for the Centerbrook Sidewalk, West of the railroad is Phase I, and to the East is Phase II.

Phase I starts off at the end of the Safe Routes to School Project, with all new sidewalk on the north side to Westbrook Road. Cumberland Farm's did new sidewalks already, so the Town will continue (pick up) where their sidewalk ends. The new sidewalk construction will go all the way up to the railroad. Mr. Doane reported that the railroad crossing has been a significant concern with the Department of Transportation ("DOT"). The crosswalk at 31 Main will be relocated to the west; DOT does not want the "potential" of anyone backing up onto the crosswalk. Sidewalks will all be on the south side of the street.

Phase II sidewalk will merge into the crosswalk of the railroad and the DOT would like the sidewalk that goes across the railroad tracks to be bituminous. DOT wants the Town to extend the railroad crossing pads 3 feet to the south. This request will be incorporated into the plan.

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There was further discussion that in Phase 2, from the railroad tracks down to the crossing next to Essex Plaza, the road is too wide and there is too much vehicle activity in this area and it is dangerous. The proposed crosswalk is 56 feet wide and does not have a safety zone in the middle, like an island in the middle of the road similar to Main Street in Old Saybrook. Mr. Needleman suggested that Mr. Doane ask DOT if the Town could install an island due to safety concerns for pedestrians who are crossing.

Mr. Doane reported that the Town would go out to bid for both phases. Mr. Doane stated that there are a few more DOT issues that are being worked out.

Sidewalk Project – Heritage Cove to Dennison Road

Mr. Needleman reported that residents of Heritage Cove have requested a sidewalk from Dennison Road down to Heritage Cove along River Road. Bob Doane reported that he looked into this project and has determined that it is a safety issue, but by installing sidewalks along this route, may create more of a liability promoting walking when there are spots that are very narrow and unsafe. Mr. Doane will be doing some further investigating on this project and will send his findings and/or suggestions to Mr. Needleman.

Sidewalk Project - Champlain Square

Bob Doane presented improvement plans for Champlain Square intersection. There was discussion of changing the curbing. Mr. Needleman would like to have a meeting scheduled with the homeowner near that intersection and Mr. Doane to go over some final logistics of the project in hopes to finalize the plans.

Walnut Street / Mares Hill

There was discussion on Walnut Street, near Mares Hill, regarding the realignment and repaving. The Board of Selectmen agreed that Mr. Doane should finalize the Walnut Street plans and to go out to bid as soon as possible.

Sidewalk Projects - Pratt Read

There was discussion on the sidewalk project by Pratt Read and it was decided to go out to bid separately.

OLD BUSINESS:

Capital Committee:

Bruce Glowac reported that the upstairs bathrooms are anticipated to be finished in early August.

NEW BUSINESS:

Appointments and Resignations Board and Commissions

The Board of Selectmen acknowledged the resignation of Leigh Rankin from Region 4 Board of Education with thanks and best wishes in her new position as Facilities Manager.

Motion was made by Bruce Glowac to appoint D.G. Fitton to fill an unexpired term on Region 4 Board of Education ending in November 2019. Stacia Libby seconded the motion, it was unanimously approved. Motion carried.

Tax Overpayment Ordinance

There was discussion on the Tax Overpayment Ordinance, whereby the Town shall retain any overpayment of real property or personal taxes made to the Town less than five (\$5.00) because processing refunds are costly and burdensome in relation to the small amount.

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Motion was made by Norman Needleman to approve and move the Tax Overpayment Ordinance to a Public Hearing and Special Town Meeting. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

Supplemental Appropriation – Economic Development Commission

The Economic Development Commission would like to work with UCONN School of Engineering on a Senior Student Design Project in a Town of Essex Beautification Design Project to Manage Tourism. The student and UCONN staff would research any problems, brainstorm a range of solutions, and would develop a full design for the most promising solution.

Motion was made by Norman Needleman to approve and recommend to the Board of Finance a supplemental appropriation in an amount not to exceed \$7,500 to the Economic Development Commission budget for the Town of Essex Beautification Design Project. Bruce Glowac seconded. Motion carried.

Supplemental Appropriation – Capital & Sinking Funds Budget

Motion was made by Norman Needleman to approve and recommend to the Board of Finance a supplemental appropriation in an amount not to exceed \$125,000 to the 2017 – 2018 Capital & Sinking Funds Budget for town-wide road construction projects. Bruce Glowac seconded the motion. Motion carried.

Public Hearing

Motion was made by Bruce Glowac to set a Public Hearing on Wednesday, August 1, 2018 at 4:45 p.m. in Conference Room A. Stacia Libby seconded the motion. All in favor.

Set Town Meeting

Motion was made by Stacia Libby to set a Special Town Meeting on Wednesday, August 1, 2018 immediately following the Public Hearing at 4:45 pm in Conference Room A. Bruce Glowac seconded the motion. All in favor.

Essex Land Trust Tax Abatement Request

The Essex Land Trust requested approval from the Selectmen for abatement for the real estate taxes currently due on Map 6, Lot 7, Ox Bow Lane.

Motion was made by Stacia Libby to abate the Essex Land Trust taxes in the amount of \$18.35 for the parcel of land located at Ox Bow Lane, Map 6, Lot 7. Bruce Glowac seconded the motion. All in favor.

Resolution – Department of Energy & Environmental Protection

The Resolution is authorizing the First Selectman to sign the contract between the Town of Essex and the Department of Energy & Environmental Protection providing funding under the Clean Vessel Act for the Lower Connecticut River Pumpout Boat Program of a Marine Sewage Disposal Facility.

Motion was made by Stacia Libby to approve the Resolution (copy attached). Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

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August 15, 2018 Board of Selectmen Meeting

Motion was made by Norman Needleman to cancel the August 15, 2018 Board of Selectmen Meeting. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

Public Comment: None

SELECTMEN GENERAL DISCUSSION:

Motion was made by Norman Needleman to adjourn the meeting at 8:32 p.m. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

Respectfully submitted,
Maria P. Lucarelli



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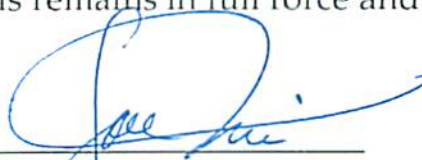
TOWN OF ESSEX Certified Resolution

Be it resolved that it is in the best interests of the Town of Essex to enter into contracts with the Department of Energy & Environmental Protection.

In furtherance of this resolution, Norman M. Needleman, the First Selectman is duly authorized to enter into and sign said contracts on behalf of the Town of Essex. The First Selectman is further authorized to provide such additional information and execute such other documents as may be required by the state or federal government with said contracts and to execute any amendments, rescissions, and revisions thereto.

The Town Clerk is authorized to impress the seal of the Town of Essex on any such document, amendment, rescission, or revision.

I, Joel Marzi, the Clerk of the Town of Essex, do hereby certify this to be a true copy of the resolution adopted at the Essex Board of Selectmen meeting on July 18, 2018, and that it has not be rescinded, amended or altered in any way, and that it remains in full force and in effect.



Joel Marzi
Town Clerk

July 19, 2018

Date