

**Disclaimer.** Please note, these Minutes have yet to be approved. Check with the department or Town Clerk for updated versions.

**BOARD OF SELECTMEN  
REGULAR MEETING  
May 2, 2018**

**Present:** Norman M. Needleman, First Selectman  
Stacia R. Libby, Selectman  
Bruce M. Glowac, Selectman

Norman Needleman called the meeting to order at 5:10 p.m.

**Approval of Agenda:**

**Motion** was made by Norman Needleman to approve the Agenda. Bruce Glowac seconded the motion. All in favor.

**Approval of Minutes:**

**Motion** was made by Stacia Libby to approve the April 4 Meeting Minutes. Bruce Glowac seconded the motion. All in favor.

**Informational Items, Communications and Correspondence:**

**Combining the Planning and Zoning Commission**

Larry Shipman Chairman of the Zoning Commission, Alan Kerr Chairman of the Planning Commission, John Guskowski the Town Planner, and Joseph Budrow the Zoning Enforcement Officer met with the Board of Selectmen this evening to discuss the possibility of combining the Planning Commission and the Zoning Commission.

It was noted that more than half the towns in the State of Connecticut have already combined their planning and zoning commissions. Combining the commissions would allow a more streamlined process.

The Board of Selectmen requested the Chairmen discuss the possibility of combining the Planning and Zoning Commissions at their upcoming meeting with their members and relay their findings to the Board of Selectmen.

**Board and Commission Term Length**

The Board of Selectmen discussed the possibility of capping terms of a member on a Board and Commission to not to exceed twelve (12) years.

**Public Announcements / Comment:** None

**OLD BUSINESS:**

**Capital Committee:**

Bruce Glowac reported the committee met and discussed the elevator today. It is anticipated that all Town Hall renovations will be completed with the next two (2) months.

**NEW BUSINESS:**

**Appointments and Resignations Board and Commissions**

Norman Needleman reported the following **First Selectman** appointment that will go to a Special Town Meeting on May 16.

**Inland Wetland Commission**

Beth Currie (Alternate)

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**Resolution – Sustainable CT**

**Motion** was made by Bruce Glowac to approve the Resolution (copy attached). Stacia Libby seconded the motion, it was unanimously approved. Motion carried.

**Public Hearing** None

**Set Town Meeting**

**Motion** was made by Stacia Libby to set a Special Town Meeting on Wednesday, May 16 at 6:55 pm in Conference Room A. Bruce Glowac seconded the motion. All in favor.

**TRAFFIC AUTHORITY**

**Motion** was made by Stacia Libby to enter Traffic Authority. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

**Stop Sign Request – West Avenue**

Mr. Needleman reported that he received a request for a stop sign to be installed at the intersection of South Main and Prospect. The Selectmen further discussed improvements that are being proposed for this intersection. The Selectmen will revisit this request once the improvements are complete.

**Motion** was made by Stacia Libby to exit Traffic Authority. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

**Public Comment:** None

**SELECTMEN GENERAL DISCUSSION:**

**Flag Poles**

There was discussion of installing a new flag pole or new flag poles in front of Town Hall for the United States of America, State of Connecticut, and the Town of Essex flags. The Selectmen would like the pole(s) to be symmetrical to the building, between the building and sidewalk. The Selectmen will look at options and will revisit this at a future Selectmen's meeting.

**Signs at the Transfer Station**

A request for permission to hang signs on the fence by the dumpsters at the Transfer Station was made to the Board of Selectmen. The Selectmen are not in favor of allowing signs to be posted at the transfer station.

**Motion** was made by Norman Needleman to adjourn the meeting at 6:36 p.m. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

Respectfully submitted,  
Maria P. Lucarelli

**Town of Essex  
Resolution Supporting Participation  
In the Sustainable CT Municipal Certification Program**

**WHEREAS**, Sustainable CT is a comprehensive, statewide, action-oriented voluntary certification program, built by and for municipalities, with the vision that: Sustainable CT communities strive to be thriving, resilient, collaborative, and forward-looking. They build community and local economy. They equitably promote the health and well-being of current and future residents. And they respect the finite capacity of the natural environment.

**WHEREAS**, Sustainable CT is designed to boost local economies, help municipal operations become more efficient, reduce operating costs, and provide grants and additional support to municipalities.

**WHEREAS**, the Town of Essex embraces an ongoing process of working toward greater sustainability, selecting which actions it chooses to pursue from the voluntary menu of actions provided by Sustainable CT.

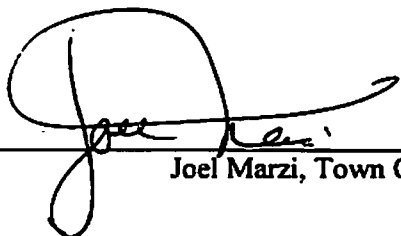
**RESOLVED**, by the Board of Selectmen of Town of Essex that we do hereby authorize Betsy D'Amico to serve as the Town of Essex's Sustainable CT contact person for the Sustainable CT Municipal Certification process and authorize her to complete Municipal Registration on behalf of Town of Essex.

**RESOLVED**, that to focus attention and effort within Town of Essex on matters of sustainability, and in order to promote Board of Selectmen's local initiatives and actions toward Sustainable CT Municipal Certification, the Board of Selectmen revises role of Existing Committee to serve as a Sustainability Team.

**RESOLVED**, that the first meeting of the Sustainability Team must be held within 90 days of passing this resolution and that the Sustainability Team shall meet as frequently as needed, but no less than quarterly.

**RESOLVED**, that the Sustainability Team shall report annually to the Board of Selectmen on the progress of its activities toward Sustainable CT certification, with reports and presentations made publicly available.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the Seal of the Town of Essex this 3rd day of May, A.D. 2018.

  
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Joel Marzi, Town Clerk

